

LASSEN COUNTY TRANSPORTATION COMMISSION
Resolution 25-12

Resolution Approving the Lassen County Transportation Commission
Transportation Development Act Guidelines

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the Lassen County Transportation Commission (LCTC) was created as a local planning agency to provide regional transportation planning for the area of Lassen County; and

WHEREAS, California Government Code Section 29532.1(g) identifies LCTC as the designated Regional Transportation Planning Agency (RTPA) for Lassen County, and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of Lassen, the City of Susanville, and the Lassen Transit Services are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA); and

WHEREAS, it is the goal of the LCTC to facilitate the TDA claims process for all participating agency; and

WHEREAS, in it's most recent Triennial Performance Audit ending with the fiscal year 2024 it was suggested the LCTC following:

Prepare a TDA handbook that identifies policies, criteria, and claim forms for claims under each TDA article for which funds are available.

; and

WHEREAS, to address this recommendation, staff have developed the LCTC Transportation Development Act Guidelines, the purpose of which is to clearly document the TDA claim process and provide a consistent reference for claimants, staff, and Commission members; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Lassen County Transportation Commission shall approve and adopt the Lassen County Transportation Commission Transportation Development Act Guidelines as presented by staff and reviewed by the City of Susanville, Lassen County, the Susanville Indian Rancheria and Caltrans

The foregoing resolution was passed and adopted by the Lassen County Transportation Commission at its November 10, 2025 regular meeting by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Aaron Albaugh, Chairman
Lassen County Transportation Commission

The foregoing instrument is a correct copy of the original on file in the office of the Executive Secretary of the Lassen County Transportation Commission.

John L. Clerici, Executive Secretary

November 10, 2025