

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

December 12, 2022

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:45 P.M.

Roll Call: Present: Albaugh, Bridges, Brown, Herrera, Stafford
Absent: McCourt

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was deferred.

1.2 Adoption of Agenda:

It was moved by Commissioner Bridges and seconded by Commissioner Herrera that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Albaugh, Bridges, Brown, Herrera, Stafford
NOES: None
ABSENT: McCourt
ABSTAIN: None

1.3 Approval of the December 12, 2022 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their December 12, 2022, Regular Meeting.

It was moved by Commissioner Bridges and seconded by Commissioner Herrera to approve the minutes as presented by staff with the following change: on all New

Business items requiring a vote show Hemphill as Absent, and Albaugh as voting. With that change the motion was passed by the following vote:

AYES: Albaugh, Bridges, Brown, Herrera, Stafford
NOES: None
ABSENT: McCourt
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Stafford and seconded by Commissioner Herrera that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Bridges, Brown, Herrera, Stafford
NOES: None
ABSENT: McCourt
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

Elizabeth Norton commented on the hard work Genevieve Evans put into the successful ATP grant for the Riverside Bike/Ped project. John Clerici commented that Elizabeth and other bike and ped advocates provided significant support throughout the effort.

3. REPORTS

3.1 Caltrans

Rick Scott from District 2 provided a brief update for the Commission. He reported that the final paperwork for the cities Gateway project are being finalized for construction this summer. Trail advocates have been in contact with D2 on the new location for the Secret Valley Rest Stop to help combine the stop with access to the Modoc Line trail.

3.2 CHP

No report was provided by CHP.

3.3 City of Susanville

No report was provided by the City of Susanville.

3.4 Lassen County

Public Works Director Pete Heimbigner reported that the county is preparing for the SB1 projects scheduled to be done later in the summer.

3.5 Susanville Indian Rancheria

No Report was provided the Susanville Indian Rancheria.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Adopt Unmet Transit Needs Definition

The Commission was asked to adopt by motion Resolution 23-02 establishing the Unmet Transit Needs Definitions for FY 2023-24.

Genevieve Evans explained that the Unmet Transit Needs process is required by law before Transportation Development Act (TDA) Local Transportation Funds (LTF) can be allocated for streets and roads purposes. As part of this process, each year the Commission adopts definitions “Unmet Transit Needs” and “Reasonable to Meet” and also appoints members, as needed, to the Social Services Transportation Advisory Council (SSTAC), when vacancies existed. The process typically starts in January of the fiscal year and concludes in May or June, and culminates in a determination of what, if any, unmet needs identified during the process are reasonable to meet. If there are no unmet transit needs reasonable to meet, then extra LTF funds not currently allocated to the public transit operator can be allocated to the City of Susanville and County of Lassen for streets and roads purposes.

During the FY 2022/23 Unmet Transit Needs process, the commission adopted revised definitions of unmet transit needs and reasonable to meet criteria which were recommended by staff to clarify these definitions and keep the process current.

She pointed out one specific change that addresses the importance of out-of-county travel for non-emergency medical purposes for Lassen County residents, staff is recommending that the current unmet transit needs definitions be reviewed and that the commission consider eliminating the restriction that an unmet transit need be within the jurisdiction of the LCTC. She noted that an unmet transit need is still subject to reasonable to meet criteria (see Attachment A). The unmet transit needs definition also states: “The transportation desire of a small group of individuals or of the clients of

particular agencies shall not, in and of themselves, be sufficient to justify a finding of unmet transit need.” The unmet transit needs process is not a requirement to implementing new services or changing existing services.

She also noted that no changes had been made to the SSTAC in the past year, and that a date of February 22, 2023 had been tentatively identified for the Unmet Needs hearing.

Commissioner Albaugh asked if any of the anticipated unmet needs were a response to potential ADA litigation. Genevieve responded that they were not.

It was moved by Commissioner Herrera and seconded by Commissioner Bridges to adopt Resolution 23-02 as requested by staff. The motion was passed by the following vote:

AYES: Albaugh, Bridges, Brown, Herrera, Stafford
NOES: None
ABSENT: McCourt
ABSTAIN: None

4.12 Final Lassen County Active Transportation Plan

The Commission was asked to Adopt Resolution 23-03 accepting the Lassen County Active Transportation Plan.

The goal of the Lassen County Active Transportation Plan (ATP) is to enhance walking, biking and multimodal mobility through Lassen County. The plan identifies and prioritizes infrastructure improvements and programs which have the potential to increase the safety, access and health of residents.

Genevieve Evans reported that after input from both the City and County, trail, bike and ped advocates, the final ATP was ready for adoption. She also urged both the city and county individually adopt the plan as well. She noted that this would better position future ATP projects when they are proposed for funding.

It was moved by Commissioner Herrera and seconded by Commissioner Bridges to adopt Resolution 23-03 and adopt the Final ATP as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Bridges, Brown, Herrera, Stafford
NOES: None
ABSENT: McCourt
ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- *US 395 Update – There will be two meetings related to Coalition activities were scheduled for the following week and that he would be attending both. He noted that they were working closely with the SAID Resiliency study (the subject of the first meeting) and that the Coalition was meeting the following day in Reno.*
- *Zero Emission Vehicle Request for Proposal – Response to the RFP was not satisfactory and that the RFP would be re-released.*
- *As part of tracking legislation being proposed in Sacramento, two pieces of legislation SB6 and 7 were brought to the attention of the Commission. SB 6 has the potential to impact capacity increasing projects on the state highway system and therefore some of the proposals for US 395 being considered by the Coalition.*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

No issues were brought forth by the Commission.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, March 13, 2023, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:55 p.m.

Submitted for approval by:



John Clerici
Executive Secretary