

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

October 16, 2023

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:30 P.M.

Roll Call: Present: Bridges, Brown, Gallagher, McCourt, Neely, Stafford
Absent: Albaugh, McCourt

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was deferred.

1.2 Adoption of Agenda:

It was moved by Commissioner Bridges and seconded by Commissioner Brown that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Bridges, Brown, Gallagher, Neely, Stafford
NOES: None
ABSENT: McCourt, Albaugh
ABSTAIN: None

1.3 Approval of the August 14, 2023 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their August 14, 2023, Regular Meeting, as presented by staff.

It was moved by Commissioner Brown and seconded by Commissioner Neely to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Bridges, Brown, Gallagher, Neely, Stafford
NOES: None
ABSENT: McCourt, Albaugh
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Gallagher and seconded by Commissioner Brown that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Bridges, Brown, Gallagher, Neely, Stafford
NOES: None
ABSENT: McCourt, Albaugh
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

No verbal comments were received.

3. REPORTS

3.1 Caltrans

Michael Oguro and Brian Snyder reviewed their project management list and provided updates on the following:

as the new Assistance PM for Lassen County. He also provided an update on important Caltrans projects in the region. This included the following:

- Susanville Gateway project – sign will be finished by the end of the year*
- Shalas CapM project – construction next year*
- Secret Valley Rest Area moved to location near BLM land – next year for planning and construction*
- Chester Broadband – on hold pending work on the causeway*
- Pitt River Bridge Seismic Retrofit*
- Susan River Pavement Project – in project development stage*
- Red Rock CapM project - in project development stage*

3.2 CHP

Lacey Carney reported on CHP activities in the region, noted an increase in collisions including fatal collisions at the Bass Hill passing lanes.

3.3 City of Susanville

No Report was provided for the City of Susanville.

3.4 Lassen County

Pete Heimbigner reported on several maintenance jobs being done by the county. The work included paving and culvert replacement. Also updates on projects being prepped for winter layover.

3.5 Susanville Indian Rancheria

Russ Burriel introduced Josephine Carman the SIR's new Public Works Administrative Assistant. He also announced that they would be holding a meeting to kick off their Long-Range Transportation Plan update. The meeting will be held on October 30, at their Community Resource Building.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Draft Lassen County 2023 Regional Transportation Plan

Genevieve Evans provided a status update on the preparation of the 2023 Regional Transportation Plan. She provided an overview of the need for the RTP, the elements that make up the document, how both City and County staff assisted the LCTC in updating the various lists of capital and rehabilitation projects, the environmental documentation needed and next steps.

The RTP is out for public review and comment. Depending on input, staff anticipates bringing the final document to the Commission for adoption at their November meeting.

This was an information item. No action was required from the Commission.

4.12 Draft Lassen County 2023 Regional Transportation Plan

Executive Secretary John Clerici updated the Commission of the status of the 2024 State Transportation Improvement Program. He noted that the current fund estimate for the 2024S TIP for Lassen County is approximately \$6,600,000 with approximately

\$2,600,000 in unprogrammed carryover from the 2022 STIP, and \$4,00,000 of new programmable capacity.

He added how staff working with City and County staff to develop a list of projects to be nominated

He added that since the summer Commission staff has conferred with City of Susanville, Lassen County, and Caltrans staff to determine the best mix of projects to be included in the 2024 STIP. This has included detailed re-evaluation of projects being carried over from the 2022 STIP, and potential new projects to be nominated as part of the 2024 cycle. It also takes into consideration actions to amend projects in the 2022 STIP to address cost increases and scope re-evaluation. These actions include:

- The Southeast Gateway Project being moved to construction year 2023-24 (excluding the new sign)*
- Budget augmentation to County Rehab D (PPNO 02-2600) – Standish Road (County Road 301), US 395 to Honey Girl Road*
- Budget Augmentation to County Rehab E (PPNO 02-2601) – Standish Road (County Road 301), Mapes Lane to US 395*
- Non-STIP budget augmentation to Riverside Drive Class 1 Bike Ped Project (PPNO 02-2480) received construction funding from the Active Transportation Program and the Clean California program. Construction is scheduled for the summer of 2024.*

In addition the Janesville Main Street Bike/Ped project (PPNO 02-2261) after evaluation by Lassen County public works staff, and public input, will be deleted from the STIP. The funds (\$40,000) will be returned to Lassen County's STIP share for this cycle.

New projects being recommended for the STIP include:

- Rehab F: Rehab section of A1 from Hwy 139 to MP 5 (5mi), cost 3.217mm Note: The County has been shortlisted for a Federal Lands Access Program (FLAP) project on the Hwy 36 end of A1 so that may impact the ultimate programming of this project. Estimated cost is \$3,200,000.*
- Rehabilitation project FE – Approximate cost \$2,600,000 – Estimated construction year – 2025*
 - South Lassen – Cypress to Susan River*
 - Alexander – Riverside to Sierra*
 - Russell – Main to 200 feet south of Bunyan*
 - Fair Drive – Main to Russell*
 - Johnstonville – Skyline to Riverside*
 - Paiute – Skyline to Glenn*

John reported that the final RTIP will be brought back to the Commission at the December Regular meeting for adoption.

This was an information item only and no action was taken by the Commission.

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- *US 395 Update – The Coalition has a meeting scheduled for November 15.*
- *WCB Wildlife Crossing Grant – The agreement with the WCB has been signed and staff is in the process of finalizing the contract with Mark Thomas to do the work.*
- *SB 125 – This is a new program to help fund transit in the wake of use changes as a result of covid and other work from home activities. There is significant funding available to Lassen County (\$4.1 million) to assist transit operations and capital investments. Staff, working with the LTSA, will prepare an application to secure the funding. Applications are due to the state by December 31.*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

No issues were brought forth by the Commission.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, November 13, 2023, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:35 p.m.

Submitted for approval by:



John Clerici
Executive Secretary