

LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, Executive Secretary

Office:
555 Capitol Mall, Suite 600
Sacramento, CA 95814

Date Posted: August 7, 2020

P.O. Box 1028
Susanville, CA 96130

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Phone: (530) 919-9739

Mendy Schuster (City Council)
Quincy McCourt (City Council)
Thomas Herrera (City Council)

Tom Hammond (Co. Supervisor)
Jeff Hemphill, Chair (Co. Supervisor)
David Teeter, Vice-chair (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, August 10, 2020 at 1:30 p.m.**

Special Note: The meeting will be held at the Lassen County Fairgrounds, Jensen Hall, Susanville, CA.

Call in number for participants who want to join by phone:

Call number: 302-202-1104

Access Code: 968698

The Agenda is as follows.

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 Minutes Approval:

June 22, 2020 Regular Meeting

1.22 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$29,072.55. *

REQUESTED ACTION: Approve payment of claim by Clerici Consulting fees and costs in the amount of \$29,072.55, as shown in Invoice #009-2 for June 2020.

1.23 Authorization of Federal Funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation.

REQUESTED ACTION: Adopt Resolution 20-9 authorizing the Federal Funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation.

1.24 Fiscal Year 2020/21 State of Good Repair (SGR) Projects.

REQUESTED ACTION: Adopt Resolution 20-10 approving the list of projects for the FY 2020/21 State of Good Repair Program.

1.25 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$17,287.86. *

REQUESTED ACTION: Approve payment of claim by Clerici Consulting fees and costs in the amount of \$17,287.86, as shown in Invoice #009-3 for July 2020.

(2) CORRESPONDENCE/PUBLIC COMMENT

(3) REPORTS

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

(4) NEW BUSINESS

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Transit Development Plan and Coordinated Public Transit Human Services Transportation

ACTION REQUESTED: None. This is an information item.

4.12 Susanville Main Street/State Route 36 Complete Street and Safe Mobility Study - Public Outreach and Review

ACTION REQUESTED: None. This is a discussion item.

4.13 Economic Analysis of US 395 by California State University of Sacramento (CSUS) Department of Economics

ACTION REQUESTED: BY MOTION, authorize the Executive Secretary to sign the prepared agreement with CSUS for conducting the Hwy 395 Economic Analysis.

4.14 LCTC Financial Update

ACTION REQUESTED: None. This is an information item.

4.15 US 395 Coalition Development and Phase Two Engineering and Economic Study

ACTION REQUESTED: None. This is an information item.

(5) INFORMATION ITEMS

- 5.01 Executive Secretary Report
- Pending Legislation
 - Infrastructure Financing from the State and Feds

(6) CORRESPONDENCE

6.01 None

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, September 14, 2020 at 1:30 p.m.**

7.3 Adjourn

* Attachment

Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:

September 2020

- Local Transportation Fund and State Transit Assistance Apportionment
- Discussion of OWP work element 601 detail

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

June 22, 2020

Susanville City Council Chambers
66 North Lassen Street, Susanville, CA

1:30 P.M. Open Session

1:30 P.M. OPEN SESSION

1. Convene

The Vice-Chair called the meeting to order at 1:55 P.M. and the Pledge of Allegiance to the Flag was recited.

Roll Call: Present: Hammond, Herrera, McCourt, Schuster, Teeter
Absent: Hemphill

1.2 Adoption of Agenda and Approval of Consent Calendar:

It was moved by Commissioner Hammond and seconded by Commissioner Herrera that the Commission adopt the agenda as posted and approve the Consent Calendar. The motion was passed by the following vote:

AYES: Hammond, Herrera, McCourt, Schuster, Teeter
NOES: None
ABSENT: Hemphill
ABSTAIN: None

1.21 Minutes Approval of the May 11, 2020 Regular Meeting

Adopted Minutes of the May 11, 2020 Regular Meeting

1.22 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$22,730.62.

Approved payment of claim by Clerici Consulting fees and costs in the amount of \$22,730.62, as shown in Invoice #009-1 for May 2020.

1.23 Authorize the Chairperson to approve future invoices from Clerici Consulting in months when LCTC does not meet.

Authorized the Chairperson to approve future invoices from Clerici Consulting in months when LCTC does not meet.

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Oral Comment: Elizabeth Nelson comment that the intersection of County Road A21 (Mooney Road) and SR 36 is dangerous. If you are merging onto SR 36 from A21, the angle makes it difficult to see traffic going east on SR 36, making the merge challenging. A traditional four-way crossing (at 90-degree angles) would be better. Mike Mogen from Caltrans commented that there is a CapM project scheduled along that stretch of SR 36 and that the intersection could be evaluated with that. Mike mentioned that there might be roundabout planned at that intersection, but it turned out it was not part of that project.

She also asked about the four bike trail segments that she had asked to be included in the Regional Transportation Plan. John Clerici responded that the one trail segment (part of the Bizz Johnson Trail) is already included in the RTP, and that the others can be included, but he wanted to make it part of a broader discussion of trails in the county.

3. REPORTS

3.1 Caltrans

Mike Mogen from Caltrans District 2 provided the following updates.

SR 36/Main Street CapM – Close out on the project is almost done. Project will be finished by the end of July.

Fredonyer Summit Project/SR 36 aka Good Fred and Morgan Summit (Tehama County) projects are up and running. There have been some longer traffic delays, 30 to 40 minutes, delays on the Good Fred project. The contract limit is 30 minutes, but when you take the road to dirt, the traffic tends to slow down. That can have a cumulative impact as the day goes on. The engineer and contractor are working on it. As the project progresses the delays should be reduced.

Highway 139 in Susanville – Road rehabilitation project. Since Complete Streets is part of their program, the state has been struggling on how to implement. Complete Streets will be adding shoulders (8foot) from Chestnut to the hospital. This will not be a bike lane, but it will be wide enough to act as one. Caltrans Headquarters added \$1 million for this effort. Commissioner McCourt asked if they were building and maintaining this stretch of SR 139. Mike responded yes.

Chester Causeway - 2024 major project which will be half roadway rehabilitation and half CapM. Project will include a roundabout near the middle of that. in the rehab portion. Commissioner Hammond asked about the safety aspects of roundabouts and large trucks. Mike responded that they are designed for that. If the trucks travel at the recommended speed, there are few accidents.

Commissioner Teeter asked if the striping on Main Street is done. Mike responded it will be done in a couple of weeks. Commissioner Teeter mentioned that the piano key crosswalks were different. He liked the design. Mike said that there were several options to chose from, and these were selected.

Commissioner Hammond asked if the state is expecting more heavy truck traffic on SR 36 and SR 44. Mike responded that these are freight corridors and so yes there should be, and in fact has been, an uptick in traffic.

Kevin Jones, Susanville Interim City Manager commented that they are trying to do radar studies (speed and traffic) on SR 36/Main Street, but have found it hard to do. Mike said that they need to work with Caltrans to set that up, and that they were planning similar studies and to work together.

3.2 CHP

No report was provided.

3.3 City of Susanville

No report was provided.

3.4 Lassen County

No report was provided.

3.5 Susanville Indian Rancheria

No report was provided.

4. New Business

4.01 Announcement of Items to be Discussed in Closed

No items were discussed in closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Fiscal Year 2020/21 Unmet Transit Needs Determinations

The Commission was asked to adopt by motion: Resolution 20-05 finding that there are three new unmet transit needs in that are reasonable to meet for implementation in FY 2020/21: On-demand service to the Lake Forest area along Eagle Lake Road (as an extension of the West County Route), service along Richmond Road as an extension of the West County Route and Second Susanville Bus.

Genevieve Evans provided the Commission with an overview of the unmet needs process for this FY, and informed them that since the agenda had been published, that one of the unmet needs that was reasonable to meet (the Second City Route), no longer met the criteria. She advised that the staff report would be revised, and that the Resolution 20-05 should be amended to reflect the change as well.

It was moved by Commissioner Schuster and seconded by Commissioner Herrera to adopt Resolution 20-05 and the Unmet Needs findings as presented by staff, with the Second City Route removed. The motion was passed with the following vote:

AYES: Hammond, Herrera, McCourt, Schuster, Teeter
NOES: None
ABSENT: Hemphill
ABSTAIN: None

4.12 LCTC Finances Update

Steve Borroum provided a report on the status of Commission Finances, and an assessment of funding trends for the upcoming fiscal year. They included:

TDA Income and Trends

With the Covid-19 constraints on the economy, 3rd quarter TDA income is off 11% over last FY, and that overall TDA income is off over the last four years by almost 30%. Overall staff is estimating that FY 20/21 will be down 8% from FY 19/20.

TDA and STA Allocations and Trends

Lassen County again lost population this last year. An overall 1.2% drop. Unincorporated area had a slight gain, but there was a significant loss within the City of Susanville. Total County 1/1/2020 population 28,833, including prisons (approx. 6,300).

On July 1st, we are prepared to release a portion (approximately 66%) of the FY 19/20 Article 8 allocations, with the remaining third released after we get the 4th quarter's TDA allotment from the State sometime in August.

LCTC staff have had constructive discussions with the new County Auditor. We have every confidence that they the auditor will be able to provide the Commission with the required quarterly fund status reports.

This was an information item for the Commission and no action was taken.

4.13 Fiscal Year 2020/21 Overall Work Program and Budget

The Commission was asked to adopt by motion, Resolution 20-06 approving the FY 2020/21 Overall Work Program and Budget.

It was moved by Commissioner Hammond and seconded by Commissioner Herrera to adopt Resolution 20-06 and approve the Fiscal Year 2020/2021 Overall Work Program and Budget as presented by staff. The motion was passed with the following vote:

AYES: Hammond, Herrera, McCourt, Schuster, Teeter
NOES: None
ABSENT: Hemphill
ABSTAIN: None

4.14 Schedule of LCTC Meetings Fiscal Year 2020/21

The Commission was asked to adopt by motion the schedule of Commission meetings for the upcoming fiscal year.

It was moved by Commissioner Herrera and seconded by Commissioner Schuster to adopt the schedule of meetings as presented by staff. The motion was passed with the following vote:

AYES: Hammond, Herrera, McCourt, Schuster, Teeter
NOES: None
ABSENT: Hemphill
ABSTAIN: None

5. Information Items

The Interim Executive Secretary provided the Commission with an update of all commission activities related to the following:

US 395 – Responding to a call for project from the Office of Emergency Management, staff is currently identifying near-term projects along US 395 from Hallelujah Junction to the Herlong turnoff, as well as expanding on project already identified on County Roads A25, and A26. Staff is working with Commissioner Hammond on this effort.

In addition, LCTC staff held a call with the US 395 consulting team to chart a path forward:

- *Monthly Coalition Team calls*
- *Establishment of the US 395 Coalition web and social media presence*
- *Focused outreach to specific Coalition partners or organizations of interest:*
 - *Economic Development Association of Western Nevada*
 - *Regional Transportation Commission*
 - *California Transportation Commission*

The Furgeson Group is continuing to develop a coalition website, and other social media. Working with your staff, they are also working on a strategy for funding their services after phase 1 is completed.

- SR36/Main Street -- Staff continue to work towards finishing the Complete Street and Safe Mobility Study, melding the objectives of the study (complete street and safety enhancement implementation along the SR 36 corridor to improve overall health and safety) with more immediate actions being taken by Caltrans in the wake of two fatal accidents in January. A full report on this effort will be brought back to the Commission at its August meeting. In addition, staff hopes to share an interactive website dedicated to providing current information on the SR36/Main Street, effort, platforms to engage the public on potential projects associated with the report, and potentially a way to report and track safety issues and concerns along the route.*
- State Transportation Funding – On January 10, 2020 Governor Newsom released a \$222.2 billion budget. In summary, the budget aligns with the Governor’s recent Executive Order (N-19-19), which directs state agencies to focus transportation investments on projects and programs which help meet the State’s climate goals. Nearly 80% of the proposed budget is focused on state transportation improvements which help meet the climate goals. These investments are focused on reducing vehicle miles travelled through mode-shift, increased transit ridership, housing production near jobs, and other innovative solutions.*

The May revise, released March 14, reflects a roughly 8% reduction in expenditures totaling \$203.3 billion. The portion of the budget going toward general government agencies took the biggest hit. Some agencies were impacted more than others, for example the line item for “transportation” shows a 17.3% reduction from FY 2019/2020. California is constitutionally required to enact a balanced budget. Therefore, the May revise proposes the following to make up the shortfall imposed by the COVID 19 economic crisis.

- Cancel \$6.1 billion in program expansions and spending increases*
- Redirecting \$2.4 billion in extraordinary payments to CalPERS to temporarily offset the state’s obligations to CalPERS in 2020-21 and 2021-22.*
- Reflects savings increased efficiency in state operations now and into the future. Draw down \$16.2 billion in the Budget Stabilization Account (Rainy Day Fund) over three years, and allocate the Safety Net Reserve to offset increased costs in health and human services programs over the next two years.*
- Withdrawal of \$8.3 billion, including \$7.8 billion from the Rainy Day Fund and \$450 million from the Safety Net Reserve in 2020-21.*
- Borrow and transfer \$4.1 billion from special funds.*
- Temporarily suspend net operating losses and temporarily limit to \$5 million the amount of credits a taxpayer can use in any given tax year.*

- *Reflect the Administration's nationwide request of \$1 trillion in flexible federal funds*

*The full budget summary for the FY 2020-2021 May revise can be found here:
<http://www.ebudget.ca.gov/budget/2020-21MR/#/BudgetSummary..>*

- *On June 3, 2020, Chair of the House Committee on Transportation and Infrastructure Peter DeFazio (D-OR), released text of the Investing in a New Vision for the Environment and Surface Transportation in America (INVEST in America) Act. The Committee will consider the INVEST in America Act at Committee markup scheduled for Wednesday, June 17th. The current surface transportation authorization expires September 30th.*

The INVEST in America Act authorizes nearly \$500 billion over five years to address some of the country's most urgent infrastructure needs, including:

- *Roadway, bridge, and transit maintenance*
- *Resilient infrastructure investment*
- *Designing streets that are safer for all road users, including pedestrians and cyclists*
- *Putting the U.S. on a path toward zero emissions caused by the transportation sector*
- *Increasing funding for public transit with tools such as bus-only lanes and priority signaling*
- *Making investments in Amtrak to create a robust, reliable, and safe rail system*
- *Improving access to Federal funding to help communities around the country undertake transformative projects that are smarter, safer, and made to last*

A complete summary of the bill can be found here:

<https://transportation.house.gov/download/2020-invest-inamerica-bill-summary>.

6. Correspondence

None.

7. Other Business

7.1 Matter brought forth by the Commission

Commissioner McCourt asked if we needed a special meeting in July to help the trails advocates with their grant proposal. The Executive Secretary said that the trail segment for the project they were promoting was already mentioned in the Regional Transportation Plan, and so a special meeting was not needed. He did say that he would work with the trail advocates to make sure that they got a letter of recommendation from the Commission, and a recital that showed that the project was supported by the RTP.

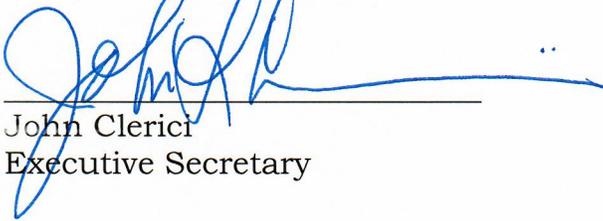
7.2 Next Commission Meeting

Next meeting of the LCTC will on Monday, August 10, 2020 at time 1:30 PM, in Jensen Hall at the Lassen County Fairgrounds.

7.3 Adjourn

The meeting was adjourned at 3:05 p.m.

Submitted for approval by:



John Clerici
Executive Secretary



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Executive Secretary

555 CAPITOL MALL
SUITE 600
SACRAMENTO, CA 95814

P.O. Box 1028
SUSANVILLE, CA 96130

PH: (530) 919-9739

Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 1.22**

Date: August 6, 2020

From: John L Clerici, Executive Secretary 

Subject: Payment of Clerici Consulting Executive Secretary and LCTC staffing fees and costs in the amount of \$29,072.55.

REQUESTED ACTION

Approve payment of Clerici Consulting fees and costs in the amount of \$29,072.55, as shown in Invoice #009-2 for June 2020.

PAST ACTION

This is the second invoice under the recently approved contract with Clerici Consulting for Executive Secretary and staff services.

DISCUSSION

Attached is Invoices #009-2, with supporting documentation, and a detailed Progress Report for the period beginning June 1, 2020 and ended June 30, 2020. This invoice includes invoices for sub-consultants Borroum Engineering in the amount of \$8,489.60, and LSC Transportation Consultants in the amount \$11,266.50. This invoice was signed by the Vice-chair on July 28 pursuant to Commission action taken at their June 22, 2020 meeting allowing for such action during the months when the Commission does not meet.

Key items of work completed in the last month included the following.

- Prepared Agendas and information items for June 22, LCTC and June 15, TAC Meetings
- Met with Consulting staff to plan and execute addition coalition building efforts for the US 395 effort. Meetings included US 395 Coalition conference call.
- Participated in the following video-meetings:
 - Rural Counties Task Force
 - FY 2021-22 Caltrans Sustainable Transportation Planning Grant Update
- Submitted Draft OWP & Budget for FY 20/21 for approval at the June 22 LCTC meeting



- Drafted SR 36 study website for publication in July
- Provided engineering oversight for the US 395 Coalition Building effort

These charges are consistent with the billing trends for the FY 20019/20 OWP budget to date.

Attachments (1)

INVOICE

Project Title:

Lassen County Transportation Commission
Executive Secretary and Staffing Services

Date: July 15, 2020
Invoice #: 009-002
Billing Cycle Ended: 6/30/2020 (June 1, 2020 - June 30, 2020)

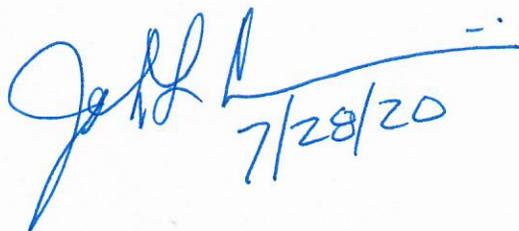
Clerici Consulting
1555 Sean Drive
Placerville, CA 95667
530-919-9739
jlfclerici@gmail.com

To: Mr. Jeff Hemphill, Chairman
Lassen County Transportation Commission
PO Box 1028
Susanville, CA 96130

Staff Member	Total Hours	Payroll Rate	Overhead Rate	Profit (5%)	Total Rate	Total Cost
John Clerici	65.00	\$ 65.00	\$ 71.50	\$ 6.83	\$ 143.33	\$ 9,316.45
Borrow Engineering						\$ 8,489.60
LSC Transportation Consultants						\$ 11,266.50
Printing, copies, reproduction						No Charge
Travel (Lodging, meals)						No Charge
TOTAL						\$ 29,072.55

Thank you for your history of prompt payment! As a small business, we greatly appreciate it!

Prior Balance \$ 22,730.62
Payment \$ 22,730.62
Total Due \$ 29,072.55


7/28/20

PROGRESS REPORT

Project: Lassen County Transportation Commission

Clerici Consulting Project 009-002

Period: June 1, 2020 – June 30, 2020

WORK COMPLETED (through June 30, 2020)

SPECIFIC WORK ELEMENT RELATED ACTIVITIES

- Provide support to Commission, stakeholders and public. Provided support for June LCTC Regular meeting. (Work Element 603)
- With Caltrans, the Commission, the City of Susanville, and Lassen County work on the long-range transportation projects in the RTP, including amending the RTP as needed. (OWP Work Element 601)
- Attend regional and community meetings to discuss plans and projects important to Lassen County and the City of Susanville, the Regional Transportation Plan, and transportation programming and planning for the LCTC. Finished unmet process, and transmitted findings to Caltrans HQ. Participated in US 395 Coalition Building team and stakeholder phone calls to discuss possible planning and programming discussion relevant to the OWP and RTP. Engaged with local members of trails advocacy group to develop plans for including regional trail segments into Regional Transportation Plan. (OWP Work Element 603, Work Element 701)
- Communicated Local Transportation Fund Apportionments, Notified Claimants, Prepared Claim Forms through interagency consultation (OWP Work Element 603)
- Provided administrative support for the RT 36/Main Street Complete Streets Study (OWP Work Element 701)
 - Reviewed draft documents in preparation for receiving the Draft Report
 - Reviewed draft information for the development of the project website
- Participated in US 395 Coalition workshop conference call (Work Element 702)
- Reviewed preliminary documents related to contracting services for US 395 Phase 2 effort (Work Element 703)

7/3/2020

INVOICE TO CLERICI CONSULTING (re. Lassen County Transportation Commission)

Borroum Engineering (Tax I.D. # 85-1100774)
 633 Tamarindo Way
 Roseville, CA 95678

Invoice #2: Invoice Period: June 1, 2020 to July 1, 2020

DATE	HOURS										Labor Sub-Total			
	OWP Task 100- Administration	OWP Task 601 - Transportation Planning	OWP Task 602 - Programming	OWP Task 603 - Outreach	OWP Task 604 - TDA	OWP Task 701 - Rt 36 Study	OWP 703 - Rt 395 Study							
June														
1		4											4	
2		8											8	
3		2											2	
4														
5		2											2	
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26		1							2				3	
27														
28														
29		1											1	
30		3					1						4	
TOTAL	0	57	0	10	1	0	10	1	2	0	0	0	70	
Rate: \$121.28 / hour														
TOTAL	\$	-	\$	6,912.96	\$	-	\$	1,212.80	\$	121.28	\$	242.56	\$	8,489.60
Totals	\$		\$	8,489.60			\$	8,489.60					\$	8,489.60
Total this invoice:													\$	8,489.60

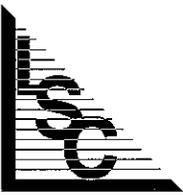
Steve Borroum

Work assignments

Invoice period for June 1, 2020 to July 1, 2020

- Gather, review and produce the fiscal records, invoices, quarterly reports, budget, and budget portion of the OWP (OWP work element 100)
- With Caltrans, the Commission, the County and the City of Susanville work on updating the long-range transportation projects in the RTP, including amending the RTP as needed. This includes work on planning Rt 36 and 395, non-vehicular transportation, and transit systems. (OWP work element 601)
- With the local transit operator, Caltrans, the County, the City, and the County Auditor to identify available funding, and assist the Commission's project prioritization and programming processes. (OWP work element 602)
- Planning and involved with public outreach in support of the RTP planning processes. (OWP work element 603)
- With the independent auditor and the County Auditor addressing audit findings, address claims for ensuing year, preparing year end audit reports (OWP work element 604)
- Administration support for the grant (budget and schedule revise, and invoicing) (OWP work element 701)
- Engineering oversight for the Rt 36 complete streets study (OWP work element 701)





LSC Transportation Consultants, Inc.
 1889 York St.
 Denver, CO 80206
 303-333-1105

John Clerici Consulting
 Attn: Accounts Payable
 1555 Sean Dr.
 Placerville, CA 95667

Invoice number 58657
 Date 07/06/2020

Project **207080 LCTC FY 19-20 Assistance-
 Regional Transp. Planning, WE601**

Professional Services rendered through 06/30/2020
 Project Manager: Genevieve A. Evans

Professional Fees

	Hours	Rate	Billed Amount
Alexandra C. Silverman	4.00	80.00	320.00
Genevieve A. Evans	53.50	150.00	8,025.00
Gordon R. Shaw	10.00	210.00	2,100.00
Justine E. Marmesh	2.50	105.00	262.50
Sara Hawley	1.00	210.00	210.00
Professional Fees subtotal	71.00		10,917.50

Reimbursables

	Billed Amount
Wikimapping	349.00
Invoice total	11,266.50

Invoice Summary

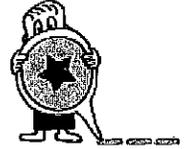
Description	Contract Maximum	Prior Billed	Current Billed	Remaining
Transportation Planning	20,000.00	4,455.00	11,266.50	4,278.50
Total	20,000.00	4,455.00	11,266.50	4,278.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
58505	06/09/2020	4,455.00	4,455.00				
58657	07/06/2020	11,266.50	11,266.50				
Total		15,721.50	15,721.50	0.00	0.00	0.00	0.00

Steve Spindler Cartography /
WikiMapping
429 Vernon Rd
Jenkintown, PA 19046
(215)887-5986
steve@bikemap.com

Invoice
418077466Y8060
84K



BILL TO
Genevieve Evans AICP
LSC Transportation
Consultants Inc.
2690 Lake Forest Rd
PO Box 5875
Tahoe City, CA 96145

DATE 06/30/2020	PLEASE PAY \$349.00	DUE DATE 07/30/2020
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DESCRIPTION	QTY	RATE	AMOUNT
WikiMapping WikiMapping Project # 2408	1	349.00	349.00

Hi Genevieve - This project will be active through July 31,
2021

TOTAL DUE **\$349.00**

THANK YOU.



Payment receipt

You paid \$349.00

to Steve Spindler Cartography / WikiMapping on
6/30/2020

Invoice no.	418077466Y806084K
Invoice amount	\$349.00
Total	\$349.00

Payment method	VISA****9500
Transaction ID	PL0033787295





LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Interim Executive Secretary

555 CAPITOL MALL
SUITE 600
SACRAMENTO, CA 95814

P.O. Box 1028
SUSANVILLE, CA 96130

PH: (530) 919-9739

Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 1.23**

Date: August 6, 2020

From: John L Clerici, Executive Secretary 

Subject: Authorization of Federal Funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation

REQUESTED ACTION

BY MOTION, Adopt Resolution 20-9 authorizing the Federal Funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation.

PAST ACTION

None. The CARES Act is new legislation passed to help mitigate the impacts of Covid 19 on a variety of issues including public transportation.

DISCUSSION

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress with overwhelming, bipartisan support and signed into law on March 27th, 2020. This over \$2 trillion economic relief package and is designed to protect the American people from the public health and economic impacts of COVID-19.

A portion of CARES Act funding allows the Federal Transit Administration to allocate \$25 billion to recipients of urbanized area and rural area formula funds, with \$22.7 billion to large and small urban areas and \$2.2 billion to rural areas. Funding is provided at a 100-percent federal share, with no local match required, and is available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

Operating expenses incurred beginning on January 20, 2020 for all rural and urban recipients, even those in large urban areas, are eligible, including operating expenses to maintain transit services as well as paying for administrative leave for transit personnel due to reduced operations during an emergency.

Over the past few months Lassen County Transit Agency (LTSA) has received two tranches of CARES Act funds. The first phase of funding provided \$221,408. The second phase provided funding in the amount of approximately \$424,000. It is anticipated that these funds will be used to offset operating expenses and the likely loss of TDA funds due to a downturn in local and statewide economic activity due to Covid 19, though other uses are provided for in the act. These Cares Act funds do not have to be spent entirely in one fiscal year (but must be by July 2022), and your staff will work with the transit manager to make maximum use of these funds and balance them with other sources of revenue that the transit provider currently receives. Transit and Commission staff will provide periodic updates on the status of these funds, and how they are being used.

The attached resolution authorizes the Executive Director of the LTSA to submit applications and invoices for this program.

ALTERNATIVES

Provide direction to staff.

LASSEN COUNTY TRANSPORTATION COMMISSION
Resolution 20-09

Resolution Authorizing the Federal Funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and under FTA Section 5311 (49 U.S.C. Section 5311) with the California Department of Transportation

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under the CARES Act and under Section 5311 of the Federal Transit Act (FTA C 9040.1G); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer The CARES Act and Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the Lassen Transit Service Agency desires to apply for or has received said financial assistance to permit operation of transit services in Lassen County; and

WHEREAS, the Lassen Transit Service Agency has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Lassen County Transportation Commission does hereby Authorize the Executive Director of the Lassen Transit Service Agency, to file and execute applications on behalf of the LCTC with the Department to aid in the financing of capital/operating assistance pursuant to The CARES Act and to Section 5311 of the Federal Transit Act (FTA C 9040.1G), as amended.

That Executive Director of the Lassen Transit Service Agency is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That Executive Director of the Lassen Transit Service Agency is authorized to provide additional information as the Department may require in connection with the application for the CARES Act and the Section 5311 projects.

That Executive Director of the Lassen Transit Service Agency is authorized to submit and approve request for reimbursement of funds from the Department for the CARES Act and the Section 5311 project(s).

The foregoing resolution was adopted by the Lassen County Transportation Commission at its August 10, 2020, meeting by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Jeff Hemphill, Chairman
Lassen County Transportation Commission

The foregoing instrument is a correct copy of the original on file in the office of the Executive Secretary of the Lassen County Transportation Commission.

John L. Clerici, Executive Secretary

August 10, 2020



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Interim Executive Secretary

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PH: (530) 919-9739

Staff Report

To: Lassen County Transportation Commission

AGENDA ITEM 1.24

Date: August 6, 2020

From: John L Clerici, Executive Secretary

A handwritten signature in blue ink, appearing to read "John L. Clerici", is written over the printed name.

Subject: Fiscal Year 2020/21 State of Good Repair (SGR) Projects

REQUESTED ACTION

BY MOTION, Adopt Resolution 20-10 approving the list of projects for the FY 2020/21 State of Good Repair Program.

PAST ACTION

Previously the Commission approved the project list recommended by the Lassen Transit Service Agency for the initial funding cycle and the FY 2019/20 funding cycle of the State of Good Repair (SGR) Program.

DISCUSSION

The SGR program is one program created under Senate Bill 1, which raised fuel and vehicle license fees in California, and was reaffirmed by the voters in defeating Proposition 6 on the November ballot. The SGR provides approximately \$105 million annually to transit operators in California for eligible transit maintenance, rehabilitation and capital projects. The SGR Program benefits the public by providing public transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of their agency's transportation infrastructure and in turn improve transportation services.

SGR funds are made available for capital projects that maintain the public transit system in a state of good repair. PUC section 99212.1 (c) lists the projects eligible for SGR funding, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities.
 - The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
-
-

- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

Examples include, but are not limited to, the following:

- Replacement or rehabilitation of:
 - Rolling stock
 - Passenger stations and terminals
 - Security equipment and systems
 - Maintenance facilities and equipment
 - Ferry vessels
 - Rail
- Transit Preventative Maintenance
 - Public and Staff Safety
- New transit facilities or equipment needed to maintain the existing transit service(s)

To the extent possible and cost effective, and where feasible, the State of Good Repair Program encourages eligible recipients to promote “fix-it-first” transit capital projects that reduce greenhouse gases and help achieve the state’s environmental goals. Examples of such projects may include replacement of vehicles with partial and/or zero emission vehicles, green technology equipment enhancements, or transit facility upgrades to improve energy efficiency.

The California State Controller released the estimated allocation amount of SGR funds available to each Transportation Planning Agency. The estimated allocation amount for Lassen County is \$44,573 for Fiscal Year 2020/21. The funds will be distributed in quarterly amounts through the California State Controller. There were no carryover SGR funds from FY 2019/20.

Statewide, 50% of SGR funds are allocated according to population (using a formula under Section 99313 of the Public Utilities Code [PUC]) and half according to transit operator revenues (PUC 99314).

The Lassen Transit Service Agency and Commission staff recommends the projects shown in the attached list for the Fiscal Year 2020/21 State of Good Repair Program. The LTSA is expected to approve the list at their August 10, 2020 Regular meeting.

Project Title	Project Description	Total SGR Costs 20/21 99313	Total SGR Costs 20/21 99314	Total All Other Funds	Total Project Costs
Renewal of Lassen Rural Bus Office and Maintenance Facility Roof	The Roof Renewal project for Lassen Rural Bus will use SGR funds to pay part of the cost to renew the roof of the original facility that was last renovated in 2001. The roof is in a state of disrepair with several small leaks and broken gutters.	\$ 28,070.00	\$ 1,930.00	\$ 70,000.00	\$ 100,000.00
Replacement of Service Vehicle	The current service vehicle has passed its useful life and the LTSA plans to replace the current vehicle with a transit van which can be used as a back-up vehicle for the commuter routes and the deviated fixed routes in severe weather conditions (e.g. high winds on Highway 395 which do not allow uses of buses or severe winter storms which make operating of larger vehicles more risky). The transit van would be equipped with at least two (2) wheelchair positions.	\$ 14,573.00		\$ 65,427.00	\$ 80,000.00

ALTERNATIVES

Provide direction to staff.

LASSEN COUNTY TRANSPORTATION COMMISSION
 Resolution 20-10
 Resolution Approving the Project List for FY 2020-21 for the
 California State of Good Repair Program

WHEREAS, Senate Bill (SB1), the Road Repair and Accountability Act of 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, SGR funds are allocated by the Lassen County Transportation Commission; and

WHEREAS, the Lassen Transit Service Agency’s share of SGR funds for fiscal year 2020-21 is estimated to be \$44,573; and

WHEREAS, these funds will be used for the following list of projects:

Project Title	Project Description	Total SGR Costs FY 20/21 99313	Total SGR Costs FY 20/21 99314	Total All Other Funds
Renewal of Lassen Rural Bus Office and Maintenance Facility Roof	The Roof Renewal project Lassen Rural Bus will use SGR funds to pay part of the cost to renew the roof of the original facility that was last renovated in 2001. The roof is in a state of disrepair with several small leaks and broken gutters	\$28,070.00	\$1,930.00	\$70,000.00
Replacement of Service Vehicle	The current service vehicle has passed its useful life and the LTSA plans to replace the current vehicle with a transit van which can be used as a back-up vehicle for the commuter routes and the deviated fixed routes in severe weather conditions (e.g. high winds on Highway 395 which do not allow uses of buses or severe winter storms which make operating of larger vehicles more risky). The transit van would be equipped with at least two (2) wheelchair positions.	\$14,573.00		\$65,427.00
Total		\$42,643.00	\$1,930.00	\$135,427.00

WHEREAS, in order to qualify for these funds, the Lassen County Transportation Commission is required to submit a proposed project list to California Department of Transportation (Caltrans) on an annual basis;

NOW, THEREFORE, BE IT RESOLVED that the Lassen County Transportation Commission hereby approves the SB1 State of Good Repair Project List for FY 2020-21; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Lassen County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulation and guidelines for all SGR funded transit capital projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Executive Secretary is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds and to execute the related grant applications, forms and agreements.

The foregoing resolution was adopted by the Lassen County Transportation Commission at its August 10, 2020, meeting by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Jeff Hemphill, Chairman
Lassen County Transportation Commission

The foregoing instrument is a correct copy of the original on file in the office of the Executive Secretary of the Lassen County Transportation Commission.

John L. Clerici, Executive Secretary

August 10, 2020



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission

AGENDA ITEM 1.25

Date: August 7, 2020

From: John L Clerici, Executive Secretary

A handwritten signature in blue ink, appearing to read "John L. Clerici", is placed over the printed name in the "From:" field.

Subject: Payment of Clerici Consulting Executive Secretary and LCTC staffing fees and costs in the amount of \$17,287.86.

REQUESTED ACTION

Approve payment of Clerici Consulting fees and costs in the amount of \$17,287.86, as shown in Invoice #009-3 for July 2020.

PAST ACTION

This is the third invoice under the recently approved contract with Clerici Consulting for Executive Secretary and staff services.

DISCUSSION

Attached is Invoices #009-3, with supporting documentation, and a detailed Progress Report for the period beginning July 1, 2020 and ended July 31, 2020. This invoice includes invoices for sub-consultants Borroum Engineering in the amount of \$8,974.72.

Key items of work completed in the last month included the following.

- Prepared Agendas and information items for and August 3, TAC Meeting
- Met with Consulting staff to plan and execute addition coalition building efforts for the US 395 effort. Meetings included US 395 Coalition conference call.
- Participated in the following video-meetings:
 - Rural Counties Task Force
- Submitted OWP & Budget for FY 20/21 to Caltrans Headquarters
- Provided input to administrative draft report for the Main Street/SR 36 Complete Streets Report
- Provided engineering oversight for the US 395 Coalition Building effort

These charges are consistent with the billing trends for the FY 2020/21 OWP budget to date.

Attachments (1)

INVOICE

Project Title:

**Lassen County Transportation Commission
Executive Secretary and Staffing Services**

Date: August 7, 2020
Invoice # 009-003
Billing Cycle Ended: 7/31/2020 (July 1, 2020 - July 31, 2020)

Clerici Consulting
1555 Sean Drive
Placerville, CA 95667
530-919-9739
jfclerici@gmail.com

To: **Mr. Jeff Hemphill, Chairman**
Lassen County Transportation Commission
PO Box 1028
Susanville, CA 96130

Staff Member	Total Hours	Payroll Rate	Overhead Rate	Profit (5%)	Total Rate	Total Cost
John Clerici	58.00	\$ 65.00	\$ 71.50	\$ 6.83	\$ 143.33	\$ 8,313.14
Borroum Engineering						\$ 8,974.72
LSC Transportation Consultants						\$ -
Printing, copies, reproduction						No Charge
Travel (Lodging, meals)						No Charge
TOTAL						\$ 17,287.86
<i>Thank you for your history of prompt payment! As a small business, we greatly appreciate it!</i>						
Prior Balance						
Payment \$						-
Total Due \$						17,287.86

PROGRESS REPORT

Project: Lassen County Transportation Commission

Clerici Consulting Project 009-003

Period: July 1, 2020 – July 31, 2020

WORK COMPLETED (through July 31, 2020)

SPECIFIC WORK ELEMENT RELATED ACTIVITIES

- Provide support to Commission, stakeholders and public. Provided support for June and August LCTC Regular meeting. (Work Element 601 & 603)
- With Caltrans, the Commission, the City of Susanville, and Lassen County work on the long-range transportation projects in the RTP, including amending the RTP as needed. (OWP Work Element 601&602)
- Attend regional and community meetings to discuss plans and projects important to Lassen County and the City of Susanville, the Regional Transportation Plan, and transportation programming and planning for the LCTC. Finished unmet process, and transmitted findings to Caltrans HQ. Participated in US 395 Coalition Building team and stakeholder phone calls to discuss possible planning and programming discussion relevant to the OWP and RTP. Engaged with local members of trails advocacy group to develop plans for including regional trail segments into Regional Transportation Plan. (OWP Work Element 603, Work Element 701)
- Communicated Local Transportation Fund Apportionments, Notified Claimants, Prepared Claim Forms through interagency consultation (OWP Work Element 603)
- Provided administrative support for the RT 36/Main Street Complete Streets Study (OWP Work Element 701)
 - Reviewed and provided comment on Administrative Draft Report
 - Reviewed draft information for the development of the project website
- Participated in US 395 Coalition workshop conference call (Work Element 703)
- Reviewed preliminary documents related to contracting services for US 395 Phase 2 effort (Work Element 703)

8/6/2020

INVOICE TO CLERICI CONSULTING (re. Lassen County Transportation Commission)

Borroum Engineering (Tax I.D. # 85-1100774)
 633 Tamarindo Way
 Roseville, CA 95678

Invoice #3: Invoice Period: July 1, 2020 to August 1, 2020

HOURS												
DATE	OWP Task 100- Administration	OWP Task 601 - Transportation Planning	OWP Task 601 - Transportation Planning - Data	OWP Task 601 - Transportation Planning - ATP	OWP Task 601 - Transportation Planning - Transit	OWP Task 602 - Programming	OWP Task 603 - Outreach	OWP Task 604 - TDA	OWP Task 701 - Rt 36 Study	OWP Task 702 - Rt 395 Corridor Advance Planning	OWP Task 703 - Rt 395 Grant Study	Labor Sub-Total
July												
1		2				1	1					4
2		1				1	1					3
3		2				2	2					6
4												
5												
6												
7												
8												
9												
10		2										2
11												
12												
13		3				1	1					5
14		3				1	1					5
15												
16		2				1	1					4
17												
18												
19												
20						1	1					2
21						1	1					2
22		1				1	1					3
23		2				1	1		2	1		8
24		2				1	2					4
25												
26		1				4	3					4
27		2				5	6					6
28		2				2	5					8
29		2	1			2	1					6
30		2	1			2	2					6
31	0	27	2	0	0	22	19	2	2	1	1	74
TOTAL												
	\$	\$ 3,274.56	\$ 242.56	\$	\$	\$ 2,668.16	\$	\$ 2,304.32	\$ 242.56	\$ 121.28	\$ 121.28	\$ 8,974.72
Totals	\$	\$ 8,974.72	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 8,974.72

Total this invoice: \$ 8,974.72

APR 8/6/2020

Steve Borroum

Work assignments

Invoice period for July 1, 2020 to August 1, 2020

- Gather, review and produce the fiscal records, invoices, quarterly reports, budget, and budget portion of the OWP (OWP work element 100)
- With Caltrans, the Commission, the County and the City of Susanville work on updating the long-range transportation projects in the RTP, including amending the RTP as needed. This includes work on data collection, planning Rt 36 and 395, non-vehicular transportation, and transit systems. (OWP work element 601)
- With the local transit operator, Caltrans, the County, the City, and the County Auditor to identify available funding, and assist the Commission's project prioritization and programming processes. (OWP work element 602)
- Planning and involved with public outreach in support of the RTP planning processes. (OWP work element 603)
- With the independent auditor and the County Auditor addressing audit findings, address claims for ensuing year, preparing year end audit reports (OWP work element 604)
- Administration support for the grant (contracts, budgets and schedules, and invoicing) (OWP work element 701, 702, and 703)
- Engineering oversight (OWP work element 701, 702, and 703)


8/6/2020



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Interim Executive Secretary

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Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 4.11**

Date: August 6, 2020

From: Genevieve Evans, Associate LSC Transportation

Subject: Transit Development Plan and Coordinated Public Transit Human Services Transportation

REQUESTED ACTION

None. This is an information item.

DISCUSSION

A Transit Development Plan (TDP) Update is a “business plan” to guide the improvement in transit services (Lassen Rural Bus). It includes a review of current services, outlines near-term future transit needs, and provides an opportunity to gain useful public input regarding transit issues. These are then used to design service, capital, marketing and financial plans for the coming five-year planning period.

A “**Coordinated Plan**” is required if applying for FTA 5310 funds and focuses on the transportation needs of individuals with disabilities, older adults, and people with low incomes and provides strategies for meeting these needs. One difference between the TDP Update and the Coordinated Plan Update is that the Coordinated Plan more broadly considers transportation resources for both the public transit operator as well as human service agencies who provide transportation to clients.

There is overlap between the TDP Update and the Coordinated Plan Update, particularly for background conditions, public input and surveys. Therefore, it is an efficient use of resources to combine the two planning efforts. In an effort to maximize funding, the Work Scope is divided into two phases to be completed in two separate Fiscal Years.

Work Scope for FY 2020-21:

- Review of background conditions
 - Evaluation of Lassen Rural Bus
 - Goals, objectives, standards for Lassen Rural Bus
-
-

- Transportation Provider Inventory for all of Lassen County
- Public Input
 - On-line survey
 - On-board surveys
 - Stakeholder input
- Draft list of alternatives
- Draft coordinated strategies

Work Scope for FY 2021-22:

- Evaluate transit service, capital and fare alternatives
- Public workshop
- 5-Year Transit Plan
- Coordinated Plan



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Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 4.12**

Date: August 6, 2020

From: Genevieve Evans, Associate LSC Transportation

Subject: Susanville Main Street/State Route 36 Complete Street and Safe Mobility Study - Public Outreach and Review

REQUESTED ACTION

None. This is an information item.

DISCUSSION

The purpose of the SR 36 Complete Street and Safe Mobility Study is to identify multi-modal improvements along the 2.5-mile corridor between Uptown (Harris Drive) and the Susanville Gateway (Riverside Drive) to implement complete streets improvements and prioritize potential projects that would be competitive for grant funding opportunities. This plan will describe the existing conditions, analyze current safety Issues, identify opportunities and constraints for Improvements, develop preliminary cost estimates, and provide a plan for constructing the Improvements with a phased approach. This plan will also incorporate the prior studies and the recently constructed CAPM project, providing the City, LCTC, and other policy makers the necessary tools to make Informed decisions in the future.

The study is entering its final phase – the distribution of the public review draft beginning in August 2020. The following is an overview of that process, including opportunities for agency and stakeholder review and comment.

State Route 36 (SR-36) Complete Street and Safe Mobility Study - Public Outreach and Review

- Create on-line survey using SurveyMonkey
 - Maintain project website
 - Advertise survey
-
-

- Advertise survey in all local on-line and paper publications/newsletters on multiple dates
- Advertise on buses
- Advertisements will also include a link to where the Draft report can be reviewed and how a hard copy can be obtained
- Develop a list of stakeholders that we can email survey link to. This would include LCTC, SSTAC, county staff, city staff, chamber of commerce and businesses on SR 36. Encourage stakeholders to distribute survey further.
- Contact SIR directly regarding project and survey distribution
- Survey will be available for the month of August
- Virtual Workshop – Coordinate with Mark Thomas to develop voice over presentation and story board of Draft Plan (in lieu of in person public workshops and walking tour). Will include option for viewers to comment on presentation.
- Summarize public input from survey, City Council meeting and other means in a short report to be included as an Appendix to main document.



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

John L. Clerici, Executive Secretary

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Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 4.13**

Date: August 6, 2020

From: Steve Borroum, Commission Engineer

Subject: Economic Analysis of US 395 by California State University of Sacramento (CSUS)
Department of Economics

REQUESTED ACTION

BY MOTION, authorize the Executive Secretary to sign the prepared agreement with CSUS for conducting the Hwy 395 Economic Analysis.

BACKGROUND & DISCUSSION

Approximately 21 months ago, the Commission initiated study of Hwy 395 with a goal of potentially extending the 4 lanes to Susanville. The consulting firms of Mark Thomas and The Ferguson Group were retained by the Commission to assess the general feasibility. The \$99,671 effort was funded with Planning, Programming and Monitoring (PPM) funds made available thru the State Transportation Improvement Program (STIP). This effort will be completed this summer and the findings are positive and there is strong support for continuing to pursue these improvements.

In May 2019, the Commission received a Federal funded State Planning and Research - Strategic Partnership grant for \$244,625 to continue the efforts to study Hwy 395. The \$195,700 grant is matched with \$48,925 of PPM funds. There are two "centerpieces" to be undertaken as part of this second phase effort, a safety and an economic analysis. Together, these will build the "purpose and needs" statement necessary to seek funding of the improvements. Per the grant funding, this effort must be completed by June 30, 2022.

The Economic analysis is proposed to be done by CSUS. This effort will examine in detail the existing and predicted Economic costs and more importantly benefits along Hwy 395 in the event certain improvements are made to the roadway as described in Caltrans Highway Concept Report. This analysis will take 12 months. From an overall timing, this effort must begin immediately.

ALTERNATIVES/DIRECTION

Provide alternative direction to staff.



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANING AGENCY

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Staff Report

To: Lassen County Transportation Commission **AGENDA ITEM 4.15**

Date: August 6, 2020

From: John Clerici, Executive Secretary

Subject: US 395 Coalition Development and Phase Two Engineering and Economic Study

REQUESTED ACTION

None. This is an information item.

BACGROUND & DISCUSSION

In 2017, Caltrans District 2 completed a comprehensive US 395 Transportation Concept Report (TCR). The TCR states that “two major changes to the existing US 395 facility type are recommended,” including upgrade of the existing two-lane conventional highway to a four-lane divided expressway from Hallelujah Junction (SR 70) to the SR 36 junction in Susanville. Since the 1980's, LCTC has identified the desire to widen US 395 to a four-lane divided expressway. This cross section presents delivery and funding challenges and may take upwards of 30 years to implement. The TCR also discusses additional non-capital strategies. LCTC believes that this vision is critical and overdue

Phase 1 – Coalition Building

As a result of the TCR, the LCTC invested in the US 395 Coalition Building and Implementation Plan (Plan). The purpose of the US 395 Plan was to build upon the District 2 US 395 TCR to define a strategy to move forward with a list of specific, sequential actions so that the LCTC Technical Advisory Committee (TAC) and stakeholder coalition members can methodically obtain the resources and complete each of the next steps. To develop this strategy, the US 395 Coalition and Implementation Plan documented existing data and held community workshops.

In addition, phase 1 included the development and engagement of a broad stakeholder coalition. Their involvement was critical to developing a plan with broad support. The coalition will be the driver for the project and development of each step. The group of stakeholders will consist of local, regional, state, and

federal agencies; Department of Defense; state and federal elected officials; business associations; and major employers and distribution companies. The coalition has held several workshops to discuss their needs, future involvement with the corridor, and the next steps to be taken to advance improvement of US 395.

The US 395 Coalition and Implementation Plan is currently in draft form and is undergoing review by LCTC staff and Coalition members. A report/presentation will be provided to the Commission at its September meeting.

Phase 2 – Engineering and Economic Analysis

US 395 Strategic Corridor Investment Analysis will build upon previous efforts by LCTC and Caltrans to prioritize investments on US 395. Caltrans completed the Transportation Concept Report for the highway in 2017 and LCTC has provided support through community engagement. Efforts for this phase of the project will include an economic analysis along the corridor, identify project segments based upon logical termini, prepare programming level cost estimates, and prioritize segments for future delivery. The project will continue the coalition building and coordination efforts currently underway by LCTC as part of Phase 1. The coalition consisting of local, regional, state, and federal governments as well as industry groups will steer project decisions on this regionally and nationally significant freight movement corridor. The result will be a corridor segment prioritization based upon technical data and stakeholder support to advance into the Project Development Process.

As stated previously, Caltrans District 2 completed a TCR for US 395 in 2017. The TCR identifies certain improvements to the highway from Hallelujah Junction to the SR 36 junction in Susanville. Since the 1980's, LCTC has identified the desire to widen US 395 to a four-lane divided expressway. This cross section presents delivery and funding challenges and may take upwards of 30 years to implement. The TCR also discusses additional non-capital strategies. LCTC believes that this vision is critical and overdue.

However, a variety of factors make it unlikely this vision can be achieved without a strong partnership between Caltrans District 2 and Headquarters, and the affected regional transportation planning agencies. It is also unlikely that progress can be made without a broad stakeholder coalition that includes additional public, private, and non-profit partners. To this end, LCTC has begun an effort to form a stakeholder coalition to build support for the widening of US 395. The coalition will consist of Caltrans, Nevada DOT, LCTC, Washoe RTC, counties of Lassen and Washoe, City of Susanville, California Governor's Military Council, California Governor's Office of Planning and Research, US Office of Economic Adjustment, Sierra Army Depot, Department of Defense, Federal Highway Administration, Amazon, FedEx, UPS, Tesla, California and Nevada state elected officials, the Susanville Indian Rancheria, and trucking associations. Many of these members have committed to join the coalition and have provided letters of support for the US 395 Strategic Corridor Investment Analysis.

Engineering Safety Analysis

The purpose of this study is to conduct a detailed safety analysis of the current roadway conditions in the corridor and evaluate the safety impact of the corridor expansion in the future. The objectives are:

1. To analyze historical crash data, trends, and relevant traffic data including heavy vehicle traffic to identify and understand safety deficiencies, crash hotspots, and potential for improvements.

2. To use state-of-the-art methods from the AASHTO Highway Safety Manual to compare the safety of a “no build” scenario versus corridor expansion (comparing expected crash frequency of the two-lane highway versus the predicted crash frequency of the four-lane divided highway in the future).

The outcome of this effort will be a detailed safety analysis and evaluation report. This will help focus efforts to identify short, medium and long-term projects that will enhance safety and mobility in the US 395 corridor.

Corridor Investment Economic Analysis

The economic impact analysis will look at the effects of widening US 395 from a 2-lane highway to a 4-lane highway from Hallelujah Junction (interchange with SR 70) to the SR 36 intersection (Susanville, CA) which is approximately 57 miles. In particular the analysis will look at the economic impact on Lassen County, which is the study area where this widening of US 395 will occur. In theory, by widening the road in this area, benefits may include increased market access for existing firms in the study area, access to a larger labor pool by decreasing transportation costs, as well as potential increases in safety and efficiency. Obviously, there are costs that must also be taken into account such as construction costs and costs associated with a potential increase in the number of vehicles on the road. The main tool to be used in this analysis is TREDIS, which is software specifically designed to analyze and forecast the economic impact and user benefits of a transportation improvement, which in this case would be a lane widening.

It is important to note that the funding for Phase 2 comes from a Caltrans grant, and therefore must be spent on assessing US 395 in California. However, through the coalition, the LCTC feels that it may be possible to get our Nevada based Coalition partners to provide sufficient economic, engineering and safety data and information that will help enhance the analysis being done in Phase 2. Our hope is to provide a picture that spans both states when it comes to the economic possibilities, and safety benefits of an enhanced US 395 corridor.