

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

January 10, 2022

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

1:30 P.M. OPEN SESSION

1. Convene

The Chair called the meeting to order at 1:38 P.M. and the Pledge of Allegiance to the Flag was deferred.

Roll Call: Present: Albaugh, Hammond, Hemphill, Herrera, McCourt, Schuster
Absent:

1.2 Adoption of Agenda and Approval of Consent Calendar:

It was moved by Commissioner Schuster and seconded by Commissioner Herrera that that the Commission adopt the agenda and approve the Consent Calendar. The motion was passed by the following vote:

AYES: Albaugh, Hammond, Hemphill, Herrera, McCourt, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.21 Minutes Approval of the December 13, 2021 Regular Meeting

Adopted Minutes of the December 13, 2021, Regular Meeting.

1.22 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$24,509.51.

Approved payment of Clerici Consulting fees and costs in the amount of \$24,509.51 as shown in Invoice #009-20 for December 2021. This invoice includes a detailed invoice for charges for sub-consultant Borroum Engineering in the amount of \$12,618.12.

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Paul Smith of the Lassen County Fish and Game Commission asked that his group be included in any efforts the Commission was exploring about animal strikes on county highways. Mr. Smith had reached out to Caltrans for some data on animal strikes on US 395 and received some, but very limited, data sets. Executive Secretary Clerici mentioned that they had more complete data sets and they would be made available to Mr. Smith. He also mentioned that he was proceeding with earlier direction to develop a workshop/presentation for the Commission on this subject at their March meeting. This would include presentation from Caltrans from staff involved with this issue. He also mentioned that wildlife fencing was part of the suite of improvements in the US 395 Coalition Building effort. They agreed to work together as this discussion proceeds. Paul commented that he wants to make sure that we are all pulling in the same direction on this issue, and suggested that a public awareness campaign regarding animal strike hotspots might be in order.

3. REPORTS

3.1 Caltrans

No report was provided by Caltrans.

3.2 CHP

No report was provided by CHP.

3.3 City of Susanville

No report was provided by City Staff.

3.4 Lassen County

Commissioner Hammond asked about the status of the “Good Fred” project. He acknowledged that this is a Caltrans project, but he asked Pete Heimbigner if he knew about the deterioration of the pavement in the project area.

Pete Heimbigner reported that Caltrans was only able to put down the first of two lifts of asphalt prior to wet weather, and it is deteriorating quickly. If it gets worse Caltrans has asked that they use A21 as bypass. Pete said that would be OK, but they would need to keep it open when it snows.

3.5 Susanville Indian Rancheria

No report was provided by Rancheria staff.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Fiscal Year 2022/23 Unmet Needs Process

Genevieve Evans provided a recap of staff efforts to address questions and comments provided at the December meeting during their Unmet Needs Workshop. Those efforts focused on comments made resulting in updating the definitions for unmet transit needs and reasonable to meet. She outlined proposed to the reasonable to meet definitions adopted in the prior year. This includes:

- Clarifications to the performance standards section*
- Providing additional explanation of farebox ratio standard and how it is calculated*
- Providing an explanation of TDA mandated state farebox ratio standard*
- Deleting duplicative and not relevant criteria*

She noted that the definitions are used to evaluate transit service requests and other items of public comment that are received. Any items that are determined to be “unmet needs” that are “reasonable to meet” would typically be required to be funded with TDA funds and provided in the upcoming 2022/23 Fiscal Year.

Genevieve also noted that a hearing with the SSTAC would be held on February 23, 2022. Commissioner Albaugh asked if there would be notes from the hearing provided to the Commission. Ms. Evans explained that the minutes from the hearing are part of the formal documentation for the process. These would be provided to the Commission as part of the unmet needs process.

It was moved by Commissioner Herrera and seconded by Commissioner Albaugh to adopt the staff recommendations as follows:

- Adopt Resolution 22-01 approving definitions of “Unmet Transit Needs” and “Reasonable to Meet”.
- Approve recommended membership of the Social Services Transportation Advisory Council.
- Set February 23, 2022, at 2:00 PM via Zoom and in person at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA, for a public hearing regarding unmet transit needs. Those without internet access can participate via telephone

The motion was passed with the following vote:

AYES: Albaugh, Hammond, Hemphill, Herrera, McCourt, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Summary provided a lengthy update for the Commission. It included the accomplishments of the first six months of FY 2021/22:

- Transit Development Plan
- Coordinated Public Transit Human Services Transportation Plan
- 2022 Regional Transportation Improvement Program
- US 395 Coalition
 - Safety Study
 - Economic Benefit Analysis
 - Identified short-term safety and traffic improvements for infrastructure funding
- Assisted City in receiving first round of Clean California grant money
- Worked with Caltrans to identify new location for Secret Valley Rest Area

Next six months

- Finish Local Road Safety Program and apply for HSIP funds where needed
- Begin Regional Transportation Plan update process (will continue into FY 22/23)
- Identify bike and ped projects for ATP grant funding
- Develop FY 22/23 OWP and Budget
- Adopt LCTC By-Laws
- Provide technical assistance to the City and County as needed

In addition, the Executive Director provided updates on the following projects:

- *US 395 Improvements Technical Memo*
- *Local Road Safety Program*
- *Lassen County Bike and Pedestrian Planning*
- *Highway Wildlife Barriers and Passage*
- *Regional Transportation Plan Update*
- *Proposed Senator Dahle Legislation to adopt certain county roads in the State Highway System*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

None.

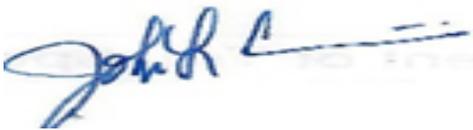
7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, March 14, 2022, at time 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:30 p.m.

Submitted for approval by:



John Clerici
Executive Secretary