

LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, Executive Secretary

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Date Posted: December 8, 2022

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Russ Brown, (City Council)
Quincy McCourt (City Council)
Kevin Stafford (City Council)

Tom Hammond (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Aaron Albaugh, Vice-chair (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, December 12, 2022, at 1:30 p.m.**

The meeting will be held at the City Council Chambers, 66 North Lassen Street, Susanville, CA.

Call in number for participants who want to join by phone:

Call number: 302-202-1104

Access Code: 968698

The Agenda is as follows:

(1) CONVENE

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the agenda.

1.3 Approval of the Minutes for October 17, 2022, Regular Meeting: **Motion Required**

1.4 Approval of the Consent Calendar: **Motion Required**

NOTE: All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Commission wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Commissioner requests otherwise.

1.41 Payment of Clerici Consulting for Executive Secretary and LCTC staffing fees and costs in the amount of \$32,165.94. *

REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$32,165.94 as shown in Invoice #009-31 for November 2022.

(2) **CORRESPONDENCE/PUBLIC COMMENT**

(3) **REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

(4) **NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Programming of LCTC Regional Surface Transportation Program Exchange Funds

ACTION REQUESTED: BY MOTION: Authorize staff to:

1. Deprogram the FY 2018/19 and FY 2019/20 RSTP funds in the amount of \$150,221 and \$166,339 respectively, allocated to the City of Susanville (\$316,550 total) at your April 13, 2020, Special Meeting.
2. Allocate the FY 2018/19 through FY 2021/22 RSTP funds (\$652,786) to the City and County based on the ratio agreed to by the jurisdictions (26.5% to the City and 73.5% to the County) in the amounts of:
 - a. \$172,988 to the City of Susanville
 - b. \$479,798 to Lassen County

4.12 LCTC Draft Bylaws

REQUESTED ACTION: BY MOTION: Adopt Resolution 22-10 establishing the Rules of Procedures (By-laws) for the Lassen County Transportation Commission.

4.13 Unmet Transit Needs Update

REQUESTED ACTION: None. This is an information item only.

(5) INFORMATION ITEMS

5.01 Executive Secretary Report

Updates:

- US 395 Coalition Building
- ZEV RFP process
- ATP Update
- Recognition of Commissioners Hemphill and Hammond

(6) CORRESPONDENCE

6.01 None

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, January 9, 2023, at 1:30 p.m.**

7.3 Adjourn

* Attachment

Enclosure

^ Handout

ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:

- Final Active Transportation Plan
- Contract of LCTC Staff Services
- Formal adoption of Unmet Needs process and definitions