

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



Matthew C. Boyer, Executive Secretary

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Date Posted: February 1, 2018

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Kathie Garnier (City Council)
Brian Wilson (City Council)
Joe Franco (City Council)

Tom Hammond (Co. Supervisor)
David Teeter (Co. Supervisor)
Aaron Albaugh (Co. Supervisor)

Alternates:

Chris Gallagher (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)

Subject: **SPECIAL MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for Friday, February 9, 2018 at 10:00 a.m. The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA.

The Agenda is as follows.

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions or deletions

Motion Required

1.3 Minutes Approval:

Motion Required

(2) CORRESPONDENCE/PUBLIC COMMENT

(3) REPORTS

- 3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff
- Caltrans Report
 - CHP Report
 - City of Susanville Report

- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report (LCTC Staff)
- Summary of Commission Financial Activities

(4) NEW BUSINESS

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

None Scheduled

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 CONSENT CALENDAR

4.11 “Definitions of Unmet Transit Needs” and “Reasonable to Meet” *

ACTION REQUESTED: BY MOTION, establish annual definitions of “Unmet Transit Needs” and “Reasonable to Meet” and set date of March 26, 2018 for conducting of public hearing as required by the Transportation Development Act (TDA).

4.12 State of Good Repair (SGR) Projects, Certifications and Authorized Agent

ACTIONS REQUESTED:

BY MOTION,

1. Adopt Resolution 18-01 designating the Executive Secretary as the Authorized Agent for the State of Good Repair Program.
2. Adopt Resolution 18-02 authorizing execution of the Certifications and Assurances.
3. Approve the list of projects recommended for the initial funding cycle.

4.13 Approve payment of Matthew C. Boyer & Associates fees and costs in the amount of \$30,181.53, shown in Invoice #17-46-004.

ACTION REQUESTED: BY MOTION, approve payment of Matthew C. Boyer & Associates fees and costs in the amount of \$30,181.53, as shown in Invoice #17-46-004.

4.20 ACTION/DISCUSSION ITEMS

4.21 Election of 2018 Officers*

ACTION REQUESTED: BY MOTION, elect a Chairman and Vice-Chairman to preside at meetings of the Commission during 2018.

4.22 2017 Regional Transportation Plan and Negative Declaration * #

ACTIONS REQUESTED:

BY MOTION,

1. Adopt the Negative Declaration for the 2017 Regional Transportation Plan.
2. Adopt the 2017 Regional Transportation Plan.

4.23 Revised 2018 Regional Transportation Improvement Program (RTIP) Programming *

ACTION REQUESTED: BY MOTION, adopt a revised program of projects.

4.24 Direction regarding State Route 36 Susanville CAPM Project *

ACTION REQUESTED: following project update, provide direction to staff.

(5) INFORMATION ITEMS

(6) CORRESPONDENCE

6.1 Letter to the Lassen County Auditor approving Fund 573

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Regular Commission meeting for March 12, 2018 at 1:00 p.m.

7.3 Adjourn

* Attachment

Enclosure

ITEMS SCHEDULED FOR FUTURE MEETINGS:

March 12, 2018

- Minutes of December 11, 2017 (regular) and February 9, 2018 (special) meetings
- Legislative Priorities
- Presentation by Caltrans on the Draft US 395 Transportation Concept Report
- Preliminary Apportionment of Local Transportation and State Transit Assistance Funds
- Concept for FY 2018/19 Overall Work Program and Budget, Authorization to Submit Draft
- Further direction regarding State Route 36 Susanville CAPM Project (if necessary)
- Update on needed Commission Policies

- Revision to Commission Administrative Address
- Appointments to Social Services Transportation Advisory Council
- Vehicle Speed Feedback Signs
- Support for Active Transportation Program Grants

April 9, 2018

- Presentation of Draft Fiscal Year 2016/17 Independent Audits
- Meet City-County Trail coordinator and discuss work to date. Schedule a presentation to the LCTC in April 2018.

May 14, 2018

- Preliminary Apportionment of Local Transportation and State Transit Assistance Funds
- Approval of Local Transportation Fund and State Transit Assistance Fund Claims
- Approval of FY 2018/19 Overall Work Program and Budget