

LASSEN COUNTY TRANSPORTATION COMMISSION  
REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, Executive Secretary

Office:  
555 Capitol Mall, Suite 600  
Sacramento, CA 95814

P.O. Box 1028  
Susanville, CA 96130

Date Posted: OCTOBER 12, 2023

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Russ Brown, (City Council)

Quincy McCourt (City Council)

Kevin Stafford Vice-chair (City Council)

Tom Neely, (Co. Supervisor)

Chris Gallagher, (Co. Supervisor)

Aaron Albaugh, Chair (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

**LASSEN COUNTY TRANSPORTATION COMMISSION**

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, October 16, 2023, at 1:30 p.m.**

**The meeting will be held at the City Council Chambers, 66 North Lassen Street, Susanville, CA.**

**The meeting will use zoom for remote viewers.**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/89658243980>**

**Meeting ID: 896 5824 3980**

**Passcode: 823095**

One tap mobile

+17193594580,,89658243980# US

+17207072699,,89658243980# US (Denver)

The Agenda is as follows:

**(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the agenda.

1.3 Approval of the Minutes for August 14, 2023, Regular Meeting: **Motion Required**

1.4 Approval of the Consent Calendar: **Motion Required**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Commission wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a commissioner requests otherwise.

1.41 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$25,358.49. \*

**REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$25,358.49 as shown in Invoice #009-40 for September 2023.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Draft Lassen County 2023 Regional Transportation Plan

**Provide input to staff on 2023 Regional Transportation Plan.**

4.11 2024 State Transportation Improvement Program Update

**Provide direction to staff regarding regional priorities on projects for inclusion in the 2024 State Transportation Improvement Program on behalf of Lassen County and the City of Susanville.**

**(5) INFORMATION ITEMS**

5.01 Executive Secretary Report

Updates:

- US 395 Coalition Building
- Wildlife Crossing Grant
- Legislation
- SB 125 Transit Funding
- Grant update

**(6) CORRESPONDENCE**

6.01 None

**(7) OTHER BUSINESS**

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, November 13, 2023, at 1:30 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS: Regional Transportation Improvement Program – Draft and Final RTIP for adoption, US 395 Wildlife Crossing – next steps, 2023 RTP Adoption, ZEV Infrastructure Feasibility Presentation, SB 125 Draft project list

**LASSEN COUNTY TRANSPORTATION COMMISSION**

**MINUTES**

Regular Commission Meeting

**August 14, 2023**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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**1:30 P.M. OPEN SESSION**

**1. Convene**

*The Chair called the meeting to order at 1:30 P.M.*

**Roll Call: Present:** Albaugh, Brown, Gallagher, McCourt, Neely  
**Absent:** Stafford

**1.1 Pledge of Allegiance**

*The Pledge of Allegiance to the Flag was deferred.*

**1.2 Adoption of Agenda:**

*It was moved by Commissioner Neely and seconded by Commissioner Brown that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:*

AYES: Albaugh, Brown, Gallagher, McCourt, Neely  
NOES: None  
ABSENT: Stafford  
ABSTAIN: None

**1.3 Approval of the June 19, 2023 Regular Meeting Minutes**

*The Commission was asked to adopt the Minutes of their June 19, 2023, Regular Meeting, as presented by staff.*

*It was moved by Commissioner Gallagher and seconded by Commissioner Neely to approve the minutes as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Brown, Gallagher, McCourt, Neely  
NOES: None  
ABSENT: Stafford  
ABSTAIN: None

#### **1.4 Approval of Consent Calendar**

*It was moved by Commissioner Neely and seconded by Commissioner McCourt that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Brown, Gallagher, McCourt, Neely  
NOES: None  
ABSENT: Stafford  
ABSTAIN: None

### **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*Verbal communications:*

*Elizabeth Norton commented on a number of trails/connecting corridor efforts throughout the county. Mostly regional connecting trails that could benefit both the City and County. These connections enhance both inter- and intra-regional trail connectivity and will be constructed over the next few years. There was comment on the potential improvement to the section of the Biz Johnson Trail from the Train Depot to “Hobo Camp”.*

*Chair Albaugh asked that correspondence and public comment can be separated on future agendas.*

*No verbal comments were received.*

### **3. REPORTS**

#### **3.1 Caltrans**

*Michael Oguro introduced Brian Snyder as the new Assistance PM for Lassen County. He also provided an update on important Caltrans projects in the region. This included the following:*

- Susanville Gateway project – sign currently being constructed*
- Shalas CapM project – construction within the next 12 months*
- Secret Valley Rest Area – new sight about 12 miles north of current location*
- Pitt River Bridge Seismic Retrofit*
- Susan River Pavement Project – in project development stage*
- Red Rock CapM project - in project development stage*

#### **3.2 CHP**

*Lacey Carney reported on CHP activities in the region including DUI arrests, and other enforcement activities. Noted that citations were up substantially year over year, with a corresponding decrease in accidents including fatal accidents on US 395.*

### **3.3 City of Susanville**

*No Report was provided for the City of Susanville.*

### **3.4 Lassen County**

*Pete Heimbigner reported on several maintenance jobs being done by the county. The work included paving and culvert replacement. Permits for the culvert replacement work may extend construction to next summer.*

### **3.5 Susanville Indian Rancheria**

*No Report was provided for the Susanville Indian Rancheria.*

## **4 NEW BUSINESS**

### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

### **4.10 Action/Discussion Items**

### **4.11 2024 State Transportation Improvement Program**

*Executive Secretary John Clerici updated the Commission of the status of the 2024 State Transportation Improvement Program. He noted that the current fund estimate for the 2024S TIP for Lassen County is approximately \$6,600,000 with approximately \$2,600,000 in unprogrammed carryover from the 2022 STIP, and \$4,00,000 of new programmable capacity.*

*He added that staff will be meeting with the City and the County to identify suitable projects for the 2024 cycle on August 31.*

*Next steps would include the August 31 meeting, then a preliminary list being submitted to the Commission for review and comment at their October meeting. Final action will be taken on the 2024 STIP at the Commissions December meeting.*

*This was an information item only and no action was taken by the Commission.*

**5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

**5.01 Executive Summary Report**

*The Executive Secretary reported the following:*

- **US 395 Update** – Lassen and Washoe Counties have both adopted their MOA's in support of the US 395 Coalition. The next meeting of the coalition will be held on August 16.
- **WCB Wildlife Crossing Grant** – The Wildlife Conservation Board is scheduled to approve the

**6. CORRESPONDENCE**

*None.*

**7. OTHER BUSINESS**

**7.1 Matter brought forth by the Commission**

*No issues were brought forth by the Commission.*

**7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, October 17, 2023, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

**7.3 Adjourn**

*The meeting was adjourned at 2:55 p.m.*

*Submitted for approval by:*



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John Clerici  
Executive Secretary



**LASSEN COUNTY TRANSPORTATION COMMISSION**  
REGIONAL TRANSPORTATION PLANING AGENCY

555 CAPITOL MALL, SUITE 600  
SACRAMENTO, CA 95814

P.O. Box 1028  
SUSANVILLE, CA 96130


John L. Clerici, Executive Secretary

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Staff Report

Date: October 12, 2023 **AGENDA ITEM 1.41**

To: Lassen County Transportation Commission

From: John L Clerici, Executive Secretary 

Subject: Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$25,358.49

**REQUESTED ACTION**

Approve payment of Clerici Consulting fees and costs in the amount of \$25,358.49 as shown in Invoice #009-40 for September 2023.

**PAST ACTION**

This is the Fortieth invoice under the contract with Clerici Consulting for Executive Secretary and staff services. This invoice includes a detailed invoice for charges for sub-consultant Borroum Engineering in the amount of \$16,615.36.

**DISCUSSION**

Attached is Invoices #009-40, with supporting documentation, and a detailed Progress Report for the period beginning September 1, 2023, and ending September 31, 2023.

Key items of work completed in the last month included the following:

- Follow up to LCTC July Commission and TAC meetings
- Continued outreach efforts for the 2023 Regional Transportation Plan update & developed draft RTP& environmental document for public review
- Worked with City and County staff to identify candidate projects for the 2024 STIP
- Provided administrative support to the ZEV Infrastructure Feasibility study and document review and feed back.

These charges are consistent with the billing trends for the FY 2023/24 OWP budget to date.

Attachments (1)



# INVOICE

**Project Title:** Lassen County Transportation Commission  
Executive Secretary and Staffing Services

**Date:** October 1, 2023  
**Invoice #** 009-040  
**Billing Cycle Ended:** 9/1/2023 (September 1, 2023 - September 30, 2023)

**Clerici Consulting**  
 1555 Sean Drive  
 Placerville, CA 95667  
 530-919-9739  
 jlfclerici@gmail.com

**To:** Mr. Aaron Albaugh, Vice-Chairman  
 Lassen County Transportation Commission  
 PO Box 1028  
 Susanville, CA 96130

Staff Member	Total Hours	Payroll Rate	Overhead Rate	Profit (5%)	Total Rate	Total Cost
John Clerici	61.00	\$ 65.00	\$ 71.50	\$ 6.83	\$ 143.33	\$ 8,743.13
Borrow Engineering	September					\$ 16,615.36
LSC Transportation Consultants	September					
Printing, copies, reproduction						No Charge
Travel (Lodging, meals)						No Charge
<b>TOTAL</b>						<b>\$ 25,358.49</b>
Prior Balance						\$ 33,323.43
Payment						\$ 33,323.43
<b>Total Due</b>						<b>\$ 25,358.49</b>



*Thank you for your history of prompt payment! As a small business, we greatly appreciate it!*

10/1/2022

Billing Detail for Clerici Consulting --

Date	Hours										Labor Sub-Total		
	WE 100 - OWP Administration	WE 601A - General/General Transportation Planning	WE 601B - Active Transportation Planning	WE 601C - Transit Planning	WE 602 - Programming	WE 603 - Outreach	WE 604 - TDA	WE 705 - ZEV					
September													
1	1						1						3
													0
													0
4	1	2					1						5
5													0
6													2
7	1	1					1						5
8		1					1						2
													0
													0
11	1	1					1						5
12		1											1
13		1											2
14	2	2	1				2						8
15		1											6
													0
													0
18	1	1					2						4
19	1	1					2						4
20		2					1						4
21	1	2					1						6
22		1					1						3
													0
													0
25													0
26													0
27													0
28													0
29													0
													0
													0
Total	9	18	1	0	13	11	5	4					61
	Billing Rate: \$143.33												
	\$ 1,289.97	\$ 2,579.94	\$ 143.33	\$ -	\$ 1,863.29	\$ 1,576.63	\$ 716.65	\$ 573.32					\$ 8,743.13

**PROGRESS REPORT**  
**CLERICI CONSULTING ACTIVITIES**

Project: Lassen County Transportation Commission  
Clerici Consulting Project 009-040  
Period: September 1, 2023 – September 30, 2023

**WORK COMPLETED (through September 30, 2023)**

**SPECIFIC WORK ELEMENT RELATED ACTIVITIES**

- **Work Element 100 – Administration**
  - Provided follow-up for the August 2023 Regular Commission meeting
  
- **Work Element 601A – General/General Transportation Planning**
  - Participated in MTC Partnership meeting (9/13)
  - Participated in US 395 wildlife crossing team meeting (9/19)
  - Met with County transportation and planning managers to discuss FIS Grant proposal (9/20)
  - Met with Lassen County Auditors office to discuss invoicing/claim/and general accounting measures (9/20)
  - Participated in GIS grant kick-off meeting with Caltrans staff (9/22)
  - Continued process to update regional transportation needs assessment – list updates – Assisted county and city to update project lists
  
- **Work Element 601B – Active Transportation Programming**
  - Participated in ATP Workshop (9/14).
  
- **Work Element 601C – Transit Planning**
  - No work was done in this work element.
  
- **Work Element 602 – Programming**
  - Continued to monitor 2022 STIP activities and respond to CTC comments and requirements for final adoption by the CTC
  - Continued to engage city and county staff to identify and perfect projects for the 2024 RTIP/STIP projects following up on August meeting
  
- **Work Element 603 – Outreach**
  - Provided interagency outreach through the LCTC Technical Advisory Committee

- Followed up with TAC as needed to get input regional planning priorities
    - Provided follow-up to August TAC meeting
  - Participated in North State Super Region Meeting (9/15)
  - Participated in Rural Counties Task Force Meeting (9/15)
- Work Element 604 – TDA
  - Processed other TDA related claims and transfers as needed
- Work Element 705 – Zero Emission Infrastructure
  - Participated in the following ZEV study meetings
    - Document review meeting with ZEV Consultants (9/6)
    - Document review meeting with ZEV consultants and county staff (9/20)
  - Provided review and comment on draft ZEV vehicle purchase strategy

10/8/2023

INVOICE TO CLERICI CONSULTING (re. Lassen County Transportation Commission)

Borroum Engineering  
633 Tamarindo Way  
Roseville, CA 95678

Invoice #36: Invoice Period: September 1, 2023 to October 1, 2023

DATE	OWP Task 100- Administration	OWP Task 601A - Transportation Planning - General	OWP Task 601B - Active Transportation Planning	OWP Task 601C - Transit Planning	OWP Task 602 - Programming	OWP Task 603 - Outreach	OWP Task 604 - TDA	OWP Task 705-EV Feasibility Study	Labor Sub-Total
September									
1		6							6
2w									0
3w									0
4h									0
5		8							8
6		4							4
7		4							4
8		4					2	2	8
9w									0
10w									0
11		6					2	2	8
12		5					2	1	8
13		6						2	8
14		1			1		5	1	8
15		2					2	2	6
16w									0
17w		4			1				0
18		4			2			2	5
19		4			2			2	8
20		4			2			2	8
21		4			2			2	8
22		4							4
23w									0
24w									0
25		3			2				5
26		2			6				8
27		2			2			3	7
28		2					2	6	8
29		2						2	8
30w									0
TOTAL	0	77	0	0	20	0	15	25	137
		Rate: \$121.28							
	\$ -	\$ 9,398.56	\$ -	\$ -	\$ 2,425.60	\$ -	\$ 1,819.20	\$ 3,032.00	\$ 16,615.36

Total this invoice: \$ 16,615.36

*Handwritten signature and date: 10/9/23*

## **Borroum Engineering**

### **Work assignments**

#### **Invoice period for September 1, 2023 to October 1, 2023**

- With Caltrans, the Commission, the County and the City of Susanville work on updating the long-range transportation projects in the RTP, including amending the RTP as needed. This includes work on data collection, planning Rt 36 and 395, non-vehicular transportation, transit systems and in support of the ZEV project. This also includes work to analysis the County demographic changes. (OWP work element 601A, 601B, 601C,705)
- With the local transit operator, Caltrans, the County, the City, and the County Auditor to identify available funding, and assist the Commission's project prioritization and programming processes. (OWP work element 602)
- With the local partners, work on refining an outreach plan. (OWP work element 603)
- With the independent auditor and the County Auditor addressing audit findings, address claims for ensuing year, preparing year end audit reports (OWP work element 604)
- Administration support for the grant (contracts, budgets and schedules, and invoicing) (OWP work element 705)
- Management and engineering oversight/support (OWP work element 705)

  
10/3/23



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John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission

**AGENDA ITEM 4.11**

Date: September 28, 2023

From: Genevieve Evans, LCTC Staff

Subject: Draft Lassen County 2023 Regional Transportation Plan

**REQUESTED ACTIONS: Provide input to staff on 2023 Regional Transportation Plan**

**PAST ACTION**

LCTC staff have completed the Draft Lassen County 2023 Regional Transportation Plan and Initial Study Checklist/Proposed Negative Declaration. These documents will be available for review from October 6 - November 6.

**BACKGROUND/DISCUSSION**

One of the major planning responsibilities of the LCTC is the development of the Regional Transportation Plan (RTP). The RTP serves as the planning blueprint to guide transportation investments in Lassen County involving local, state, and federal funding over the next twenty years. Transportation improvements in the RTP are identified as short-range/constrained (2023-2033) or long-range/unconstrained (2034-2044). The RTP must be updated every five (5) years to comply with Caltrans guidelines and be eligible for many sources of funding. The last RTP update was adopted in 2017. Any transportation capital improvement projects funded with state or federal funds must be identified in the RTP.

The overall focus of the 2023 RTP is directed at developing a coordinated and balanced multi-modal regional transportation system that is financially constrained to the revenues anticipated over the life of the plan. The coordination focus brings the County, Caltrans, the City of Susanville, government resource agencies, commercial and agricultural interests, Susanville Indian Rancheria, and citizens into the planning process. The balance is achieved by considering investment and improvements for moving people and goods across all types of transportation including automobiles, public transit, bicycle, pedestrian, trucking, railroad, and aviation.

This 2023 update of the RTP did not significantly change the scope or goals of the prior RTP. As required by Caltrans, staff followed the 2017 RTP Guidelines in updating this document. As required by the guidelines, the plan incorporates the following elements: Modal Discussion, Policy Element, Action Element and Financial Element.

The first section of the document updates demographic and economic conditions in Lassen County including population projections. The next section reviews relevant planning documents which were reviewed as part of the process and incorporated as relevant. The Modal Discussion describes the capital facilities for each transportation mode along with regional transportation issues and needs for each mode. Minor changes to the Policy Element were made to reference current projects and emphasize the need to maintain a regional transportation system which is resilient to extreme weather and related events. The Action Element is where are transportation capital improvements to meet the needs of the Lassen County regional transportation network are listed. Projects are separated by jurisdiction/implementing agency, transportation facility type and short-term/long-term. Costs are estimated for most projects and potential funding sources are identified. The Financial Element projects recurring transportation revenue for the 20 year planning period. Over the next five years, LCTC has identified a financially constrained regional transportation plan. However, beyond this time period, there is at least a \$32 million deficit in funding to implement all the project needed to improve and maintain the regional transportation system.

A robust stakeholder and community participation effort was undertaken to gain input on needs and issues with respect to transportation in Lassen County and the City of Susanville. First a wide range of transportation-related stakeholders were contacted for input. This included, Bureau of Land Management, California Fish and Wildlife, US National Forest, Air Pollution Control District, Water Quality Control Board, Native American Tribes and Lassen Land and Trails Trust. An on-line community survey was distributed as part of the Active Transportation Plan update process which asked respondents to identify capital improvements they would like to see in the region. This input was also relevant to the RTP update. A virtual public workshop was held this summer which described the RTP process and asked for input on transportation needs. A pop-up workshop was also held at the Lassen Rural Bus booth at the farmer's market in Susanville.

According to the California Environmental Quality Act (CEQA), an RTP is considered a "project" and therefore must undergo environmental review. Consistent with prior RTP updates an Initial Study checklist was prepared and a Negative Declaration is proposed. According to staff review, adoption of this RTP does not equal project implementation. The RTP is a visionary programmatic document. Each project listed in the RTP will undergo separate environmental review. Additionally, the RTP contains projects and goals which will reduce the impact on the environment. Therefore, the RTP will not have a significant impact on the environment.

**RECOMMENDATION** – Review the RTP (more specifically the Action Element) and provide staff with suggestions and input by November 6.





Lassen County Transportation Commission

**REGIONAL TRANSPORTATION  
PLAN  
2023 UPDATE**

1

**WHY IS A REGIONAL  
TRANSPORTATION PLAN  
IMPORTANT?**

- State law requires an RTP update every 4-5 years.
- Provides accountability for taxpayer money.
- Provides direction for the Lassen County Transportation Commission.
- Addresses many different types of transportation related plans in one document.
- Capital transportation improvement projects funded with state or federal money must be identified in the RTP.

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## DEMOGRAPHICS AND ECONOMICS OF LASSEN COUNTY

- Total population is projected to decline by 16 percent over next 20 years.
- Number of individuals aged 75+ is projected to increase by 100 percent over the next 20 years.
- Roughly 46 percent of the County population is living in a Census Tract which is considered disadvantaged. Median Household Income (MHI) is below 80% of statewide.

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## REGIONAL TRANSPORTATION NEEDS/ISSUES

### Roadway and Bridge Conditions

- Deteriorating pavement conditions. PCI = 60 in 2018
- Generally total traffic is increasing near the county lines and decreasing in Susanville.  
Truck traffic has increased on most state highways except SR 44 and 299
- Roughly 2 % of crashes over a 4-year period resulted in a fatality.



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## REGIONAL TRANSPORTATION NEEDS/ISSUES

### Public Transit Needs

- Provide access to services for a transit dependent population.
- Replacement of transit vehicles.
- Fleet electrification.
- Facility parking expansion.



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## REGIONAL TRANSPORTATION NEEDS/ISSUES

### Non-motorized Facilities

- Narrow or no shoulders on local roadways and state highways.
- Lack of connectivity between communities and commercial services
- Lack of connectivity between existing facilities such as the Susan River Trail, the Skyline Trail and the Bizz Johnson Trail
- Need for parallel capacity in Susanville.
- City pedestrian facilities lack width or have physical obstructions

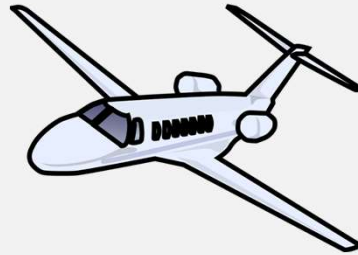


6

## REGIONAL TRANSPORTATION NEEDS/ISSUES

### **Aviation**

- Maintenance and rehabilitation.



7

## POLICY ELEMENT

- Goals, Objectives, and Policies.
- Sets tone for Action Element.
- Consistent with Financial Element and General Plans.
- Supports California Transportation Plan 2050.
- Minor changes from prior RTP

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## ACTION ELEMENT

- The plan to address transportation needs and issues.
- Specific projects are identified in categorized tables by type of facility, jurisdiction and priority.

Table 20a: City of Susanville Short-Term Roadway Projects (0 - 10 years)

Location	Description	Inflation Adjusted Cost Estimate	Construction Year	Funding Source
Susanville Southeast Gateway	On SR 36 construct curb, gutter, sidewalk, ADA ramps, widen shoulders, safety lighting, landscape and irrigation	\$2,500,000	2024	STIP
Various Streets	City street rehab (FD)	\$84,000	2023-2024	STIP
Palute Lane	Overlay from Calvary Baptist Church to Glenn Drive	\$300,000	by 2032	HSP, RSTP, STIP, LTF, FD Change Order
Alexander, Riverside, Modoc	Overlay	\$1,200,000	by 2032	HSP, RSTP, STIP, LTF
Russell Ave	Overlay between Paul Banyan and SR 36	\$300,000	by 2032	RSTP, STIP
Main Street Johnstonsville road	In Susanville between Johnstonsville Road and Main Street located approximately at the High Country Inn parking lot. Construct approximately 500 ft long road connection with drainage crossing.	\$105,000	2023-2025	HSP, RSTP, STIP, LTF
North Street	Widen bridge/culvert at Palute Creek	\$1,200,000	by 2032	HSP, RSTP, STIP, LTF
Chestnut Street	Overlay from west of Parkdale Ave to west of North Weatherlow St	\$260,000	by 2032	HSP, RSTP, STIP, LTF
Court Street	Overlay from Miller Road to South Pine Street	\$25,000	by 2032	HSP, RSTP, STIP, LTF
North Mesa Street	Overlay from Main Street to Second Street	\$115,000	by 2032	HSP, RSTP, STIP, LTF
North Roop Street	Overlay from Glenn Drive to Cherry Terrace	\$85,000	by 2032	HSP, RSTP, STIP, LTF
Campbell Road	Overlay from North Weatherlow Street to end	\$98,800	by 2032	HSP, RSTP, STIP, LTF
Court Street	Overlay from east of S Roop Street to S Lassen Street	\$78,800	by 2032	HSP, RSTP, STIP, LTF
N Weatherlow Street	Overlay from Chestnut Street to north end	\$125,000	by 2032	HSP, RSTP, STIP, LTF
Orchard Street	Overlay from Richmond Road to South Railroad Avenue	\$85,000	by 2032	HSP, RSTP, STIP, LTF

Source: Updated from 2017 RFP Project List and discussions with City of Susanville

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## FINANCIAL ELEMENT

- Current and anticipated revenue sources.
- Expenditure to Revenue Comparison.
- Short-term projects are fully funded.
- Funding deficit to complete long-term projects.
- Importance of pursuing discretionary transportation funding.



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## CALIFORNIA ENVIRONMENTAL QUALITY ACT

### Overview of Initial Study checklist analysis

- RTP is a planning document and does not provide for implementation.
- Specific environmental impacts of proposed projects will be addressed on an individual basis.
- Policies are included in the RTP to minimize environmental impacts of transportation investments.
- Adoption of the RTP will not significantly increase VMT in the region
- Therefore, adoption of the RTP will have less than significant impact on the environment.

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## NEXT STEPS

- Environmental Document and RTP Review Period until November 6<sup>th</sup>.
- Final Report

Contact Genevieve Evans at:  
(530) 583-4053  
genevieve@lsctrans.com

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THANK YOU!

Contact Genevieve Evans at LSC:

(530) 583-4053

[genevieve@lsctrans.com](mailto:genevieve@lsctrans.com)



**LASSEN COUNTY TRANSPORTATION COMMISSION**  
REGIONAL TRANSPORTATION PLANING AGENCY

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John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission

**AGENDA ITEM 4.12**

Date: October 11, 2023

From: John L Clerici, Executive Secretary

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Subject: 2024 State Transportation Improvement Program Update

**REQUESTED ACTION**

**Provide direction to staff regarding regional priorities on projects for inclusion in the 2024 State Transportation Improvement Program on behalf of Lassen County and the City of Susanville.**

**BACKGROUND**

The State Transportation Improvement Program (STIP) is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of transportation projects.

Once the fund estimate is adopted, Caltrans and the regional planning agencies (the LCTC) prepare transportation improvement plans for submittal by December 15th (odd years). Caltrans prepares the Interregional Transportation Improvement Plan (ITIP) and regional agencies prepare Regional Transportation Improvement Plans (RTIP's). CTC public hearings are held in January (even years) in both northern and southern California. The STIP is adopted by the CTC by April (even years).

Local agencies work through their Regional Transportation Planning Agency (RTPA), County Transportation Commission, or Metropolitan Planning Organization (MPO), as appropriate, to nominate projects for inclusion in the STIP. In our case the Lassen County Transportation Commission (LCTC) is responsible for working with the City of Susanville, Lassen County, and the Susanville Indian Rancheria, to identify and nominate a list of projects for inclusion in the Lassen County RTIP.



Once projects are programmed, agencies may begin the project implementation process. It is important to note that there are timely use of funds rules associated with STIP projects that are established by statute and outlined in both the STIP Guidelines adopted by the CTC and Chapter 23 of the Local Assistance Program Guidelines.

Locally, the RTIP can include capital projects associated with the state highway system. The Gateway project associated with US 395 is an example of this type of project, as well as capital overlay projects on local streets and roads. Any project that is nominated through the RTIP/STIP process must be consistent with the Lassen County Regional Transportation Plan.

## **DISCUSSION**

Since the summer Commission staff has conferred with City of Susanville, Lassen County, and Caltrans staff to determine the best mix of projects to be included in the 2024 STIP. This has included detailed re-evaluation of projects being carried over from the 2022 STIP, and potential new projects to be nominated as part of the 2024 cycle. It also takes into consideration actions to amend projects in the 2022 STIP to address cost increases and scope re-evaluation. These actions include:

- The Southeast Gateway Project being moved to construction year 2023-24 (excluding the new sign)
- Budget augmentation to County Rehab D (PPNO 02-2600) – Standish Road (County Road 301), US 395 to Honey Girl Road
- Budget Augmentation to County Rehab E (PPNO 02-2601) – Standish Road (County Road 301), Mapes Lane to US 395
- Non-STIP budget augmentation to Riverside Drive Class 1 Bike Ped Project (PPNO 02-2480) received construction funding from the Active Transportation Program and the Clean California program. Construction is scheduled for the summer of 2024.

In addition the Janesville Main Street Bike/Ped project (PPNO 02-2261) after evaluation by Lassen County public works staff, and public input, will be deleted from the STIP. The funds (\$40,000) will be returned to Lassen County’s STIP share for this cycle.

Both County projects Rehab C and Rehab B, and City of Susanville project City Street Rehab FD (PPNO 02-2561) were finished during the 2021 construction year.

### *Available STIP Revenue*

The current fund estimate for the 2024 STIP for Lassen County is approximately \$6,550,000 (\$2,564,000 in unprogrammed carryover, and \$4,053,000 of new programmable capacity).

### *2024 STIP Proposal*

The 2024 Regional Transportation Improvement Program which you will be asked to adopt at your November 13, 2023 Regular meeting will contain detailed information on all projects being considered below. However, the fundamental proposals you are being asked to move forward are as follows:

### *Projects Carried Over from the 2022 RTIP*

- **Beaver Creek Bridge Replacement (PPNO 2562)** -- Near the town of Bieber on Pittville Road over Beaver Creek
- **Southeast Gateway Project (PPNO 3492)** -- In the City of Susanville on State Route 36
  - Construct curb gutter and sidewalk
  - ADA compliant ramps
  - Widen shoulders
  - Safety lighting
  - Landscaping and irrigation
- **Riverside Trail Drive (PPNO 2480)** – Build class 1 bike path and bridge
- **County Rehab D (PPNO 2600)**– Standish Road, Mapes Lane to US 395 North. Rehabilitate roadway
- **County Rehab E (PPNO 2601)** – Standish Road, US 395 to Honey Girl Road East. Rehabilitate roadway
- **Planning, Programming & Monitoring (PPNO 02-2124)** – Used primarily for staff to fund development of new projects, planning and other transportation work as needed.

*Potential New Projects/Actions*

Lassen County

1. Rehab D\* in current STIP is underfunded (approximately \$465,000) due to revised estimate based on very recent bidding for same type of work. Project Limits- A-3 from US-395 to Honey Girl Lane. A-3 from McBarron Lane to Mapes Line. Cost approximately \$2,015,000. (3.1 mi)
2. Rehab E\* in current STIP is underfunded (approximately \$465,000) due to revised estimate based on very recent bidding for same type of work. Project Limits- A-3 from US-395 to Mapes Lane. Cost approximately \$2,015,000. (3.1 mi)
3. New Project – Rehab F: Rehab section of A1 from Hwy 139 to MP 5 (5mi), cost 3.217mm Note: The County has been shortlisted for a Federal Lands Access Program (FLAP) project on the Hwy 36 end of A1 so that may impact the ultimate programming of this project. Estimated cost is \$3,200,000.
4. Beaver Creek Bridge Project – STIP funding match in the amount of \$250,000

\*The County is requesting that Projects D and E be combined for construction in 2024. Estimate of the cost of the combined projected at \$3,100,000.

City of Susanville

1. Rehabilitation project FE – Approximate cost \$2,600,000 – Estimated construction year – 2025 (TBD)
  - a. South Lassen – Cypress to Susan River
  - b. Alexander – Riverside to Sierra
  - c. Russell – Main to 200 feet south of Bunyan

- d. Fair Drive – Main to Russell
- e. Johnstonville – Skyline to Riverside
- f. Paiute – Skyline to Glenn

## LCTC

Continued allocation of Planning Programming and Monitoring funds through the end of the 2024 STIP planning horizon.

## **NEXT STEPS**

Staff will finalize cost and scheduling for each proposed projects and include it into the draft 2024 RTIP for adoption at your November 13 Regular Meeting.

## **ALTERNATIVES**

Direct staff to consider an alternative list of projects.

# 2023 SUMMARY OF STIP COUNTY SHARES

Does Not Include ITIP Interregional Shares (See Separate Listing)

Total County Share, June 30, 2022 (from 2022 Report)	12,044
Less 2021-22 Allocations and closed projects	(2,827)
Less Projects Lapsed, July 1, 2022-June 30, 2023	0
Total County Share, June 30, 2023	9,217

(\$1,000's)

## Lassen

Agency	Rte	PPNO	Project	Ext	Del.	Voted	Total	Project Totals by Fiscal Year					Project Totals by Component							
								Prior	22-23	23-24	24-25	25-26	26-27	R/W	Const	E & P	PS&E	R/W Sup	Con Sup	
<b>Highway Projects:</b>																				
Susanville		3492	Rt 36, Johnstonsville-Riverside, Southeast Gateway ped (ext 6-22)	Mar-23		Mar-23	1,739	0	0	0	0	0	0	0	0	1,739	0	0	0	0
Susanville		2480	Riverside Dr. reconstruction/Class I ped/bike lane			Jun-23	300	0	0	0	0	0	0	0	0	0	0	300	0	0
Lassen County		2600	County Rehab D. on CR 301, RT 395-Honey Girl				2,015	0	0	0	0	0	0	0	0	2,015	0	0	0	0
Lassen County		2601	County Rehab E. on CR 301, Mapes Lane-RT 395				2,015	0	0	2,015	0	0	0	0	0	2,015	0	0	0	0
Lassen County		2562	Beaver Creek Bridge 7C-82 (HBP match), replace				504	0	0	504	0	0	0	0	0	504	0	0	0	0
Lassen LTC		2124	Planning, programming, and monitoring				80	0	0	40	0	40	0	0	0	80	0	0	0	0
			<b>Subtotal, Highway Projects</b>				6,653	1,739	300	2,015	2,559	40	0	0	0	6,353	0	300	0	0
			<b>Total Programmed or Voted since July 1, 2022</b>				6,653													
<b>COVID Projects</b>																				
Susanville		3492	Rt 36, Johnstonsville-Riverside, Southeast Gateway ped			Mar-23	768	0	768	0	0	0	0	0	0	768	0	0	0	0
			<b>Total Programmed or Voted since July 1, 2022</b>				768	0	768	0	0	0	0	0	0	768	0	0	0	0

<b>Balance of STIP County Share, Lassen</b>	
Total County Share, June 30, 2023	9,217
Total Programmed or Voted Since July 1, 2022	6,653
Unprogrammed Share Balance	2,564
Share Balance Advanced or Overdrawn	0
<b>COVID Programming</b>	
Target	808
Total Programmed or Voted Since July 1, 2022	768
All Lapsed Projects	0
Less All Allocations	40
Unprogrammed Share Balance	0
Rescinded Shares as of June 30, 2023	0
Share Balance	0