

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

June 19, 2023

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

1:30 P.M. OPEN SESSION

1. Convene

The Chair called the meeting to order at 1:35 P.M.

Roll Call: Present: Gallagher, McCourt, Neely, Stafford
Absent: Albaugh, Brown

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was deferred.

1.2 Adoption of Agenda:

It was moved by Commissioner Gallagher and seconded by Commissioner McCourt that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: Albaugh, Brown
ABSTAIN: None

1.3 Approval of the May 8, 2023 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their May 8, 2023, Regular Meeting, as presented by staff.

It was moved by Commissioner McCourt and seconded by Commissioner Neely to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: Albaugh, Brown
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Gallagher and seconded by Commissioner McCourt that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: Albaugh, Brown
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

No verbal comments were received.

3. REPORTS

3.1 Caltrans

No report was provided by Caltrans

3.2 CHP

Jason Grimm reported on CHP activities in the region including DUI arrests, and other enforcement activities.

3.3 City of Susanville

Bob Godman reported that the Gateway Project was going to bid but that the contract would not include landscaping. There had been an issue with the landscaping portion of the funding, and it was determined to not delay the remaining project while that was getting worked out.

Bob also commented that the City was updating its general plan, and that the Circulation Element was being circulated for comment.

3.4 Lassen County

Pete Heimbigner reported that chipseal and maintenance projects on A25 and A26 in the Sheridan area have been completed and they would be striping them soon.

3.5 Susanville Indian Rancheria

No Report was provided the Susanville Indian Rancheria.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Fiscal Year 2023/24 Transportation Development Act Apportionment and Allocation for Local Transportation Fund (LTF) and State Transit Assistance (STA)

The Commission was asked, by motion, Adopt Resolution 23-09 approving the Final Fiscal Year 2023/24 Transportation Development Act Allocations for the estimates of Local Transportation Fund (LTF) and State Transit Assistance (STA) funds, and authorizing staff to approve claims consistent with the allocations.

It was moved by Commissioner Gallagher and seconded by Commissioner McCourt to adopt Resolution 23-09 as presented by staff. The motion was passed with the following vote:

AYES: Gallagher, McCourt, Neely, Stafford

NOES: None

ABSENT: Albaugh, Brown

ABSTAIN: None

4.12 Lassen County Transit Authority's FY 2023/24 Transportation Development Act Claim

The Commission was asked to adopt, by motion, Adopt Resolution 23-10 approving the Lassen Transit Services Agency (LTSA) Fiscal Year (FY) 2023/24 Transportation Development Act Claim in the amount of \$1,098,561.

It was moved by Commissioner McCourt and seconded by Commissioner Gallagher to adopt Resolution 23-10 approving the LTSA FY 2023/24 TDA claim as present by staff. The motion was passed with the following vote:

AYES: Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: Albaugh, Brown
ABSTAIN: None

4.13 LCTC Schedule of Meetings for Fiscal Year 2023/24

The Commission was asked to adopt, by motion, Adopt the proposed schedule of meetings for FY 2023/24.

It was moved by Commissioner Gallagher and seconded by Commissioner McCourt to adopt the LCTC schedule of meetings for FY 2023/24 as presented by staff. The motion was passed with the following vote:

AYES: Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: Albaugh, Brown
ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- **US 395 Update** – Lassen and Washoe Counties have both adopted their MOA's in support of the US 395 Coalition. The next meeting of the coalition will be held on August 16.
- **RTP Outreach** – Outreach related to circulating the draft RTP update was extended to include Lassen County, Susanville, the Susanville Indian Rancheria and the general public. Pop-up outreach was done at local farmers markets, to the Sierra Alliance and the US 395 Coalition. Outreach would continue until the RTP was adopted in the Fall of 2023.

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

No issues were brought forth by the Commission.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, August 14, 2023, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:25 p.m.

Submitted for approval by:

A handwritten signature in blue ink, appearing to be 'John Clerici', with a long horizontal line extending to the right.

John Clerici
Executive Secretary