

# LASSEN COUNTY TRANSPORTATION COMMISSION

## MINUTES

Regular Commission Meeting

**March 10, 2025**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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### 1:30 P.M. OPEN SESSION

#### 1. Convene

*The Chair called the meeting to order at 1:36 P.M.*

**Roll Call:**    **Present:** Albaugh, Ingram, Neely, Schuster  
                      **Absent:** Brown, Miller

#### 1.1 Pledge of Allegiance

*The Pledge of Allegiance to the Flag was waived.*

#### 1.2 Adoption of Agenda:

*It was moved by Commissioner Neely and seconded by Commissioner Ingram that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:*

AYES:            Albaugh, Ingram, Neely, Schuster  
NOES:            None  
ABSENT:        Brown, Miller  
ABSTAIN:        None

#### 1.3 Approval of the January 12, 2025 Regular Meeting Minutes and the February 6, 2025 Special Meeting Minutes

*The Commission was asked to adopt the Minutes of their January 12, 2025, Regular Meeting and February 6, 2025 Special Meeting, as presented by staff.*

*It was moved by Commissioner Ingram and seconded by Commissioner Schuster to approve the minutes as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Ingram, Neely, Schuster  
NOES: None  
ABSENT: Brown, Miller  
ABSTAIN: None

#### **1.4 Approval of Consent Calendar**

*It was moved by Commissioner Ingram and seconded by Commissioner Neely that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Ingram, Neely, Schuster  
NOES: None  
ABSENT: Brown, Miller  
ABSTAIN: None

## **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*Verbal communications:*

*No verbal communications.*

## **3. REPORTS**

### **3.1 Caltrans**

*Michael Oguro reported on a number of items from previous meetings.*

- Red Curbs on SR36/Main Street are the responsibility of the city. He would look into seeing if Caltrans can help out with it however.*
- SR 139 contract was let to Hat Creek. Once Hat Creek provides a detailed project schedule community outreach will begin.*

*Kathy Grah introduced herself and provided background on what she does at District 2.*

*Commissioner Neely asked about SR 36 at Fredonya and the ongoing problem with pavement stabilization. Michael Oguro responded that Caltrans is taking a deeper review (geotechnical analysis) of the problem (after trying a number of fixes), and may initiate a bigger project if needed. The analysis will take approximately a year to complete.*

*Commissioner Albaugh asked who had replace Mike Webb. Kathy commented that Mike's work was split between two other staff members who report to Stacey Barnes.*

### **3.2 CHP**

*No update was provided.*

### **3.3 City of Susanville**

*Erik Edholm reported that the Gateway project will start back up soon and has about 25 days of work left. He anticipates the project will be completed in May.*

### **3.4 Lassen County**

*Pete Heimbigner reported that all county projects were gearing up. These include:*

- *Bieber Lookout Road, a cooperative effort with Modoc County, that will start in June*
- *Chip-sealing Grasshopper Road in mid-May*
- *Two STIP funded projects on A3. Bids will be opened by the end of March.*
- *Haldstaff Road railroad crossing work which will include crossing arms and other safety features. Funding will be provided in part by the local fire agency.*
- *Old Town Road – SB1 project going out to bid in April.*
- *Janesville Road guardrails going out in Spring.*

*Commissioner Neely asked about Eagle Lake Road. Pete confirmed that he had spoken to Federal Lands, and the work was programmed for 2028.*

*A member of the public asked if the work on A3 Would include shoulders. Pete responded that the pavement work would not extend the shoulders.*

### **3.5 Susanville Indian Rancheria**

*No update was provided.*

## **4 NEW BUSINESS**

### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

### **4.10 Action/Discussion Items**

### **4.11 Fiscal Year 2025/26 Draft Overall Work Program and Budget\***

*The Commission was asked to direct by motion, Authorize staff to release the Draft Overall Work Program and Budget (OWP) for FY 2025/26 to the public for circulation, review, and comment.*

*The Executive Secretary provided an overview of the purpose of the OWP and the differences between the current OWP and the Draft FY 25/26 OWP, including the completion of the Countywide GIS effort, and an increase in Rural Planning Assistance funds.*

*It was moved by Commissioner Neely and seconded by Commissioner Schuster to approve the item as presented by staff and direct the Executive Secretary to distribute the Draft FY 25/26 to the public for review and comment. The motion was passed with the following vote:*

AYES: Albaugh, Ingram, Neely, Schuster

NOES: None

ABSENT: Brown, Miller

ABSTAIN: None

#### **4.12 Fiscal Year 2024/25 LCTC Financial Mid-year Review \***

*The Commission received a mid-year review of the income streams coming into the LCTC for transit operations. These include Transportation Development Act, State Transit Assistance and State of Goor Repair funds. Streve Borroum noted that overall funding for the first half of the fiscal year was flat to down, but that operating expenses continue to increase. He added that it was likely that the transit agency will likely need to dip into SB 125 funds (provided by the state) to bridge the funding gap.*

*No action was taken by the Commission.*

### **5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

#### **5.01 Executive Summary Report**

*The Executive Secretary reported the following:*

- **US 395 Update** – Reported that projects in the US 395 corridor were continuing. That a US 395 Coalition Meeting was scheduled for March 12, 2025
- **Wildlife Crossing Grant** –Staff hopes to have a publicly accessible version of the potential crossing locations by April 2025. And to begin public outreach on the project in May.
- **Legislation** – There were no updates on current state legislation.

**6. CORRESPONDENCE**

*None.*

**7. OTHER BUSINESS**

**7.1 Matter brought forth by the Commissioners**

*No items were brought forth by the Commissioners.*

**7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, May 12 , 2025, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

**7.3 Adjourn**

*The meeting was adjourned at 2:50 p.m.*

*Submitted for approval by:*

A handwritten signature in blue ink, appearing to read 'John Clerici', with a long horizontal line extending to the right.

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John Clerici  
Executive Secretary