

# LASSEN COUNTY TRANSPORTATION COMMISSION

## MINUTES

Regular Commission Meeting

**October 18, 2021**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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### 1:34 P.M. OPEN SESSION

#### 1. Convene

*The Chair called the meeting to order at 1:34 P.M. and the Pledge of Allegiance to the Flag was deferred.*

**Roll Call:**    **Present:** Bridge, Hemphill, McCourt, Stafford, Schuster

**Absent:** Albaugh, Herrera

                  \*Commissioner Bridge was the alternate for Commissioner Hammond, Commissioner Stafford was the alternate for Commissioner Herrera

#### 1.2 Adoption of Agenda and Approval of Consent Calendar:

*It was moved by Commissioner Bridge and seconded by Commissioner Hemphill that the Commission adopt the agenda and approve the Consent Calendar. The motion was passed by the following vote:*

AYES:            Bridge, Hemphill, McCourt, Stafford, Schuster

NOES:           None

ABSENT:        Albaugh, Herrera

ABSTAIN:       None

#### 1.21 Minutes Approval of the August 9, 2021 Regular Meeting

*Adopted Minutes of the August 9, 2021 Regular Meeting*

**1.22 Payment of Clerici Consulting Executive Secretary and LCTC staffing fees and costs in the amount of \$27,891.46.**

*Approved payment of Clerici Consulting fees and costs in the amount of \$27,891.46 as shown in Invoice #009-17 for September 2021. This invoice includes invoices for sub-consultants Borroum Engineering in the amount of \$9,944.96, and for LSC Transportation Consultants in the amount of \$10,780.00.*

## **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*No oral comment was received.*

## **3. REPORTS**

### **3.1 Caltrans**

*Mike Mogen from District 2 provided an update on the following:*

- The “Good Fred” project is closed out for the winter. First lift went in prior to close out so there will be pavement to drive on until next Spring when the second lift will be put down, and the project completed.*
- Bieber to Aiden is just about done. The second lift will be applied this year, and then the project will be all but finished.*
- Clean California Grant Program is a program designed to provide funding for highway beautification, clean-up, etc. The first round was money focused into specific regions, for which the City has asked for funds to help complete the East Gateway Project. This round of funds will be discretionary, but both D2 and Commission staff feel there are projects associated with the SR 36 Safety project that could be competitive.*
- Commissioner Hemphill asked why the left turn pocket at Richmond Road is so short? He noted that traffic coming from the county road to the highway backs up. Mike responded that the road was designed at a time when traffic was lighter. He added that if traffic becomes a safety problem it should be re-evaluated.*
- Commissioner Hemphill noted that if the right of way along US 395 at the Honey Lake Rest Area had been mowed the fire might not have spread the way it did. Mike responded that because of this and other recent fires, Caltrans is re-evaluating its ROW vegetative management practices. May go to a wider mowing area, and removing more trees and brush.*
- Commissioner Hemphill asked about the A3 CapM project and when it would be done. He also asked about the possibility of the State taking over A3 since it is used as a bypass for US 395. Mike responded that the A3 CapM project (on US 395 near A3) is in the planning phases and has not been scheduled yet. He added that there are no plans to take over A3 and add it to the State Highway System. This had been advocated at one time, but*

*that was a while ago, and those ideas have changed. John Clerici added that the State has in fact been trying to get local jurisdictions to take over segments of the highway system they no longer wanted to maintain. He added that he would investigate what processes there are to request such a transfer of ownership, and report back to the Commission.*

### **3.2 CHP**

*No report was provided by CHP.*

### **3.3 City of Susanville**

*City staff reported that their 2020 STIP project Rehab FD will be going to bid in February with construction anticipated in the Spring 2022.*

### **3.4 Lassen County**

*No report was provided by County Staff.*

### **3.5 Susanville Indian Rancheria**

*No report was provided Rancheria staff.*

## **4 NEW BUSINESS**

### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

### **4.10 Action/Discussion Items**

### **4.11 Update and Adoption of the 2021 Transit Plan and Coordinated Public Transit Human Services Transportation Plan Update**

*The Commission was asked to adopt, by motion, the Transit Development Plan and Coordinated Public Transit Human Services Transportation Plan, and direct staff to transmit the final document to Caltrans.*

*Genevieve Evans provided a brief update to the Commission about the differences between these documents and the draft version they reviewed in July. She noted that most of the changes came from discussion with transit operator and finetuning revenue and cost projections.*

*John Clerici noted that the Commission would be getting a primer on the Unmet Needs process, how the definitions are developed and how the process is informed by the information in these planning documents. He explained that this would*

*include how unmet needs definitions are developed, and why our current definitions are the way they are.*

It was moved by Commissioner Schuster and seconded by Commissioner Bridge to adopt *the Transit Development Plan and Coordinated Public Transit Human Services Transportation Plan and transmit them to Caltrans.* The motion was passed with the following vote:

AYES: Bridge, Hemphill, McCourt, Stafford, Schuster

NOES: None

ABSENT: Albaugh, Herrera

ABSTAIN: None

#### **4.12 Fiscal Year 2021/22 Transportation Development Act Apportionments for Local Transportation Fund (LTF) and State Transit Assistance (STA) and Financial Update**

*The Commission was asked to adopt, by motion, Resolution 21-13 approving the Final Fiscal Year 2021/22 Transportation Development Act Apportionments for the estimates of Local Transportation Fund (LTF) and State Transit Assistance (STA) funds, and authorizing staff to approve claims consistent with the apportionments.*

*The Commission was provided an update on the state of Commission Finances and the estimates for TDA and STA funding for FY 21/22. Steve Borroum noted that a lot of work had been done by the County Auditor, Commission and transit staff, and the independent auditor, to get commission accounts current. Steve provided a brief overview of Commission accounts and committed financial obligations (County PERS payments, PPM funds owed the State, etc.), but noted that the Commission was on good financial footing. John Clerici added that staff would be coming back to the Commission, perhaps at their December meeting, to have a more comprehensive discussion of TDA and RSTP funds on hand, current obligations made to the City and County, and whether the Commission wanted to reassess distribution of these funds.*

It was moved by Commissioner Bridge and seconded by Commissioner Hemphill to adopt Resolution 21-13 as recommended by staff. The motion was passed with the following vote:

AYES: Bridge, Hemphill, McCourt, Stafford, Schuster

NOES: None

ABSENT: Albaugh, Herrera

ABSTAIN: None

#### **4.13 Sustainable Transportation Planning Grant Program – EV Electrification Feasibility Study**

*The Commission was asked to direct staff, by motion, submit an application to the Sustainable Transportation Grant Program to develop a multi-agency, multi-jurisdictional EV Electrification Feasibility Study.*

*Executive Secretary explained that the feasibility study would serve two purposes. The first was to respond to potential mandates for transit fleet electrification by the State. The Second was to look into identifying locations throughout the county where EV charging stations could be located to help promote economic vitality. He added that they would be working with federal and state agencies in the area to look into the potential benefits of co-locating a charging facility, as well as working with Plumas County in order to develop a more regional approach.*

It was moved by Commissioner Schuster and seconded by Commissioner Bridge to direct staff as recommended. The motion was passed with the following vote:

AYES: Bridge, Hemphill, McCourt, Stafford, Schuster

NOES: None

ABSENT: Albaugh, Herrera

ABSTAIN: None

## **5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

### **5.01 Executive Summary Report**

*Federal Action – The Executive Secretary reported that Congress is close to voting on a trillion-dollar infrastructure bill. He noted that he is working with Congressman LaMalfa’s office to get improvements to US 395 and other infrastructure needs on the radar. He added that developments in the next few months related to the US 395 Coalition effort would help with this.*

*State Action – There are no new developments on state infrastructure discussions.*

## **COORDINATION, OUTREACH AND ADVOCACY**

*The Executive Secretary provided a brief update of Commission activities including the US 395 Coalition Building efforts, the latest efforts to replace the Secret Valley Rest Area, further discussion of the Clean California Act, and the Local Road Safety Program. All of the information was included in his written update dated 10-17-21.*

## **6. CORRESPONDENCE**

*None.*

## **7. OTHER BUSINESS**

### **7.1 Matter brought forth by the Commission**

*None.*

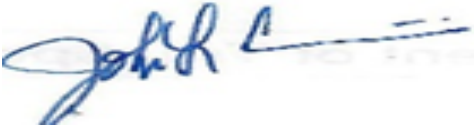
## **7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, November 8, 2021, at time 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

## **7.3 Adjourn**

*The meeting was adjourned at 2:43 p.m.*

*Submitted for approval by:*



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John Clerici  
Executive Secretary