

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY

---



**Matthew C. Boyer**, Executive Secretary

Office:  
1631 Alhambra Boulevard,  
Suite 100

Date Posted: November 14, 2018

Phone: (530) 953-8857

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Brian Moore (City Council)  
Brian Wilson (City Council)  
Joe Franco (City Council)

Tom Hammond (Co. Supervisor)  
Jeff Hemphill (Co. Supervisor)  
David Teeter (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

**LASSEN COUNTY TRANSPORTATION COMMISSION**

A special meeting of the Lassen County Transportation Commission has been scheduled for **Monday, November 19, 2018 at 1:00 p.m.** The meeting will be held at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

The Agenda is as follows.

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 Minutes Approval:

October 1, 2018 Special Meeting \*

1.22 Fiscal Year 2018/19 Overall Work Program Amendment #1\*

**REQUESTED ACTION:**

**Adopt Resolution 19-05 approving Amendment #1 to the Fiscal Year 2018/19 Overall Work Program and Budget.**

1.23 National Highway System Pavement & Bridge Targets\*

**REQUESTED ACTION: Adopt statewide pavement and bridge targets.**

1.24 Approval of County Auditor Format Budgets \*

**REQUESTED ACTION: Adopt budgets for the Local Transportation Fund, State Transit Assistance Fund, Funds in Trust, and the Commission Operating Budget, in the format requested by the County Auditor, consistent with prior Commission approvals.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report (LCTC Staff)

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Pursuant to Government Code section 54957:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Executive Secretary

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Supplemental Allocation for Skyline Boulevard – Phase 2 Project \*

**ACTION REQUESTED: BY MOTION, authorize the Executive Secretary to work with the California Transportation Commission to process a supplemental allocation for Construct in the amount of \$1,550,000.00.**

4.12 Approval of Contract for US 395 Coalition and Implementation Plan \*

**ACTION REQUESTED: BY MOTION, Authorize the Executive Secretary to execute a contract with Mark Thomas, for an amount not to exceed \$99,671.00, to prepare the US 395 Coalition and Implementation Plan.**

4.13 Authorization to Execute Contract for Independent Auditing Services \*

**ACTION REQUESTED: BY MOTION, authorize the Executive Secretary to execute a contract for Independent Auditing Services in an amount not to exceed \$25,000.00.**

4.14 Vehicle Speed Feedback Signs\*

**REQUESTED ACTION: BY MOTION, direct staff to work with County of Lassen staff to present a status report to the Board of Supervisors, with one option being the County assuming responsibility for the on-going maintenance and operation of the existing unincorporated vehicle speed feedback signs.**

**(5) INFORMATION ITEMS**

5.01 Caltrans Discretionary Strategic Partnerships Grant Application: US 395

5.02 Update: State Route 36 Complete Street and Safe Mobility Study

5.03 October 2018 Invoice for Executive and Staffing Services \*

5.04 Summary of Commission Activities: September 2017 through October 2018 ^

5.05 Final 2018 State Route 36 Capital Maintenance (CAPM) Project Update \*

**(6) CORRESPONDENCE**

6.01 Don Reynolds regarding Discontinuation of Services \*

**(7) OTHER BUSINESS**

7.1 Matters brought forth by the Commission

7.2 Next Regular Commission Meeting – **Monday, January 14, 2019 at 1:00 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

**ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:**

January 2019

- Regional Surface Transportation Program (RSTP) Exchange Funds Programming
- Update - State Route 36 Complete Street and Safe Mobility Study
- Update - US 395 Corridor Improvements

- Budget reconciliation with County system
- City of Susanville Fiscal Year 2018/19 Claim for Article 3 Transportation Development Act Bicycle and Pedestrian Funds

#### March 2019

- Presentation of Susanville Indian Rancheria Long Range Transportation Plan
- Preliminary Local Transportation Fund and State Transit Assistance Fund Apportionments
- Unmet Transit Needs Determinations
- Fiscal Year 2017/18 Independent Audits
- Inter-Agency Agreement between LCTC and Lassen County Auditor's Office

#### May 2019

- Final Local Transportation Fund and State Transit Assistance Fund Apportionments
- Local Transportation Fund and State Transit Assistance Fund Claims
- Approval of Fiscal Year 2019/2020 Overall Work Program and Budget
- Approval of County-Format Budgets