

LASSEN COUNTY TRANSPORTATION COMMISSION  
REGIONAL TRANSPORTATION PLANNING AGENCY



Matthew C. Boyer, Executive Secretary

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Date Posted: December 5, 2017

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:  
Kathie Garnier, Chairman (City Council)    Jeff Hemphill, Vice Chairman (Co. Supervisor)  
Brain Wilson (City Council)                    David Teeter (Co. Supervisor)  
Joe Franco (City Council)                      Aaron Albaugh (Co. Supervisor)

Subject: REGULAR MEETING OF THE LASSEN COUNTY  
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for Monday, December 11, 2017 at 1:00 p.m. The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The Agenda is as follows:

**(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions or deletions

**Motion Required**

1.3 Minutes Approval:

(a) November 13, 2017

**Motion Required**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- CHP Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report – refer to items in Item 5 (Information Items)
- Summary of Commission Financial Activities

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

None Scheduled

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.1 Social Services Transportation Advisory Council (SSTAC) Recruitment\*

**ACTIONS REQUESTED:**

**(1) Authorize staff to contact existing members of the SSTAC to determine their continued interest, and authorize staff to solicit applications from interested parties to fill vacancies.**

**(2) Direct staff to return at the January 22, 2018 meeting for appointment of new members, as needed.**

4.2 2018 Regional Transportation Improvement Program\* #

**ACTION REQUESTED: Adopt the 2018, Regional Transportation Improvement Program (RTIP), specifying a specific project programming alternative from those presented, or provide alternative direction to staff.**

4.3 FY 2017/18 Overall Work Program and Budget Amendment #1\*

**ACTION REQUESTED: Approve amendment #1 to the FY 2017/18 Overall Work Program and Budget**

4.4 State Route 36 Susanville CAPM Project – Community Meeting Results and Next Steps\*

**ACTION REQUESTED: None. Information Only.**

4.5 Northern California Inter-City Bus Project\*

**ACTION REQUESTED: None. Information Only.**

4.6 Monthly Invoice for Executive Secretary and Staffing Services\*

**ACTION REQUESTED: Approve payment of Matthew C. Boyer & Associates fees and costs in the amount of \$24,087.97, shown in Invoice #17-46-003.**

**(5) INFORMATION ITEMS**

- A. LCTC hosting May 2, 2018 State Transportation Innovation Council (STIC) Roadway Departure Safety Workshop\*
- B. Rescheduling future Technical Advisory Committee meetings to allow more lead time in preparing and distribution LCTC Agendas
- C. California Road Charge Technical Advisory Committee\*
- D. Systemic Safety Analysis Report Program – future grant application for State Route 36
- E. Regional Surface Transportation Program Exchange – Future Cycles
- F. State Route 139 Project – Constituent Issue (Commissioner Hemphill)
- G. Regional Transportation Plan Negative Declaration Hearing Notice\*

- H. Technical Advisory Committee Discussion Regarding Budget/Overall Work Program, LCTC Assets, Auditor's Funds in Trust
- I. November 14 California Office of Emergency Services Site Visit\*
- J. Senate Bill 1 – Programs and Distribution\*

**(6) CORRESPONDENCE**

- A. Letter to the State Controller Requesting a Time Extension for Fiscal Year 2016/17 Independent Audits
- B. Transportation for America - FY 2018 and Beyond: *What's at Stake for Small and Rural Transit Providers*
- C. Minutes from November 3 North State Super Region Meeting

**(7) OTHER BUSINESS**

- 7.1 Matters brought forth by the Commission
- 7.2 Date for next Regular Commission meeting is January 22, 2018 at 1:30 p.m.
- 7.3 Adjourn

\* Attachment  
# Document Enclosed

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**ITEMS SCHEDULED FOR FUTURE MEETINGS**

**January 22, 2018**

- Election of 2018 Officers
- Vehicle Speed Feedback Signs
- Appointment of Members to the Social Services Transportation Advisory Council
- Fiscal Year 2018/19 Overall Work Program and Agency Visioning
- Summaries of Prior Commission Programming of Funds to Priority Projects (information)
- Adoption of 2017 Regional Transportation and Associated Negative Declaration
- Direction regarding State Route 36 Susanville CAPM Project
- Request to host a future California Transportation Commission Town Hall meeting
- Future Legislative Priorities
- Status report on the need for any new or updated LCTC Policies
- City-County Trail coordinator

**February 12, 2018**

- Preliminary Apportionment of Local Transportation and State Transit Assistance Funds
- Concept for FY 2018/19 Overall Work Program and Budget, Authorization to Submit Draft
- Direction regarding State Route 36 Susanville CAPM Project

**March 12, 2018**

- Direction regarding State Route 36 Susanville CAPM Project

**April 9, 2018**

- Presentation of Draft Fiscal Year 2016/17 Independent Audits

**May 14, 2018**

- Approval of Local Transportation Fund and State Transit Assistance Fund Claims
- Approval of FY 2018/19 Overall Work Program and Budget