

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

August 10, 2026

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:30 P.M.

Roll Call: **Present:** Albaugh, Bortle, Ingram, Miller, Scanlan, Schuster
 Absent: None

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was waived.

1.2 Adoption of Agenda:

It was moved by Commissioner Albaugh and seconded by Commissioner Bortle that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Albaugh, Bortle, Ingram, Miller, Scanlan, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.3 Approval of June 15, 2026 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their June 15, 2026, as presented by staff.

It was moved by Commissioner Albaugh and seconded by Commissioner Scanlan to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Bortle, Ingram, Miller, Scanlan, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.31 Election of Vice-Chair to Fill 2026 Term

The Commission was asked to nominate one or more individuals to serve out the term of Vice-Chair to the Commission. Commissioner Scanlan was nominated, and no other nominations were received. Commissioner Scanlan was approved by the following vote:

AYES: Albaugh, Bortle, Ingram, Miller, Scanlan, Schuster
NOES: None
ABSENT: None
ABSTAIN: None

1.4 Approval of Consent Calendar

There were no items on the Consent Calendar.

2. CORRESPONDENCE/PUBLIC COMMENT

No written communication was received.

Verbal communications.

Wade Workman, a local contractor, addressed the Commission about a traffic safety issue at Ash Street (SR 139) and Paul Bunyon Road. He commented on illegal parking near the intersection, several near collisions, challenges for pedestrians, and actual collisions, that he had witnessed over the year. He said that he had contacted both Caltrans and law enforcement about what he had observed. He asked what could be done, and was directed to the numerous Caltrans staff at the meeting. Commissioner Scanlan asked if he thought a 4-way stop at the intersection would help. Mr. Workman thought it might.

3. REPORTS

3.1 Caltrans

Michael Oguro introduced Caltrans staff in attendance (Dave Moore Moore, Stacy Barnes, Drew Battles, Skip Clark). Michael provided a brief update on a couple of Caltrans initiative in Lassen County.

- 1. US 395 Red Rock and Doyle Maintenance/Safety Projects – has entered EIR/EA process which will include two alternatives including a “Super-Two” alternative. Public meetings will occur sometime in October.*
- 2. US 395 Wildlife Crossing – Caltrans is supporting the efforts to design two overcrossings.*

3. *Fredonyer Pass – The geotechnical report is still being worked on. The temporary bypass will likely remain for at least two more years.*
4. *Ash Street Complete Streets – Will be programmed in the 2028 SHOPP with likely construction in 2033.*
5. *North Region Website – the Quick Map app has been updated to include traffic.*

Dave Moore, Director for District 2, introduced himself and thanked the Commission for the opportunity to discuss transportation needs on the state highway system in Lassen County. Stacy Barnes, Assistant Director, was also available for comment and questions.

Mr. Moore started by reiterated D2's commitment to the safety projects on US 395, he explained the SHOPP process that will fund the US 395 maintenance projects. He reiterated that passing lanes in the form of the 'Super Two' proposal is an exciting development in the project. He explained the difference between the SHOPP and safety project funding process.

Stacy Barnes emphasized that the current approved safety/maintenance projects will cover US 395 from just north of SR 70 to Doyle. However additional projects are being considered north of Doyle to Susanville.

Commissioner Schuster asked about the existing Bass Hill passing lane and safety. Stacy answered that they are looking at that set of passing lanes to see if some safety efforts can be funded in the near term.

Commissioner Albaugh asked about the overall cost of the projects and the amount that goes to administration. Stacy responded that about 10% (the industry average) typically goes to administration of any large construction project. He also asked about the CMS in Adin and when the Fredonyer Pass report would be finished. Stacy had no response for the CMS question, but did say that they are expecting the report to be finished by the end of the year.

Michael Oguro explained the level of complexity of the current EIR/EA being prepared for the Doyle/Red Rock project. Dave Moore added that a more robust environmental document would be better for the project overall.

3.2 CHP

No update was provided.

3.3 City of Susanville

Erik Edholm reported that no updates were available at this time.

3.4 Lassen County

Amy Schmidt provided a brief update on her activities. Mostly getting staff hired, and evaluating the status of primary work like pavement management, traffic counts, etc.

3.5 Susanville Indian Rancheria

No update was provided.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Programming of LCTC Regional Surface Transportation Program (RSTP) Funds *

The Commission was asked to Authorize staff to:

- 1. Deprogram the FY 2018/19, FY 2019/20, FY 20/21 and FY 20/21 RSTP funds in the amount of \$150,221, \$166,339, \$162,375 and \$173,051 respectively, allocated to the City of Susanville and Lassen County (\$651,986 total) at your December 12, 2022 Regular Meeting.*
- 2. Authorize staff to program \$1,285,768 (accumulated FY 18/19 to FY 24/25) with Lassen County receiving \$771,460 and the City of Susanville receiving \$514,308.*

RSTP funds provide funding for local and regional road projects as well as other transportation efforts to Lassen County and the City of Susanville.

In addition, the legislation provided for a source of RSTP funds that went to local transportation commissions to distribute regionally. This was done in large part to make funds available to cities that did not get a direct allocation of these funds.

Since 2016 the LCTC worked to distribute these funds to both the city and the county and for reasons beyond the Commissions control, the funds were not claimed by either jurisdiction. This years allocation effort will address the funds that were allocated and not claimed, and new funds received.

Commissioners had numerous questions about the program, why previous allocated funds were not claimed, and how the funding split was determined. Staff assumed that staffing resources at the city and county were limited, and likely one of the causes for the lack of action. The proposed split between the city and county was based on the TDA split for other state funds. However, staff commented that any split could be

established by the Commissioners. He did note that the proposed splits were reviewed by city and county staff and were generally accepted.

It was moved by Commissioner Scanlon and seconded by Commissioner Schuster to approve the staff recommendation. The motion was passed by the following vote:

AYES: Bortle, Ingram, Miller, Scanlon, Schuster

NOES: Albaugh

ABSENT: None

ABSTAIN: None

4.12 Lassen Transit Services Agency Overview *

This item was deferred to the October LCTC Meeting.

4.13 City and County Staffing Support using PPM Funds *

The Commission was asked to provide direction to staff regarding regional priorities on potential uses of Planning, Programming and Monitoring (PPM) Funds to augment County and City planning priorities.

Staff explained that the California Transportation Commission (CTC) Planning, Programming, and Monitoring (PPM) funds are used by regional transportation agencies for regional transportation planning, project planning, program development, and project implementation monitoring. He explained eligible uses of PPM funds including:

- **Regional Transportation Planning:** *Developing and updating regional transportation plans and long-range vision documents.*
- **Project Planning:** *Creating project study reports, corridor studies, and major investment studies.*
- **Program Development:** *Preparing Regional Transportation Improvement Programs (RTIPs) and supporting technical studies.*
- **Project Monitoring:** *Overseeing project delivery, ensuring timely use of funds, tracking schedules, and maintaining compliance with state laws and CTC guidelines.*

He also described some of the uses that had been discussed with the city and county uses including:

- *Assistance with updating traffic county and pavement management systems*
- *Funding for project study reports (done by consultant, city or county staff, or in-house) for applicable city and county projects.*
- *Other planning/project assistance as needed.*

The Commission engaged in significant discussion around the types of projects that they would be interested in including a project study for Anderson Drive in Susanville,

updating the pavement management systems for both the county and city, and potential distribution of available funds to either jurisdiction.

Staff commented that a formal agenda, item including proposed deliverables for both the city and county, including distribution of anticipated funds, at their October meeting.

4.14 Roles and Responsibilities of the Executive Secretary *

This item was deferred to a future LCTC meeting.

4.15 Lassen County Bikeway Map/App

This item was deferred to the October LCTC meeting.

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- ***US 395 Update** – Reported that projects in the US 395 corridor were continuing.*
- ***Wildlife Crossing Grant** –Staff has identified the three preferred crossing locations and is moving two of them (Red Rock and Doyle) to 65% engineering. The Bass Hill location will be developed through the environmental phase. Draft renderings of the crossings should be available for all locations by October.*
- ***Legislation** – There were no updates on current state legislation.*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commissioners

No items were brought forth by the Commissioners.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, October 19, 2026, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 3:05 p.m.

Submitted for approval by:

A handwritten signature in blue ink, appearing to read 'John Clerici', with a long horizontal line extending to the right.

John Clerici
Executive Secretary