

LASSEN COUNTY TRANSPORTATION COMMISSION  
REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, Executive Secretary

Office:  
555 Capitol Mall, Suite 600  
Sacramento, CA 95814

P.O. Box 1028  
Susanville, CA 96130

Date Posted: AUGUST 11, 2023

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Russ Brown, (City Council)	Tom Neely, (Co. Supervisor)
Quincy McCourt (City Council)	Chris Gallagher, (Co. Supervisor)
Kevin Stafford Vice-chair (City Council)	Aaron Albaugh, Chair (Co. Supervisor)

Subject: REGULAR MEETING

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for Monday, August 14, 2023, at 1:30 p.m.

**The meeting will be held at the City Council Chambers, 66 North Lassen Street, Susanville, CA.**

**Call in number for participants who want to join by phone:**

**Call number: 302-202-1104**

**Access Code: 968698**

The Agenda is as follows:

**(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the agenda.

1.3 Approval of the Minutes for June 19, 2023, Regular Meeting: **Motion Required**

1.4 Approval of the Consent Calendar: **Motion Required**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Commission wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a commissioner requests otherwise.

1.41 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$26,549.63. \*

**REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$26,549.63 as shown in Invoice #009-39 for July 2023.**

1.42 Fiscal Year 2023/24 State of Good Repair (SGR) Projects. \*

**REQUESTED ACTION: Adopt Resolution 23-10 approving the list of projects for the FY 2023/24 State of Good Repair Program.**

1.43 Wildlife Conservation Board - Wildlife Overcrossing Grant. \*

**REQUESTED ACTION: Adopt Resolution 23-11 authorizing the Executive Director of the Lassen County Transportation Commission to sign all related documents for the Wildlife Conservation Grant to plan and design a wildlife crossing on US 395.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 2024 State Transportation Improvement Program

**None. This is an information item only.**

**(5) INFORMATION ITEMS**

5.01 Executive Secretary Report  
Updates:

- US 395 Coalition Building
- RTP Outreach
- Wildlife Crossing Grant
- Legislation

**(6) CORRESPONDENCE**

6.01 None

**(7) OTHER BUSINESS**

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, October 16, 2023, at 1:30 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS: Regional Transportation Improvement Program – Draft and Final RTIP for adoption, US 395 Wildlife Crossing – next steps,

**LASSEN COUNTY TRANSPORTATION COMMISSION**

**MINUTES**

Regular Commission Meeting

**June 19, 2023**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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**1:30 P.M. OPEN SESSION**

**1. Convene**

*The Chair called the meeting to order at 1:35 P.M.*

**Roll Call: Present:** Gallagher, McCourt, Neely, Stafford  
**Absent:** Albaugh, Brown

**1.1 Pledge of Allegiance**

*The Pledge of Allegiance to the Flag was deferred.*

**1.2 Adoption of Agenda:**

*It was moved by Commissioner Gallagher and seconded by Commissioner McCourt that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford  
NOES: None  
ABSENT: Albaugh, Brown  
ABSTAIN: None

**1.3 Approval of the May 8, 2023 Regular Meeting Minutes**

*The Commission was asked to adopt the Minutes of their May 8, 2023, Regular Meeting, as presented by staff.*

*It was moved by Commissioner McCourt and seconded by Commissioner Neely to approve the minutes as presented by staff. The motion was passed by the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford  
NOES: None  
ABSENT: Albaugh, Brown  
ABSTAIN: None

#### **1.4 Approval of Consent Calendar**

*It was moved by Commissioner Gallagher and seconded by Commissioner McCourt that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford  
NOES: None  
ABSENT: Albaugh, Brown  
ABSTAIN: None

### **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*Verbal communications:*

*No verbal comments were received.*

### **3. REPORTS**

#### **3.1 Caltrans**

*No report was provided by Caltrans*

#### **3.2 CHP**

*Jason Grimm reported on CHP activities in the region including DUI arrests, and other enforcement activities.*

#### **3.3 City of Susanville**

*Bob Godman reported that the Gateway Project was going to bid but that the contract would not include landscaping. There had been an issue with the landscaping portion of the funding, and it was determined to not delay the remaining project while that was getting worked out.*

*Bob also commented that the City was updating its general plan, and that the Circulation Element was being circulated for comment.*

#### **3.4 Lassen County**

*Pete Heimbigner reported that chipseal and maintenance projects on A25 and A26 in the Sheridan area have been completed and they would be striping them soon.*

### **3.5 Susanville Indian Rancheria**

*No Report was provided the Susanville Indian Rancheria.*

## **4 NEW BUSINESS**

### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

### **4.10 Action/Discussion Items**

### **4.11 Fiscal Year 2023/24 Transportation Development Act Apportionment and Allocation for Local Transportation Fund (LTF) and State Transit Assistance (STA)**

*The Commission was asked, by motion, Adopt Resolution 23-09 approving the Final Fiscal Year 2023/24 Transportation Development Act Allocations for the estimates of Local Transportation Fund (LTF) and State Transit Assistance (STA) funds, and authorizing staff to approve claims consistent with the allocations.*

*It was moved by Commissioner Gallagher and seconded by Commissioner McCourt to adopt Resolution 23-09 as presented by staff. The motion was passed with the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford

NOES: None

ABSENT: Albaugh, Brown

ABSTAIN: None

### **4.12 Lassen County Transit Authority's FY 2023/24 Transportation Development Act Claim**

*The Commission was asked to adopt, by motion, Adopt Resolution 23-10 approving the Lassen Transit Services Agency (LTSA) Fiscal Year (FY) 2023/24 Transportation Development Act Claim in the amount of \$1,098,561.*

*It was moved by Commissioner McCourt and seconded by Commissioner Gallagher to adopt Resolution 23-10 approving the LTSA FY 2023/24 TDA claim as present by staff. The motion was passed with the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford  
NOES: None  
ABSENT: Albaugh, Brown  
ABSTAIN: None

#### **4.13 LCTC Schedule of Meetings for Fiscal Year 2023/24**

*The Commission was asked to adopt, by motion, Adopt the proposed schedule of meetings for FY 2023/24.*

*It was moved by Commissioner Gallagher and seconded by Commissioner McCourt to adopt the LCTC schedule of meetings for FY 2023/24 as presented by staff. The motion was passed with the following vote:*

AYES: Gallagher, McCourt, Neely, Stafford  
NOES: None  
ABSENT: Albaugh, Brown  
ABSTAIN: None

#### **5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

##### **5.01 Executive Summary Report**

*The Executive Secretary reported the following:*

- **US 395 Update** – Lassen and Washoe Counties have both adopted their MOA's in support of the US 395 Coalition. The next meeting of the coalition will be held on August 16.
- **RTP Outreach** – Outreach related to circulating the draft RTP update was extended to include Lassen County, Susanville, the Susanville Indian Rancheria and the general public. Pop-up outreach was done at local farmers markets, to the Sierra Alliance and the US 395 Coalition. Outreach would continue until the RTP was adopted in the Fall of 2023.

#### **6. CORRESPONDENCE**

*None.*

#### **7. OTHER BUSINESS**

##### **7.1 Matter brought forth by the Commission**

*No issues were brought forth by the Commission.*

##### **7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, August 14, 2023, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

**7.3 Adjourn**

*The meeting was adjourned at 2:25 p.m.*

*Submitted for approval by:*

A handwritten signature in blue ink, appearing to be 'John Clerici', with a long horizontal line extending to the right.

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John Clerici  
Executive Secretary





**LASSEN COUNTY TRANSPORTATION COMMISSION**  
REGIONAL TRANSPORTATION PLANING AGENCY

555 CAPITOL MALL, SUITE 600  
SACRAMENTO, CA 95814

P.O. Box 1028  
SUSANVILLE, CA 96130


John L. Clerici, Executive Secretary

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Staff Report

Date: August 10, 2023 **AGENDA ITEM 1.41**

To: Lassen County Transportation Commission

From: John L Clerici, Executive Secretary 

Subject: Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$26,549.63

**REQUESTED ACTION**

Approve payment of Clerici Consulting fees and costs in the amount of \$26,549.63 as shown in Invoice #009-39 for July 2023.

**PAST ACTION**

This is the Thirty-ninth invoice under the contract with Clerici Consulting for Executive Secretary and staff services (extended for two additional years in April 2023). This invoice includes a detailed invoice for charges for sub-consultant Borroum Engineering in the amount of \$12,885.68, and for LSC Transportation Consultants for \$4377.50.

**DISCUSSION**

Attached is Invoices #009-39, with supporting documentation, and a detailed Progress Report for the period beginning July 1, 2023, and ending July 31, 2023.

Key items of work completed in the last month included the following:

- Follow up to LCTC June Commission and TAC meetings
- Continued outreach efforts for the 2023 Regional Transportation Plan update & developed Administrative draft RTP for review
- Worked on behalf of the City of Susanville to secure funds for SR 36 Gateway Project
- Provided administrative support to the ZEV Infrastructure Feasibility study

These charges are consistent with the billing trends for the FY 2023/24 OWP budget to date.

Attachments (1)



John L. Clerici, Executive Secretary

Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 1.42**

Date: August 10, 2023

From: John L Clerici, Executive Secretary 

Subject: Fiscal Year 2023/24 State of Good Repair (SGR) Projects

**REQUESTED ACTION**

**BY MOTION, Adopt Resolution 23-10 approving the list of projects for the FY 2023/24 State of Good Repair Program.**

**PAST ACTION**

Previously the Commission approved the project list recommended by the Lassen Transit Service Agency for the initial funding cycle and the FY 2022/23 funding cycle of the State of Good Repair (SGR) Program.

**DISCUSSION**

The SGR program is one program created under Senate Bill 1, which raised fuel and vehicle license fees in California, and was reaffirmed by the voters in defeating Proposition 6 on the November ballot. The SGR provides approximately \$110 million annually to transit operators in California for eligible transit maintenance, rehabilitation and capital projects. The SGR Program benefits the public by providing public transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of their agency’s transportation infrastructure and in turn improve transportation services.

SGR funds are made available for capital projects that maintain the public transit system in a state of good repair. PUC section 99212.1 (c) lists the projects eligible for SGR funding, which are:

- Transit capital projects or services to maintain or repair a transit operator’s existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

Examples include, but are not limited to, the following:

- Replacement or rehabilitation of:
  - Rolling stock
  - Passenger stations and terminals
  - Security equipment and systems
  - Maintenance facilities and equipment
  - Ferry vessels
  - Rail
  
- Transit Preventative Maintenance
  - Public and Staff Safety
  - Preventative maintenance is only to maintain existing infrastructure and vehicles in a state of good repair, essentially repair and rehabilitation. Normal maintenance such as oil changes and other regularly scheduled vehicle maintenance are to be covered under normal operating costs and are **not** eligible for State of Good Repair funding.
  
- New transit facilities or equipment needed to maintain the existing transit service(s)

To the extent possible and cost effective, and where feasible, the State of Good Repair Program encourages eligible recipients to promote “fix-it-first” transit capital projects that reduce greenhouse gases and help achieve the state’s environmental goals. Examples of such projects may include replacement of vehicles with partial and/or zero emission vehicles, green technology equipment enhancements, or transit facility upgrades to improve energy efficiency.

The California State Controller released the estimated allocation amount of SGR funds available to each Transportation Planning Agency. The estimated allocation amount for Lassen County is \$48,525 for Fiscal Year 2023/24. The funds will be distributed in quarterly amounts through the California State Controller.

Statewide, 50% of SGR funds are allocated according to population (using a formula under Section 99313 of the Public Utilities Code [PUC]) and half according to transit operator revenues (PUC 99314).

The Lassen Transit Service Agency and Commission staff recommends the projects shown in the attached list for the Fiscal Year 2023/24 State of Good Repair Program. The LTSA is expected to approve the list at their August 14, 2023 Regular meeting. The list includes the following:

Project Title	Project Description	Total SGR Costs 23/24 99313	Total SGR Costs 23/24 99314	Total All Other Funds	Total Project Costs
Replacement purchase of bus wash brushes	The LTSA bus wash facility is in need of capital maintenance. Two wash brushes have reached the end of their useful life and are in need of replacement. The estimated useful life is 7 - 10 years	\$10,000.00	\$0	\$0	\$ 10,000.00
LRB parking area improvement Project	The existing LRB parking area used for parking of transit vehicles has several areas that are unpaved and under utilized. Paving the unimproved areas with concrete will allow for more efficient parking and reduced maintenance of the parking area. The useful life exceeds 20 years.	\$38,525.00	\$ 2,060.00	\$0	\$ 40,585.00

Both projects are included in the draft Transit Development Plan for this year and both projects are in LTSA's Transit Asset Management plan for 2020.

**ALTERNATIVES**

Provide direction to staff.

LASSEN COUNTY TRANSPORTATION COMMISSION  
 Resolution 23-10  
 Resolution Approving the Project List for FY 2023-24 for the  
 California State of Good Repair Program

WHEREAS, Senate Bill (SB1), the Road Repair and Accountability Act of 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, SGR funds are allocated by the Lassen County Transportation Commission; and

WHEREAS, the Lassen Transit Service Agency’s share of SGR funds for fiscal year 2023-24 is estimated to be \$48,525; and

WHEREAS, these funds will be used for the following list of projects; and

Project Title	Project Description	Total SGR Costs 23/24 99313	Total SGR Costs 23/24 99314	Total All Other Funds	Total Project Costs
Replacement purchase of bus wash brushes	The LTSA bus wash facility is in need of capital maintenance. Two wash brushes have reached the end of their useful life and are in need of replacement. The estimated useful life is 7 - 10 years	\$10,000.00	\$0	\$0	\$ 10,000.00
LRB parking area improvement Project	The existing LRB parking area used for parking of transit vehicles has several areas that are unpaved and under utilized. Paving the unimproved areas with concrete will allow for more efficient parking and reduced maintenance of the parking area. The useful life exceeds 20 years.	\$38,525.00	\$ 2,060.00	\$0	\$ 40,585.00

WHEREAS, in order to qualify for these funds, the Lassen County Transportation Commission is required to submit a proposed project list to California Department of Transportation (Caltrans) on an annual basis;

NOW, THEREFORE, BE IT RESOLVED that the Lassen County Transportation Commission hereby approves the SB1 State of Good Repair Project List for FY 2023-24; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Lassen County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulation and guidelines for all SGR funded transit capital projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Executive Secretary is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds and to execute the related grant applications, forms and agreements.

The foregoing resolution was adopted by the Lassen County Transportation Commission at its August 14, 2023, meeting by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

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Aaron Albaugh, Vice-Chairman  
Lassen County Transportation Commission

The foregoing instrument is a correct copy of the original on file in the office of the Executive Secretary of the Lassen County Transportation Commission.

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John L. Clerici, Executive Secretary

August 14, 2023



**LASSEN COUNTY TRANSPORTATION COMMISSION**  
REGIONAL TRANSPORTATION PLANING AGENCY

555 CAPITOL MALL, SUITE 600  
SACRAMENTO, CA 95814

P.O. Box 1028  
SUSANVILLE, CA 96130

John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission

**AGENDA ITEM 1.43**

Date: August 10, 2023

From: John L Clerici, Executive Secretary

A handwritten signature in blue ink, appearing to read "John L. Clerici", is placed over the printed name in the "From:" field.

Subject: Wildlife Conservation Board - Wildlife Overcrossing Grant

**REQUESTED ACTION**

**BY MOTION, Adopt Resolution 23-10 authorizing the Executive Director of the Lassen County Transportation Commission to sign all related documents for the Wildlife Conservation Grant to plan and design a wildlife crossing on US 395.**

**PAST ACTION**

In March, 2023 the LCTC applied to the California Wildlife Conservation Board to fund a grant to plan and design (to 65%) a wildlife crossing in the US 395 corridor between Hallelujah Junction (SR70) and Susanville.

**BACKGROUND**

The section of US 395 that runs from the CA-NV border to Susanville impedes important wildlife movements, bisects seasonal migration corridors, and features a high occurrence of wildlife-vehicle collisions. A statewide analysis of deer-vehicle collisions identified twenty-five miles within the project area as one of the top ten worst deer-vehicle collision hotspots in the State of California. Consequently, facilitating safe passage for wildlife will be critical to enhancing public safety for motorists. Due to the known migration routes for Doyle and Loyalton mule deer herds within the project area, CDFW's Restoring California's Wildlife Connectivity 2022 Report identified two stretches of US 395 (W001 and W002) within the project area as "top priority wildlife connectivity project locations" in California. The project area is also located nearby the estimated range of the Beckwourth and Lassen wolf packs and is one of five priority locations identified in California's 2020 Action Plan developed pursuant to United States Department of the Interior Secretarial Order 3362.

Numerous case studies show that wildlife crossings and other mitigation efforts are effective in decreasing wildlife mortality and increasing habitat connectivity. If awarded, funding will also allow the LCTC, Caltrans, and their partners to continue to seek additional state and federal funding to support completion of this important project.

WCN has been supporting this effort through grant funding for a variety of resources, who have been key participants in the consortium of public agencies and private organizations working to conserve ecological

connectivity in the project area. We respectfully request the Wildlife Conservation Board’s consideration of this project.

The project being proposed by the LCTC, in coordination with Caltrans D2, would investigate and plan for construction of overcrossing and/or undercrossing structures and directional fencing, to be determined based on site characteristics, such as roadway location, topography, and landscape ecology. If funded, all crossing structures would have associated fencing and escape ramps and would be designed to 65% design plans, specifications, and estimates.

**DISCUSSION**

The WCB has indicated a desire to get the project started by November 2023. In order to complete the agreements between the WCB, and then the consultant team selected to execute the various studies, environmental documentation, and engineering, staff are requesting the authority to negotiate and sign all relevant agreements.

The agreement between the WCB and the LCTC has been reviewed and reviewed by Commission Counsel and staff.

**ALTERNATIVES**

Provide direction to staff.



LASSEN COUNTY TRANSPORTATION COMMISSION  
Resolution 23-11

Resolution Authorizing the Executive Secretary to Sign all Agreements and Contracts Associated with the Wildlife Conservation Board US 395 Wildlife Crossing Grant

WHEREAS, pursuant to California Government Code, the Lassen County Transportation Commission (LCTC) was created as a local planning agency to provide regional transportation planning for the area of Lassen County; and

WHEREAS, the safety of the travelling public in all modes of transportation is the primary concern of the LCTC; and

WHEREAS, there has been an increase in vehicle traffic and animal strikes on US 395 between the Nevada state line and Susanville California; and

WHEREAS, the Wildlife Conservation Board (WCB) has designated a grant to study and design wildlife crossings for roadways that would include US 395; and

WHEREAS, the LCTC applied for a grant from the WCB to study US 395 between Hallelujah Junction (SR70) and Susanville, and expects to be successful in that application; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Lassen County Transportation Commission hereby grants authority to the Executive Secretary to sign all agreements, and contracts associated with securing and executing the grant provided by the WCB.

The foregoing resolution was adopted by the Lassen County Transportation Commission at its August 14, 2023, meeting by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

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Aaron Albaugh, Chairman  
Lassen County Transportation Commission

The foregoing instrument is a correct copy of the original on file in the office of the Executive Secretary of the Lassen County Transportation Commission.

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John L. Clerici, Executive Secretary

August 14, 2023




John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission

Date: August 14, 2023

From: John L Clerici, Executive Secretary 

Subject: 2024 State Transportation Improvement Program

**AGENDA ITEM 4.12**

**REQUESTED ACTION**

**None, this is an information item.**

**BACKGROUND AND DISSCUSSION**

The State Transportation Improvement Program (STIP) is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate In July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the among of new funds available for the programming of local transportation projects.

Once the fund estimate is adopted, Caltrans and the regional planning agencies (the LCTC) prepare transportation improvement plans for submittal by December 15<sup>th</sup> (odd years). Caltrans prepares the Interregional Transportation Improvement Plan (ITIP) and regional agencies prepare Regional Transportation Improvement Plans (RTIP's). Public hearings are held in January (even years) in both northern and southern California. The STIP is adopted by the CTC by April (even years).

Local agencies work through their Regional Transportation Planning Agency (RTPA), County Transportation Commission, or Metropolitan Transportation Organization (MPO), as appropriate, to nominate projects for inclusion in the STIP. In our case the LCTC is responsible for working with the City of Susanville, Lassen County, and the Susanville Indian Rancheria, to identify and nominate a list of projects for inclusion in the Lassen County RTIP.

Once projects are programmed, agencies must begin the project implementation process. It is important to note that there are timely use of funds rules associated with STI:P projects that are established by statute and outlined in both the STIP Guidelines adopted by the CTC and in Chapter 23 of the Local Assistance Program Guidelines

Locally the RTIP can include capital projects associated with the state highway system. The Gateway and Skyline projects associated with US 395 are examples of this type of project. In addition, capital projects on local streets and roads are allowed for some jurisdictions like Lassen County. Any project that is nominated through the RTIP/STIP process must be consistent with the Lassen County Regional Transportation Plan.

Your Technical Advisory Committee discussed the upcoming RTIP/STIP cycle at their June 12 August 7 meetings. They agreed to meet again in late August to begin the process of identifying and nominating projects to be included in the 2024 STIP. Staff's goal is to bring back a list of projects for your consideration at your October meeting, and if appropriate adopt the 2024 RTIP at that time. If not, we will use our November meeting to adopt the RTIP. We are currently in the process of evaluating projects already included in the 2022 STIP to make sure that they are still on track for implementation as described. Projects currently included in the STIP include (with projected delivery date):

- Susanville Gateway project (now programmed for 23/24)
- County Rehab D (FY 23/24)
- County Rehab E (FY 24/25)
- County Beaver Creek Bridge FY 24/25

In addition to these projects LCTC staff have programmed \$40,000 dollars in Planning, Programming and Monitoring (PPM) for FY's 24/25 and 25/26 each. It is likely that staff will ask of additional PPM for FY's 26/27 and 27/28 assuming concurrence from the city and county.

A copy of Lassen Counties page from the current STIP is attached. This page is not entirely accurate since the delivery date of the Gateway project was moved out a year.

The current fund estimate for the 2024 STIP for Lassen County is approximately \$6.6 million (\$2.5 million in unprogrammed carryover, and \$4 million of new STIP share). Attached you will find a table from Caltrans showing the full range of STIP share for Lassen County.

## **ALTERNATIVES**

Provide direction to staff.

# 2023 SUMMARY OF STIP COUNTY SHARES

Does Not Include ITIP Interregional Shares (See Separate Listing)

(\$1,000's)

Total County Share, June 30, 2022 (from 2022 Report)	12,044
Less 2021-22 Allocations and closed projects	(2,827)
Less Projects Lapsed, July 1, 2022-June 30, 2023	0
<b>Total County Share, June 30, 2023</b>	<b>9,217</b>

## Lassen

Agency	Rte	PPNO	Project	Ext	Del.	Voted	Total	Project Totals by Fiscal Year					Project Totals by Component								
								Prior	22-23	23-24	24-25	25-26	26-27	R/W	Const	E & P	PS&E	R/W Sup	Con Sup		
<b>Highway Projects:</b>																					
Susanville	loc	3492	Rt 36, Johnstonville-Riverside, Southeast Gateway ped (ext 6-22)	Mar-23		Mar-23	1,739	1,739	0	0	0	0	0	0	0	0	1,739	0	0	0	0
Susanville	loc	2480	Riverside Dr, reconstruction/Class I ped/bike lane			Jun-23	300	0	300	0	0	0	0	0	0	0	0	0	300	0	0
Lassen County	loc	2600	County Rehab D, on CR 301, Rt 395-Honey Girl				2,015	0	0	2,015	0	0	0	0	0	0	2,015	0	0	0	0
Lassen County	loc	2601	County Rehab E, on CR 301, Mapes Lane-Rt 395				2,015	0	0	0	2,015	0	0	0	0	0	2,015	0	0	0	0
Lassen County	loc	2562	Beaver Creek Bridge 7C-82 (HBP match), replace				504	0	0	0	504	0	0	0	0	0	504	0	0	0	0
Lassen LTC		2124	Planning, programming, and monitoring				80	0	0	0	40	40	0	0	0	0	80	0	0	0	0
<b>Subtotal, Highway Projects</b>							6,653	1,739	300	2,015	2,559	40	0	0	0	6,353	0	300	0	0	
<b>Total Programmed or Voted since July 1, 2022</b>							6,653														
<b>COVID Projects</b>																					
Susanville	loc	3492	Rt 36, Johnstonville-Riverside, Southeast Gateway ped			Mar-23	768	0	768	0	0	0	0	0	0	0	768	0	0	0	0
<b>Total Programmed or Voted since July 1, 2022</b>							768	0	768	0	0	0	0	0	0	768	0	0	0	0	

<b>Balance of STIP County Share, Lassen</b>	
Total County Share, June 30, 2023	9,217
Total Programmed or Voted Since July 1, 2022	6,653
Unprogrammed Share Balance	2,564
Share Balance Advanced or Overdrawn	0
<b>COVID Programming</b>	
Target	808
Total Programmed or Voted Since July 1, 2022	768
All Lapsed Projects	0
Less All Allocations	40
Unprogrammed Share Balance	0
Rescinded Shares as of June 30, 2023	0
Share Balance	0

DRAFT 2024 STIP Fund Estimate (x\$1,000)								
Region	Net Carryover		Formula Distribution	Base (Minimum)	Target	Maximum	5% PPM Limitations	
	Unprogrammed Balance	Balance Advanced		Share through 2027/28	Share through 2028/29	Estimated Share through 2031/32	FY 2024/25 - 2027/28	FY 28/29
Lassen	2,564	0	4,053	6,692	8,680	14,559	417	99
Modoc	859	0	2,179	3,038	4,108	7,268	223	54
Plumas	6,869	0	2,439	9,308	10,504	14,042	249	60
Shasta	0	2,524	6,989	4,959	8,389	18,527	714	172
Siskiyou	240	0	4,904	5,144	7,550	14,662	497	120
Tehama	10,279	0	3,561	13,976	15,723	20,888	364	87
Trinity	1,990	0	2,580	4,570	5,836	9,578	261	63

\* Data as of June 26, 2023