

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY



**RICHARD EGAN**, Executive Secretary

707 Nevada Street, Suite 4  
Susanville, CA 96130

☎ 530) 251-8333  
FAX: (530) 251-2663  
lassen transportation.org

LCTC/T-2  
2017/156

Date Posted: May 3, 2017

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Kathie Garnier, Chairman (City Council)  
Brian Wilson (City Council)  
Joe Franco (City Council)

Jeff Hemphill Vice Chairman (Co. Supervisor)  
David Teeter (Co. Supervisor)  
Aaron Albaugh (Co. Supervisor)

T. Egan For:  
From: Richard Egan, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY  
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, May 8, 2017 at 2:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**  
1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and deletions

**Motion Required**

1. 1.3 Minutes Approval: April 10, 2017 Commissioners Present: Wilson, Hemphill, Garnier, Albaugh, Franco, and Teeter.

**Motion Required**

5. 1.4 Minutes Approval: April 24, 2017, Special Meeting  
Commissioners Present: Garnier, Hemphill, Teeter, and Franco.  
Commissioners absent: Albaugh (by previous arrangement) and Wilson.

**Motion Required**

(2) **CORRESPONDENCE / PUBLIC COMMENT**

9. 2.1 Correspondence:
- a. Comments from North State Super Region to California Transportation Commission – Road Repair and Accountability Act of 2017
  - b. Letter from North State Super Region to California Transportation Commission – U.S. Hwy 101 at Last Chance Grade

## Information Only

2.2 Public Comment: Matters brought forth by the Public

### **(3) REPORTS**

3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:

- Caltrans report (Caltrans)
- California Highway Patrol Report (CHP)
- City of Susanville Report (City)
- County of Lassen Report (County)
- Susanville Indian Rancheria Report (SIR)
- Executive Secretary Report (LCTC Staff): LCTC RFP for Staffing Services
- Summary of Commission Financial Activities

### **(4) NEW BUSINESS**

17. 4.1 Presentation by Caltrans District 2 – United States Route 395 (US 395) Transportation Concept Report.

**Receive presentation and provide direction to staff**

19. 4.2 Accept proposal from Donald R. Reynolds, Certified Public Accountant, to provide triennial compliance auditing services for the three year audit period from July 1, 2016 through June 30, 2018 for and amount not to exceed \$10,500.00, and provide direction to staff to negotiate an agreement for future consideration by the Commission.

**Accept proposal and provide direction to staff**

4.3 Accept proposal from Donald R. Reynolds, Certified Public Accountant, to provide independent auditing services to prepare annual audits for the fiscal years ending June 30, 2016, 2017, and 2018 in the amounts not to exceed \$12,000.00, \$12,700.00 and \$13,500.00, respectfully, and provide direction to staff to negotiate an agreement for future consideration by the Commission.

**Accept proposal and provide direction to staff**

68. 4.4 Discussion of LCTC Fund 128 for 2016/17 fiscal year, year to date, and 2017/18 fiscal year budgets (Continued from April 24, 2017 Special Meeting).

**Receive report and provide direction to staff**

75. 4.5 Accept proposal from Margaret Long, Prentice Long & Epperson pc. Attorneys at Law, to provide legal services and staffing services during periods of vacancies in administrative services.

**Accept proposal and provide direction to staff**

### **(5) OTHER BUSINESS**

5.1 Matters brought forth by the Commission

5.2 Set date for Special Commission Meeting for May 30, 2017

### 5.3 Set date for the next Regular Commission meeting for June 12, 2017

### 5.4 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

#### ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2015/16 Final Audit
- 2017/18 Draft Overall Work Program
- Award Audit Agreement(s) for Triennial and Annual Audits
- 2017/18 Fiscal Year Recommended Budget