

LASSEN COUNTY TRANSPORTATION COMMISSION  
REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, Executive Secretary

Office:  
555 Capitol Mall, Suite 600  
Sacramento, CA 95814

P.O. Box 1028  
Susanville, CA 96130

Date Posted: March 9, 2023

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Russ Brown, (City Council)

Quincy McCourt (City Council)

Kevin Stafford Vice-chair (City Council)

Tom Neely, (Co. Supervisor)

Chris Gallagher, (Co. Supervisor)

Aaron Albaugh, Chair (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

**LASSEN COUNTY TRANSPORTATION COMMISSION**

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, March 13, 2023, at 1:30 p.m.**

**The meeting will be held at the City Council Chambers, 66 North Lassen Street, Susanville, CA.**

**You can join the meeting by zoom**

<https://us06web.zoom.us/j/87620769683>

**Meeting ID: 876 2076 9683**

**Passcode: 264188**

**One tap mobile**

**+12532158782,,87620769683# US (Tacoma)**

**+13462487799,,87620769683# US (Houston)**

The Agenda is as follows:

**(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the agenda.

1.3 Approval of the Minutes for January 9, 2023, Regular Meeting: **Motion Required**

1.31 Election of 2023 Officers: **Motion Required**

**Elect a Chair and Vice-Chair to preside at meetings of the Commission for the balance of the calendar year 2023.**

1.4 Approval of the Consent Calendar: **Motion Required**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Commission wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Commissioner requests otherwise.

1.41 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$32,165.94. \*

**REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$32,165.94 as shown in Invoice #009-31 for November 2022.**

1.42 Fiscal Year 2022/23 Overall Work Program and Budget Amendment #2. \*

**REQUESTED ACTION: Adopt Resolution 23-04 approving Amendment #2 to the Fiscal Year 2022/23 Overall Work Program and Budget.**

1.43 Low Carbon Transit Operations Program (LCTOP) Exchange Request. \*

**REQUESTED ACTION:** 1) Adopt Resolution 23-05 authorizing the request to exchange LCTOP funds and designating the Executive Secretary as the Authorized Agents on behalf of the Commission, and 2) authorize Executive Secretary to sign agreements, and submit all documentation necessary to negotiate for and receive LCTOP exchange funds.

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

#### 4.10 ACTION/DISCUSSION ITEMS

##### 4.11 LCTC and LTSA Triennial Performance Audits

**ACTION REQUESTED: BY MOTION: Accept the Triennial Performance Audit report as presented by your consultant, and direct staff to forward them to Caltrans as required by TDA guidelines.**

##### 4.12 Staffing Services Agreement Extension

**ACTION REQUESTED: BY MOTION: approve Amendment No. 1 to the Agreement with Clerici Consulting for Staffing Services to approve the option period to extend the term of the agreement and to increase the not to exceed amount for continued staffing services to be performed by John Clerici as Executive Secretary.**

##### 4.13 Fiscal Year 2023/24 Draft Overall Work Program and Budget

**REQUESTED ACTION: BY MOTION: Authorize staff to release the Draft Overall Work Program and Budget (OWP) for FY 2023/24 to the public for circulation, review, and comment.**

##### 4.14 An Update on Grants being pursued by the LCTC

**REQUESTED ACTION: Provide comment, if any, on the current set of projects being submitted for grant funding.**

#### (5) INFORMATION ITEMS

##### 5.01 Executive Secretary Report

Updates:

- US 395 Coalition Building
- ZEV RFP process

#### (6) CORRESPONDENCE

6.01 None

#### (7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, May 8, 2023, at 1:30 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS: Unmet transit needs determinations, update on trails program by county trails manager, update on outreach for various LCTC initiatives, presentation on Road Mileage Tax proposal (vs gas tax).