LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

August 11, 2025

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:56 P.M.

Roll Call: **Present:** Albaugh, Brown, Ingram, Miller, Neely, Schuster
Absent:

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was waived.

1.2 Adoption of Agenda:

It was moved by Commissioner Brown and seconded by Commissioner Miller that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.3 Approval of the June 23, 2025 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their June 23, 2025, as presented by staff.

It was moved by Commissioner Neely and seconded by Commissioner Brown to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: Miller

1.4 Approval of Consent Calendar

It was moved by Commissioner Schuster and seconded by Commissioner Miller that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

2. CORRESPENDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

Hannah Tangeman provided comments to the Commission. Her concern was for safety on US 395 and the increase in accidents, specifically fatal accidents, and unsafe driving generally. She had several suggestions on ways to help mitigate the behavior including but not limited to:

- *More personalized messaging to drivers – the names of those involved in accidents on the highway due to reckless driving*
- *Reminders to slow down and use passing lanes only*
- *Increased CHP presence and enforcement*
- *Using CMS and Radio messaging to remind drivers*
- *More frequent passing lanes*

Caltrans responded that they would look into possible remedies for some the items brought up by Ms Tangeman.

3. REPORTS

3.1 Caltrans

Notes from the meeting were lost.

3.2 CHP

No update was provided.

3.3 City of Susanville

Notes from the meeting were lost.

3.4 Lassen County

Notes from the meeting were lost.

3.5 Susanville Indian Rancheria

No update was provided.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 2026 State Transportation Improvement Program *

The Commission was provided background on the 2026 State Transportation Improvement Program (STIP). The STIP is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate In July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the among of new funds available for the programming of local transportation projects.

Staff indicated that they would described some of the projects that have been funded through the STIP. They also provided a timeline for when the proposed new projects would be made available for review and approval by the Commission. He indicated that he would be working with County, City and Tribal staff to identify projects for them to consider.

This was a discussion/information item and no action was taken.

4.12 Fiscal Year 2025/26 Overall Work Program and Budget Amendment #1

The Commission was asked, by motion, Adopt Resolution 25-10 approving Amendment #1 to the Fiscal Year 2025/26 Overall Work Program and Budget (OWP).

Staff reminded the commission that they had adopted the FY25/26 OWP at their June 23, 2025, Regular Meeting. Since then, there have been several developments that required an amendment to the FY 25/26 OWP. Primarily the LCTC received notice from Caltrans that they had received two Sustainable Transportation Planning Grants, necessitating an amendment to the recently approved OWP. The two grants will be included in the OWP as:

- *WE 607 – Lassen County Electric Vehicle Charging Master Plan*
- *WE 608 – Bizz Johnson Rail Trail Extension Feasibility Study*

In addition, carryover grant funds (approximately $15,000) will be added to the Lassen County GIS effort as discussed at the June 23, 2025 Regular Meeting.

There was discussion about the nature of the two grants, their purpose and when they would be implemented.
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It was moved by Commissioner Schuster and seconded by Commissioner Brown to adopt Resolution 25-10 approving Amendment #1 to the Fiscal Year 2025/26 Overall Work Program and Budget. The motion was passed with the following vote:

AYES: Brown, Ingram, Miller, Neely, Schuster
NOES: Albaugh
ABSENT: None
ABSTAIN: None

4.13 Volcanic Scenic Highway – Contract for Highway Assessment – Second Phase *

The Commission was asked to approve, by motion, to authorize the Executive Secretary to prepare and sign a contract to perform preliminary evaluations on the Volcanic Scenic Highway for a contract not to exceed $45,000.

Staff reminded the Commissioners that over the last two years LCTC in partnership with the Volcanic Legacy Community Partnership (VLCP), have been exploring ways to develop a plan to increase the economic contribution of the Volcanic Legacy Scenic Byway All American Road to underserved communities. The plan would seek to improve any conditions along the Byway which have deteriorated as a result of recent fires, other calamities and age. This second, and more extensive effort, would bring the plan to completion.

It was moved by Commissioner Neely and seconded by Commissioner Miller to direct Executive Secretary to prepare and sign a contract to perform preliminary evaluations on the Volcanic Scenic Highway. The motion was passed with the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None

ABSENT: None
ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- ***US 395 Update*** *– Reported that projects in the US 395 corridor were continuing.*

- ***Wildlife Crossing Grant –****Staff hopes to have a publicly accessible version of the potential crossing locations by September 2025.*
- ***Legislation –*** *There were no updates on current state legislation.*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commissioners

No items were brought forth by the Commissioners.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, October 20, 2025, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 3:07 p.m.

Submitted for approval by:

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John Clerici
Executive Secretary