

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, *Executive Secretary*

Office:
555 Capitol Mall, Suite 600
Sacramento, CA 95814

P.O. Box 1028
Susanville, CA 96130

Date Posted: OCTOBER 15, 2025

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Russ Brown, Vice-Chair (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Tom Neely, (Co. Supervisor)
Jason Ingram, (Co. Supervisor)
Aaron Albaugh, Chair (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, October 20, 2025, at 1:30 p.m.**

The meeting will be held at the City Council Chambers, 66 North Lassen Street, Susanville, CA.

The meeting will use zoom for remote viewers.

Join Zoom Meeting

<https://us06web.zoom.us/j/84849481588>

Meeting ID: 848 4948 1588

Passcode: 257886

One tap mobile

+13462487799,,84849481588#,,, *257886# US

+16694449171,,84849481588#,,, *257886# US

The Agenda is as follows:

(1) CONVENE

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the agenda.

1.3 Approval of the Minutes for August 11, 2025, Regular Meeting: **Motion Required**

1.4 Approval of the Consent Calendar: **Motion Required**

NOTE: All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Commission wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a commissioner requests otherwise.

1.41 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$32,337.50. *

REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$32,337.50 as shown in Invoice #009-64 for September 2025.

(2) CORRESPONDENCE/PUBLIC COMMENT

(3) REPORTS

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

(4) NEW BUSINESS

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 2026 State Transportation Improvement Program Update *

REQUESTED ACTION: Provide direction to staff regarding regional priorities on projects for inclusion in the 2026 State Transportation Improvement Program on behalf of Lassen County and the City of Susanville.

(5) INFORMATION ITEMS

5.01 Executive Secretary Report

Updates:

- US 395 Coalition – Corridor projects
- Wildlife Crossing

- Legislation

(6) CORRESPONDENCE

6.01 None

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, November 10, 2025, at 1:30 p.m.**

7.3 Adjourn

* Attachment

Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS: Draft 2026 Lassen County Regional Transportation Improvement Program

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

August 11, 2025

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

1:30 P.M. OPEN SESSION

1. **Convene**

The Chair called the meeting to order at 1:56 P.M.

Roll Call: **Present:** Albaugh, Brown, Ingram, Miller, Neely, Schuster
Absent:

1.1 **Pledge of Allegiance**

The Pledge of Allegiance to the Flag was waived.

1.2 **Adoption of Agenda:**

It was moved by Commissioner Brown and seconded by Commissioner Miller that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.3 **Approval of the June 23, 2025 Regular Meeting Minutes**

The Commission was asked to adopt the Minutes of their June 23, 2025, as presented by staff.

It was moved by Commissioner Neely and seconded by Commissioner Brown to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: Miller

1.4 Approval of Consent Calendar

It was moved by Commissioner Schuster and seconded by Commissioner Miller that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

Hannah Tangeman provided comments to the Commission. Her concern was for safety on US 395 and the increase in accidents, specifically fatal accidents, and unsafe driving generally. She had several suggestions on ways to help mitigate the behavior including but not limited to:

- More personalized messaging to drivers – the names of those involved in accidents on the highway due to reckless driving*
- Reminders to slow down and use passing lanes only*
- Increased CHP presence and enforcement*
- Using CMS and Radio messaging to remind drivers*
- More frequent passing lanes*

Caltrans responded that they would look into possible remedies for some the items brought up by Ms Tangeman.

3. REPORTS

3.1 Caltrans

Notes from the meeting were lost.

3.2 CHP

No update was provided.

3.3 City of Susanville

Notes from the meeting were lost.

3.4 Lassen County

Notes from the meeting were lost.

3.5 Susanville Indian Rancheria

No update was provided.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 2026 State Transportation Improvement Program *

The Commission was provided background on the 2026 State Transportation Improvement Program (STIP). The STIP is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of local transportation projects.

Staff indicated that they would describe some of the projects that have been funded through the STIP. They also provided a timeline for when the proposed new projects would be made available for review and approval by the Commission. He indicated that he would be working with County, City and Tribal staff to identify projects for them to consider.

This was a discussion/information item and no action was taken.

4.12 Fiscal Year 2025/26 Overall Work Program and Budget Amendment #1

The Commission was asked, by motion, Adopt Resolution 25-10 approving Amendment #1 to the Fiscal Year 2025/26 Overall Work Program and Budget (OWP).

Staff reminded the commission that they had adopted the FY25/26 OWP at their June 23, 2025, Regular Meeting. Since then, there have been several developments that required an amendment to the FY 25/26 OWP. Primarily the LCTC received notice from Caltrans that they had received two Sustainable Transportation Planning Grants, necessitating an amendment to the recently approved OWP. The two grants will be included in the OWP as:

- *WE 607 – Lassen County Electric Vehicle Charging Master Plan*
- *WE 608 – Bizz Johnson Rail Trail Extension Feasibility Study*

In addition, carryover grant funds (approximately \$15,000) will be added to the Lassen County GIS effort as discussed at the June 23, 2025 Regular Meeting.

There was discussion about the nature of the two grants, their purpose and when they would be implemented.

It was moved by Commissioner Schuster and seconded by Commissioner Brown to adopt Resolution 25-10 approving Amendment #1 to the Fiscal Year 2025/26 Overall Work Program and Budget. The motion was passed with the following vote:

AYES: Brown, Ingram, Miller, Neely, Schuster
NOES: Albaugh
ABSENT: None
ABSTAIN: None

4.13 Volcanic Scenic Highway – Contract for Highway Assessment – Second Phase *

The Commission was asked to approve, by motion, to authorize the Executive Secretary to prepare and sign a contract to perform preliminary evaluations on the Volcanic Scenic Highway for a contract not to exceed \$45,000.

Staff reminded the Commissioners that over the last two years LCTC in partnership with the Volcanic Legacy Community Partnership (VLCP), have been exploring ways to develop a plan to increase the economic contribution of the Volcanic Legacy Scenic Byway All American Road to underserved communities. The plan would seek to improve any conditions along the Byway which have deteriorated as a result of recent fires, other calamities and age. This second, and more extensive effort, would bring the plan to completion.

It was moved by Commissioner Neely and seconded by Commissioner Miller to direct Executive Secretary to prepare and sign a contract to perform preliminary evaluations on the Volcanic Scenic Highway. The motion was passed with the following vote:

AYES: Albaugh, Brown, Ingram, Miller, Neely, Schuster
NOES: None

ABSENT: None

ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- **US 395 Update** – Reported that projects in the US 395 corridor were continuing.
- **Wildlife Crossing Grant** – Staff hopes to have a publicly accessible version of the potential crossing locations by September 2025.
- **Legislation** – There were no updates on current state legislation.

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commissioners

No items were brought forth by the Commissioners.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, October 20, 2025, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 3:07 p.m.

Submitted for approval by:



John Clerici
Executive Secretary



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

555 CAPITOL MALL, SUITE 600
SACRAMENTO, CA 95814

P.O. Box 1028
SUSANVILLE, CA 96130

John L. Clerici, Executive Secretary

Staff Report

Date: October 16, 2025

AGENDA ITEM 1.41

To: Lassen County Transportation Commission

From: John L Clerici, Executive Secretary

A handwritten signature in blue ink, appearing to read "John L. Clerici", is placed over the printed name in the "From:" field.

Subject: Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$ \$32,337.50.

REQUESTED ACTION

Approve payment of Clerici Consulting fees and costs in the amount of \$32,337.50 as shown in Invoice #009-64 for September 2025.

PAST ACTION

This is the Sixty-fourth invoice under the contract with Clerici Consulting for Executive Secretary and staff services. This invoice includes a detailed invoice for charges for sub-consultants Borroum Engineering in the amount of \$16,290.00 and for LSC Transportation Consultants in the amount of \$2,822.50.

DISCUSSION

Attached is Invoices #009-64, with supporting documentation, and a detailed Progress Report for the period beginning September 1, 2025, and ending September 30, 2025.

Note: This is the Eighteenth invoice to include separate billing for the US 395 Wildlife Crossing grant effort. This grant is separate from our traditional Overall Work Program duties and will be addressed as a stand-alone item in LCTC staffing invoices.

Key items of work completed in the last month in support of the OWP included the following:

- Followed up on LCTC August Commission meeting
- Worked with Caltrans staff to finalize FY 2025/26 OWP and Budget
- Provided administrative support to the GIS study project
- Engaged stakeholders and provided update on all transportation activities on US 395
- Received and began implementation of two planning grants from Caltrans

Key items of work completed in the last month in support of the WCB Wildlife Crossing grant included the following:

- Provided administrative support to the US 395 Wildlife Crossing Study effort
- Provided outreach to the US 395 region on the wildlife crossing effort as needed
- Reviewed project alternatives with project team

These charges are consistent with the billing trends for the FY 2025/26 OWP budget and the WCB Wildlife Crossing budget to date.

Attachments (1)

INVOICE

Project Title: Lassen County Transportation Commission
Executive Secretary and Staffing Services

Date: September 1, 2025
Invoice #: 009-064
Billing Cycle Ended: 9/30/2025 (September 1, 2025 - September 30, 2025)

Clerici Consulting
1555 Sean Drive
Placerville, CA 95667
530-919-9739
jlfclerici@gmail.com

To: Mr. Aaron Albaugh, Chairman
Lassen County Transportation Commission
PO Box 1028
Susanville, CA 96130

Staff Member		Hours OWP	Hours WCB	Total Hours	Total Cost	
John Clerici		61.00	21.00	82.00	\$	13,225.00
Borroum Engineering		September			\$	16,290.00
LSC Transportation Consultants		September			\$	2,822.50
Misc Charges						No Charge
Travel (Lodging, meals)						No Charge
TOTAL					\$	32,337.50
Prior Balance					\$	37,062.50
Payment					\$	37,062.50
Thank you for your history of prompt payment! As a small business, we greatly appreciate it!					Total Due \$	32,337.50

10/1/2025

Billing Detail for Clerici Consulting --

Date	Hours										Labor Sub-Total OWP hours only
	WE 100 - OWP Administration	WE 601A - General/General Transportation Planning	WE 601B - Active Transportation Planning	WE 601C - Transit Planning	WE 602 - Programming	WE 603 - Outreach	WE 604 - TDA	WE 705 - ZEV	WE 706 - GIS	Wildlife Crossing	
September											
1		1			1		1			1	3
2						2					2
3											0
4	1	2			2	2	2			2	9
5					1					2	1
											0
											0
8		1			1					1	2
9	1									1	1
10	2										2
11		3			1		3				7
12		1					1			2	2
											0
					2						2
15					1		1			1	2
16							1			2	1
17											0
18	1	2			1	1	1			2	6
19		1			1	1				2	3
											0
											0
22					1					1	1
23					1	1				1	2
24		2				2					4
25	1	1				1	1				4
26	1	1			1	2	1			1	6
											0
											0
29							1			1	1
30										1	0
											0
Total OWP	7	15	0	0	14	12	13	0	0		61
Billing Rate: \$160											
	\$ 1,120.00	\$ 2,400.00	\$ -	\$ -	\$ 2,240.00	\$ 1,920.00	\$ 2,080.00	\$ -	\$ -		\$ 9,760.00

WCB Hours											21
Total WCB	WCB Billing Rate: \$165.00										\$ 3,465.00

Total Labor \$ 13,225.00

PROGRESS REPORT

CLERICI CONSULTING ACTIVITIES

Project: Lassen County Transportation Commission
Clerici Consulting Project 009-0634
Period: September 1, 2025 – September 30, 2025

WORK COMPLETED (through September 30, 2025)

SPECIFIC WORK ELEMENT RELATED ACTIVITIES

- **Work Element 100 – Administration**
 - Provided follow-up for the August 2025 Regular Commission meeting
- **Work Element 601A – General/General Transportation Planning**
 - Attended State Highway Needs meeting with Caltrans D2, City, County and SIR staff (9/22)
 - Attended CTC Workshop (9/25 & 26)
 - Attended STIP coordination meeting with City, County and SIR Staff (via zoom) (9/2)
- **Work Element 601B – Active Transportation Programming**
 - No work was performed in this work element
- **Work Element 601C – Transit Planning**
 - No work was performed in this work element
- **Work Element 602 – Programming**
 - Provided follow-up with member jurisdictions for August CTC actions
 - Attended Caltrans Highway Workshop (9/22)
 - Received and processed PPM funds for FY 25/26 funds
- **Work Element 603 – Outreach**
 - Provided interagency outreach through the LCTC Technical Advisory Committee
 - Provided follow-up to August TAC meeting
 - Attended NSSR ZEV meeting (9/24)
 - Attended and Chaired NSSR General Meeting (9/24)
 - Attended Rural Counties Task Force Meeting (9/19)

- Presented to CTC Workshop on projects and transportation issues in Lassen County (9/26)
- Continued updated to Lassen CTC website with new information on highway projects and reformatted pages for agenda and meeting information
- Work Element 604 – TDA
 - Processed other TDA related claims and transfers as needed
- Work Element 706 – GIS Lassen County
 - No work was performed in this work element.
- WCB - Wildlife Crossing
 - Participated in project development meetings (9/19)
 - Attended meeting with consultant manager (9/11)
 - Provided updates to stakeholders as required
 - Reviewed and edited draft informational materials for public meetings
 - Updated project webpage
 - Performed administrative duties as required to implement grant

10/5/2025

INVOICE TO CLERIC CONSULTING (re: Lassen County Transportation Commission)
Borroum Engineering
633 Tamamondo Way
Roseville, CA 95678

September 1, 2025 to October 1, 2025

DATE	HOURS										Labor Sub-Total OWP Hours	OWP Task 707- Wildlife
	OWP Task 100- Administration	OWP Task 601A - Transportation Planning - General	OWP Task 601B - Transportation Planning	OWP Task 601C - Transit Planning	OWP Task 602 - Programming	OWP Task 603 - Outreach	OWP Task 604 - TDA	SB 125	OWP Task 606- GIS			
September												
1 (H)		4				2					0	
2		3									6	
3											3	4
4									2		4	2
5							5				5	
6W											0	
7W											0	
8							4				4	
9		6									4	
10						4					4	
11		5									5	
12											0	
13W											0	
14W											0	
15		5			3						8	
16					1		5				6	
17		6			1	6					7	
18					4						10	
19					3	4					7	
20W											0	
21W											0	
22		6			4						10	
23		4			4						8	
24							5				5	
25							4				4	
26		4			3						7	
27W											0	
28W											0	
29		2			1		4				3	3
30											4	1
											0	
TOTAL	0	45	0	0	24	16	29	0	2		116	10
Engineer	0	0	0	0	24	0	0	0	0		24	0
Planner	0	45	0	0	0	16	29	0	2		92	10
											Total	
Rate: Engineer \$150/Hour	\$ -	\$ -	\$ -	\$ -	\$ 3,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,600.00	
Rate: Planner \$120/Hour	\$ -	\$ 5,400.00	\$ -	\$ -	\$ -	\$ 1,920.00	\$ 3,480.00	\$ -	\$ 240.00	\$ -	\$ 11,040.00	
Totals	\$ -	\$ 5,400.00	\$ -	\$ -	\$ 3,600.00	\$ 1,920.00	\$ 3,480.00	\$ -	\$ 240.00	\$ -	\$ 14,640.00	

WCB Hours	10
Total WCB	WCB Billing Rate: \$150.00

Total this Invoice:	\$ 16,290.00
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Borroum Engineering

OWP Work assignments

Invoice period for September 1, 2025 to October 1, 2025

- With Caltrans, the Commission, the County and the City of Susanville work on updating the long-range transportation projects in the RTP, including amending the RTP as needed. This includes work on data collection, planning Rt 36 and 395, non-vehicular transportation, transit systems. This also includes work to analysis the County demographic changes. (OWP work element 601A, 601B, 601C, 706)
- With the local transit operator, Caltrans, the County, the City, and the County Auditor to identify available funding, and assist the Commission's project prioritization and programming processes. (OWP work element 602)
- With the local partners, work on refining an outreach plan. Prepare materials for workshop and outreach and for website (OWP work element 603)
- With the independent auditor and the County Auditor addressing audit findings, address claims for ensuing year, preparing year end audit reports (OWP work element 604)
- Initiate the triannual performance audit (OWP work element 604)
- Administration support for the grant (contracts, budgets and schedules, and invoicing) (OWP work element 706)

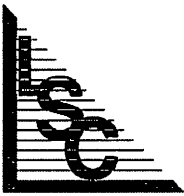
Borroum Engineering

Work assignments – Wildlife O/C

Invoice period for September 1, 2025 to October 1, 2025

- Review consultant work status
- Review with consultant work schedule
- Revise invoicing process
- Prepare invoice
- Review alternative identification products
- Prepare materials for outreach and workshops

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10/5/25



LSC Transportation Consultants, Inc.
 1889 York St.
 Denver, CO 80206
 303-333-1105

John Clerici Consulting
 John Clerici
 1555 Sean Dr.
 Placerville, CA 95667

Invoice number 82281
 Date 10/08/2025

Project **P256090 LCTC FY 25-26 Staffing Assistance**

Professional Services rendered through 09/28/2025
 Project Manager: Acadia W. Davis

Professional Fees

	Hours	Rate	Billed Amount
Acadia W. Davis	5.50	145.00	797.50
Genevieve A. Evans	7.50	270.00	2,025.00
Professional Fees subtotal	13.00		2,822.50
Invoice total			2,822.50

Invoice Summary

Description	Contract Maximum	Prior Billed	Current Billed	Remaining
Task 1: WE 601 General Planning	39,000.00	7,328.00	2,687.50	28,984.50
Task 2: WE 601 Active Transportation Planning	5,000.00	0.00	0.00	5,000.00
Task 3: WE 601 Transit Planning	30,000.00	0.00	135.00	29,865.00
Task 4: WE 602 Regional Transportation Planning	10,000.00	435.00	0.00	9,565.00
Task 5: WE 603 Community Engagement / Outreach	18,000.00	2,965.00	0.00	15,035.00
Task 6: WE 605 SB 125	5,000.00	0.00	0.00	5,000.00
Task 7: WE 607 EV Charging Plan	2,700.00	0.00	0.00	2,700.00
Task 7: WE 707 US 395 Wildlife Crossing	20,000.00	0.00	0.00	20,000.00
Total	129,700.00	10,728.00	2,822.50	116,149.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
72174	09/10/2025	6,602.50	6,602.50				
82281	10/08/2025	2,822.50	2,822.50				
Total		9,425.00	9,425.00	0.00	0.00	0.00	0.00



**TRANSPORTATION PLANNING AND
TRAFFIC ENGINEERING CONSULTANTS**

2690 Lake Forest Road, Suite C
Post Office Box 5875
Tahoe City, California 96145
(530) 583-4053 FAX: (530) 583-5966
info@lsctahoe.com

Date: October 7, 2025

John Clerici
1555 Sean Drive
Placerville, CA 95667

Project: FY 2025-26 LCTC Staffing Assistance

Dear Mr. Clerici:

The following is a summary of work performed for the Lassen County Transportation Commission staffing team for the month of September 2025 for each OWP Work Element:

Work Element 601 – Total \$2,822.50

- A) General Planning - \$2,687.50
 - Attended regularly scheduled Commission and LCTC Team meetings
- B) Active Transportation Planning - \$0
- C) Transit Planning - \$135.00
 - Reviewed transit planning documents

Work Element 602 – Regional Transportation Programming - \$0

Work Element 603 – Community Outreach and Engagement - \$0

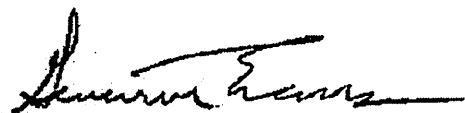
Work Element 605 – SB 125 - \$0

Work Element 707 – US 395 Wildlife Crossing - \$0

Grand Total for September: \$2,822.50

Please find more detail in the attached pages.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Genevieve Evans", with a long horizontal flourish extending to the right.

Genevieve Evans
Principal
LSC Transportation Consultants Inc.



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

555 CAPITOL MALL, SUITE 600
SACRAMENTO, CA 95814

P.O. Box 1028
SUSANVILLE, CA 96130

John L. Clerici, Executive Secretary

Staff Report

To: Lassen County Transportation Commission

AGENDA ITEM 4.11

Date: October 11, 2025

From: John L Clerici, Executive Secretary

A handwritten signature in blue ink, appearing to read "John L. Clerici", is placed over the printed name in the "From:" field.

Subject: 2026 State Transportation Improvement Program Update

REQUESTED ACTION

Provide direction to staff regarding regional priorities on projects for inclusion in the 2026 State Transportation Improvement Program on behalf of Lassen County and the City of Susanville.

BACKGROUND

The State Transportation Improvement Program (STIP) is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of transportation projects.

Once the fund estimate is adopted, Caltrans and the regional planning agencies (the LCTC) prepare transportation improvement plans for submittal by December 15th (odd years). Caltrans prepares the Interregional Transportation Improvement Plan (ITIP) and regional agencies prepare Regional Transportation Improvement Plans (RTIP's). CTC public hearings are held in January (even years) in both northern and southern California. The STIP is adopted by the CTC by April (even years).

Local agencies work through their Regional Transportation Planning Agency (RTPA), County Transportation Commission, or Metropolitan Planning Organization (MPO), as appropriate, to nominate projects for inclusion in the STIP. In our case the Lassen County Transportation Commission (LCTC) is responsible for working with the City of Susanville, Lassen County, and the Susanville Indian Rancheria, to identify and nominate a list of projects for inclusion in the Lassen County RTIP.

Once projects are programmed, agencies may begin the project implementation process. It is important to note that there are timely use of funds rules associated with STIP projects that are established by statute and outlined in both the STIP Guidelines adopted by the CTC and Chapter 23 of the Local Assistance Program Guidelines.

Locally, the RTIP can include capital projects associated with the state highway system. The Gateway project associated with US 395 is an example of this type of project, as well as capital overlay projects on local streets and roads. Any project that is nominated through the RTIP/STIP process must be consistent with the Lassen County Regional Transportation Plan.

DISCUSSION

Since the summer Commission staff has conferred with City of Susanville, Lassen County, and Caltrans staff to determine the best mix of projects to be included in the 2026 STIP. This has included detailed re-evaluation of projects being carried over from the 2024 STIP, and potential new projects to be nominated as part of the 2026 cycle. It also takes into consideration actions to amend projects in the 2024 STIP to address cost increases and scope re-evaluation. These actions include:

- An additional \$100,000 allocated by the CTC (6/25) to the City of Susanville's Rehabilitation FE – Estimated construction year 2026

Available STIP Revenue

The current fund estimate for the 2026 STIP for Lassen County is approximately \$4,689,000 (\$1,942,000 in unprogrammed carryover, and \$2,747,000 of new programmable capacity).

2024 STIP Proposal

The 2026 Regional Transportation Improvement Program which you will be asked to adopt at your November 10, 2025 Regular meeting will contain detailed information on all projects being considered below. However, the fundamental proposals you are being asked to move forward are as follows:

Projects Carried Over from the 2024 RTIP or that will be completed in 2026

- **Beaver Creek Bridge Replacement (PPNO 2562)** -- Near the town of Bieber on Pittville Road over Beaver Creek
- **Rehabilitation project FE (PPNO 2653)** – Various Roads South Lassen, Alexander, Russell, Fair Drive, Johnstonville, Paiute
- **Planning, Programming & Monitoring (PPNO 02-2124)** – Used primarily for staff to fund development of new projects, planning and other transportation work as needed.

Projects that will be completed in 2026

- **Riverside Trail Drive (PPNO 2480)** – Build class 1 bike path and bridge

- **County Rehab D (PPNO 2600)**– Standish Road, Mapes Lane to US 395 North. Rehabilitate roadway
- **County Rehab E (PPNO 2601)** – Standish Road, US 395 to Honey Girl Road East. Rehabilitate roadway
- **County Rehab F (PPNO 2652)** – Section of A1 from Hwy 139 to MP 5 (5mi)

Potential New Projects/Actions

Lassen County

- Various pavement rehab projects in the Westwood Area - cost and timing TBD

City of Susanville

- Projects for PPM funding – Cost est. \$400k
 - NW Gateway project uptown pedestrian crossing
 - Pavement Management System Update
 - Dave Anderson Dr. PSR
 - Wayfinding Sign PSR
 - ADA Transition Plan
 - Rail Feasibility Study
 - ADA Sidewalk Main St PSR
- Various pavement rehab projects – Cost est. \$1.7 Million – Timing TBD

LCTC

- Continued allocation of Planning Programming and Monitoring funds through the end of the 2026 STIP planning horizon.

NEXT STEPS

Staff will finalize cost and scheduling for each proposed projects and include it into the draft 2026 RTIP for adoption at your November 13 Regular Meeting.

ALTERNATIVES

Direct staff to consider an alternative list of projects.

2025 SUMMARY OF STIP COUNTY SHARES

(does not include Interregional Shares - see separate listing)

(\$1,000's)

Total County Share, June 30, 2024 (from 2024 Report)	12,676
Less 2023-24 Allocations and closed projects	0
Less Projects Lapsed, July 1, 2024 - June 30, 2025	0
Total County Share, June 30, 2025	12,676

Lassen

								Project Totals by Fiscal Year						Project Totals by Component					
Agency	Rte	PPNO	Project	Ext	Del.	Voted	Total	Prior	24-25	25-26	26-27	27-28	28-29	R/W	Const	E & P	PS&E	R/W Sup	Con Sup
Highway & Local Road Improvement Projects:																			
Lassen LTC		2124	Planning, programming, and monitoring			Aug-24	80	0	80	0	0	0	0	0	80	0	0	0	0
Lassen County	loc	2600	County Rehab D, on CR 301, Rt 395-Honey Girl (ext 6-24)	Dec-24		Dec-24	2,015	2,015	0	0	0	0	0	0	2,015	0	0	0	0
Lassen County	loc	2601	County Rehab E, on CR 301, Mapes Lane-Rt 395			Dec-24	2,015	0	2,015	0	0	0	0	0	2,015	0	0	0	0
Susanville	loc	2653	City of Susanville Rehabilitation FE			Jun-25	100	0	100	0	0	0	0	0	0	0	100	0	0
Lassen County	loc	2562	Beaver Creek Bridge 7C-82 (HBP match), replace				504	0	0	0	0	0	504	0	504	0	0	0	0
Lassen County	loc	2652	County Rehab F Johnstonville Rd/Center Rd Rehab				3,200	0	0	3,200	0	0	0	0	3,200	0	0	0	0
Susanville	loc	2653	City of Susanville Rehabilitation FE				2,500	0	0	0	2,500	0	0	0	2,500	0	0	0	0
Lassen LTC		2124	Planning, programming, and monitoring				320	0	0	80	80	80	80	0	320	0	0	0	0
			Subtotal, Highway & Local Road Improvement Projects				10,734	2,015	2,195	3,280	2,580	80	584	0	10,634	0	100	0	0
Active Transportation Projects:																			
			Subtotal, Active Transportation Projects				0	0	0	0	0	0	0	0	0	0	0	0	0
Total Programmed or Voted since July 1, 2024																			

Balance of STIP County Share, Lassen	
Total County Share, June 30, 2025	12,676
Total Programmed or Voted Since July 1, 2024	10,734
Unprogrammed Share Balance	1,942
Share Balance Advanced or Overdrawn	0