



# LASSEN COUNTY TRANSPORTATION COMMISSION REGIONAL TRANSPORTATION PLANNING AGENCY

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**John L. Clerici**, *Interim Executive Secretary*

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Date Posted: March 6, 2020

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Brian Moore (City Council)

Tom Hammond, (Co. Supervisor)

Brian Wilson (City Council)

Jeff Hemphill (Co. Supervisor)

Joe Franco, Chair (City Council)

David Teeter Vice-Chair (Co. Supervisor)

Subject:

## **REGULAR MEETING**

of the

## **LASSEN COUNTY TRANSPORTATION COMMISSION**

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, March 9, 2020 at 1:30 p.m.** The meeting will be held at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

The Agenda is as follows.

Page (1) **CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 Minutes Approval:

- January 13, 2020 Regular Meeting
- February 10, 2020 Special Meeting

1.22 Payment of Steve Borroum (Acting Engineer) fees and costs in the amount of \$13,462.08. \*

**REQUESTED ACTION: Approve payment of Steve Borroum fees and costs in the amount of \$8,247.04, as shown in Invoice #11 for January 2020 and in the amount of \$5,215.04, as shown in Invoice #12 for February 2020.**

1.23 Payment of Clerici Consulting (John Clerici as Interim Executive Secretary) fees and costs in the amount of \$15,336.31. \*

**REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$8,026.48, shown in Invoice #08-011 for January 2020, and in the amount of \$7,309.83, shown in Invoice #08-12 for February 2020.**

1.24 Low Carbon Transit Operations Program (LCTOP) Allocation Request. \*

**REQUESTED ACTION: 1) Adopt Resolution 20-02 authorizing the request for funds from the LCTOP program, and designating the Executive Secretary as the Authorized Agents on behalf of the Commission, and 2) authorize Executive Secretary to sign agreements, and submit all documentation necessary to receive LCTOP funding**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Interim Executive Secretary Report (LCTC Staff)

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- Pursuant to Government Code section 54956.9(d)(2) significant exposure to litigation (1 case)

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS/PUBLIC HEARINGS

4.11 Lassen County Transportation Commission Staffing Services RFP Update

**ACTION REQUESTED: Receive update on Staffing Services RFP and anticipated Agreement with John Clerici Consulting for Staffing Services**

4.12 Revised Fiscal Year 2019/20 Transportation Development Act (TDA) Apportionments for Local Transportation Fund (LTF)

**ACTION REQUESTED: BY MOTION, Adopt Resolution 20-03 approving the Revised Fiscal Year 2019/20 Transportation Development Act Apportionments for the estimates of Local Transportation Fund (LTF).**

4.13 Fiscal Year 2019/20 Overall Work Program and Budget Amendment #2

**ACTION REQUESTED: BY MOTION, Adopt Resolution 20-04 approving Amendment #2 to the Fiscal Year 2019/20 Overall Work Program and Budget transferring \$5,000 of Rural Planning Assistance funds from Work Element 601 to Work Element 602**

(5) INFORMATION ITEMS

5.01 Update on US 395 Coalition Building

5.02 Update on SR 36 Safety and Community Enhancements

(6) CORRESPONDENCE

6.01 Communications with Elizabeth Norton regarding trails – Provided under separate cover

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, May 11, 2020 at 1:30 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout