

**LASSEN COUNTY TRANSPORTATION COMMISSION**

**MINUTES**

Regular Commission Meeting

**December 13, 2021**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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**1:30 P.M. OPEN SESSION**

**1. Convene**

*The Chair called the meeting to order at 1:30 P.M. and the Pledge of Allegiance to the Flag was deferred.*

**Roll Call: Present:** Albaugh\*\*, Hemphill, Herrera, McCourt, Bridges\*, Schuster

**Absent:**

\* Commissioner Bridges was the alternate for Commissioner Hammond

\*\* Commissioner Albaugh joined the meeting by phone

**1.2 Adoption of Agenda and Approval of Consent Calendar:**

*It was moved by Commissioner Schuster and seconded by Commissioner Herrera that that the Commission adopt the agenda and approve the Consent Calendar. The motion was passed by the following vote:*

AYES: Albaugh, Bridge, Hemphill, Herrera, McCourt, Schuster

NOES: None

ABSENT: Hammond

ABSTAIN: None

**1.21 Minutes Approval of the November 8, 2021 Regular Meeting**

*Adopted Minutes of the November 8, 2021, Regular Meeting.*

**1.22 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$33,760.38.**

*Approved payment of Clerici Consulting fees and costs in the amount of \$33,760.38 as shown in Invoice #009-19 for November 2021. This invoice includes a detailed invoice for charges for sub-consultant Borroum Engineering in the amount of \$11,036.48, and for sub-consultant LSC Transportation Consultants in the amount of \$11,257.50.*

### **1.23 Fiscal Year 2021/22 Overall Work Program and Budget Amendment #1.**

*Adopted Resolution 21-15 approving Amendment #1 to the Fiscal Year 2021/22 Overall Work Program and Budget.*

## **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*No oral comment was received.*

## **3. REPORTS**

### **3.1 Caltrans**

*Mike Mogen responded to an inquiry from Commissioner McCourt about wildlife collisions, and fire prevention (vegetation management) on the state highway system. Caltrans evaluates both of these issues and will be reporting back soon. John Clerici added that LCTC staff is engaging County and State resources on the issue of wildlife strikes, and will be providing information to the Commission at a future meeting.*

*Commissioner Hemphill commented road shoulder issues for both US 395 and County Road A3, and how there was a significant drop off.*

*Commissioner Albaugh asked about the dedication for the new maintenance station in Aden. Mike responded that it would be sometime in the Spring.*

### **3.2 CHP**

*No report was provided by CHP.*

### **3.3 City of Susanville**

*No report was provided by City Staff.*

### **3.4 Lassen County**

*Pete Heimbigner reported that Rehab projects B & C were progressing. The contract for Rehab B would be awarded at the next Board of Supervisors meeting. The bid package for Rehab C would be released in the Spring of 2022.*

*Tony Shaw reported that Senator Dahle was going to introduce legislation to have County Roads A3, Grasshopper Road, and a portion of A21 adopted to the State*

*Highway System. Staff said it would track this effort and bring back information as needed.*

### **3.5 Susanville Indian Rancheria**

*No report was provided by Rancheria staff.*

## **4 NEW BUSINESS**

### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

### **4.10 Action/Discussion Items**

### **4.11 Unmet Transit Needs Workshop**

*At previous Commission meetings, Commissioners had requested a workshop on the Unmet Transit Needs process. This would include a discussion of how the unmet transit needs definitions were developed, and how they were used to add or remove transit services being delivered by the regions transit providers.*

*Genevieve Evans provided the Commission with background information on the Transportation Development Act, transit funding and operational requirements, and examples (including those currently used by the LCTC) of definitions for unmet transit needs and reasonable to meet.*

*The Commission requested that the marked up version of the unmet transit needs definitions be provided to them. Commissioner Albaugh asked if the increased use of electric vehicles would impact the TDA funding source (gas tax) and therefore revenue for transit services. Genevieve responded that the impacts of reduced funding from the gas tax was being evaluated but that no clear response has been proposed. Commissioner Albaugh commented that senior transportation, and meal delivery were an important issue in the Big Valley area.*

*Staff commented that the Unmet Needs process for FY 21/22 would begin at the Commissions Regular meeting in January, and that comments from this workshop would be used to inform that process.*

### **4.12 Adoption of the 2022 Regional Transportation Improvement Program - RTIP**

*The Commission was asked to adopt by motion, Resolution 21-14 approving the 2022 Regional Transportation Improvement Program (RTIP) and to direct staff to forward the 2022 RTIP to the California Transportation Commission.*

*The Executive Secretary provided a brief update on the status of the 2022 RTIP process including recent discussions with city and county staff about candidate projects for funding. He added that there was approximately \$4.1 million for augmenting funding for existing STIP projects and/or for advancing new projects. He noted that Lassen County had requested additional funding for their Rehab D and E projects (\$465,000 per), and for an additional \$250,000 for the Beaver Creek Bridge replacement project. He noted that both the City and County elected to not program additional projects in the RTIP, and to instead hold that money for future project cost increases, or future project funding opportunities.*

*Commissioner Albaugh asked what the \$120,000 of Planning, Programming and Monitoring was used for. The Executive Secretary responded that some of the PPM money would be to help with the update to the Regional Transportation Plan update, as well as other planning and management assistance that the City and County might need. He added that PPM funds had been programmed with the support of the City and County.*

It was moved by Commissioner Bridges and seconded by Commissioner Herrera to adopt the staff recommendations for the 2022 RTIP, Resolution 21-14, and direct staff transmit the 2022 Lassen County RTIP to the CTC as recommended. The motion was passed with the following vote:

AYES: Albaugh, Bridges, Herrera, Hemphill, McCourt, Schuster

NOES: None

ABSENT: Hammond

ABSTAIN: None

## **5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

### **5.01 Executive Summary Report**

*US 395 – A number of proposed interim improvements have been suggested for US 395 through the Coalition building process. These proposed interim improvements are being evaluated by your staff as well as Mark Thomas consultants to develop a memo that will include:*

- Review of constructability issues (this could include any suggestions on modifying the passing areas based on the findings).*
- Individual single sheet graphics of each passing lane depicting the extent, existing structures, approximate right-of-way limits and other items pertinent to the evaluation.*
- Planning level cost estimates, including soft costs – single page cost estimate table for each passing lane.*

*The memo is due on January 10. In addition, staff has engaged Representative LaMalfa's office to begin engaging on the new infrastructure bill recently signed by the President.*

*Federal Action – The Executive Secretary reported that Congress passed, and the president signed, the trillion-dollar infrastructure bill. He noted that he is working with Congressman LaMalfa’s office to get improvements to US 395 and other infrastructure needs on the radar. He added that developments in the next few months related to the US 395 Coalition effort would help with this.*

*State Action – There are no new developments on state infrastructure discussions.*

**6. CORRESPONDENCE**

*None.*

**7. OTHER BUSINESS**

**7.1 Matter brought forth by the Commission**

*None.*

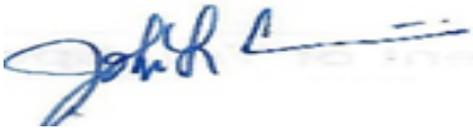
**7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, January 10, 2022, at time 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

**7.3 Adjourn**

*The meeting was adjourned at 1:52 p.m.*

*Submitted for approval by:*



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John Clerici  
Executive Secretary