

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

June 20, 2022

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:50 P.M.

Roll Call: Present: Bridges (alternate), Hammond, Hemphill, Schuster
Absent: Albaugh, Herrera, McCourt

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was deferred.

1.2 Adoption of Agenda:

It was moved by Commissioner Hemphill and seconded by Commissioner Bridges that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Bridges, Hammond, Hemphill, Schuster
NOES: None
ABSENT: Albaugh, Herrera, McCourt
ABSTAIN: None

1.3 Approval of the May 9, 2022 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their May 9, 2022, Regular Meeting.

It was moved by Commissioner Bridges and seconded by Commissioner Hammond to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Bridges, Hammond, Hemphill, Schuster
NOES: None
ABSENT: Albaugh, Herrera, McCourt
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Hemphill and seconded by Commissioner Bridges that that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Bridges, Hammond, Hemphill, Schuster
NOES: None
ABSENT: Albaugh, Herrera, McCourt
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

No public comment was offered.

3. REPORTS

3.1 Caltrans

Mike Mogen reported that he was taking another position with Caltrans District 2, and that this would be his last meeting reporting to the LCTC. He added that the district was in the process of hiring a replacement, and that he would introduce that person at the Commissions next meeting. Mike provided his semi-annual report on projects for D2 projects in or important to Lassen County.

Mike reported that “Good Fred” is well underway, that folks should expect lane closures and some delays, and that the project should be done by the end of August.

He also commented that striping for the Town Hill brake check area project was in process and that the project was very close to being done.

Finally, that replacement fencing on US 395 starting at SR 70 had continued, and the Antelope safety project on SR 139 would begin after July 4.

3.2 CHP

No report was provided by CHP.

3.3 City of Susanville

No report was provided by the City of Susanville.

3.4 Lassen County

Pete Heimbigner reported that STIP project Rehab C (Center Road) had been completed.

3.5 Susanville Indian Rancheria

No report was provided by Rancheria staff.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Local Road Safety Plan

Note: This item was not taken in order. Commissioner Hemphill had to leave the meeting and left the Commission without a quorum. The Commission chose to take items 4.13 and 4.14 first while they had a quorum present. The LRSP will be brought back to the Commission for adoption at then August 8, 2022, Regular Meeting.

4.12 LCTC Financial Update

Genevieve Evans provided a brief report the annual unmet transit needs process (which she had explained in previous meetings), and has four key components:

- Soliciting testimony on unmet transit needs that may exist in Lassen County;*
- Analyzing transit needs in accordance with adopted definitions of “unmet transit needs” and “reasonable to meet;”*
- Consultation with the Social Services Transportation Advisory Council (SSTAC); and,*
- Adoption of a finding regarding unmet transit needs that may exist for implementation next fiscal year.*

She explained that unmet transit needs may include establishing, contracting for, or expanding public transportation, in addition to services or measures required to comply with the Americans with Disabilities Act. If, based on the adopted definitions and criteria, any unmet transit needs are determined to be reasonable to meet by the LCTC they must be funded in the next fiscal year prior to any TDA funds being allocated for non-transit purposes.

After careful consultation with the Social Services Transportation Advisory Committee, the Lassen County transit providers, and based on the definitions adopted by the LCTC, it was determined that there were no unmet transit needs that were reasonable to meet. She added however, that there were a number of transit issues in the community, and the Lassen Rural Bus, the LTSA, and other community transit providers were trying to address.

It was moved by Commissioner Bridges and seconded by Commissioner Albaugh to adopt Resolution 22-05 finding that there are no new unmet transit needs in that is reasonable to meet for implementation in FY 2022/23. The motion was passed with the following vote:

*AYES: Albaugh, Bridges, Hemphill, Herrera, McCourt, Schuster
NOES: None
ABSENT: Hammond
ABSTAIN: None*

4.13 LCTC Schedule of Meetings for Fiscal Year 2022/23

The Commission was asked to adopt the staff's recommendation for a proposed schedule of meetings for FY 2022/23.

Meeting dates include:

- August 8, 2022*
- October 10, 2022 +*
- December 12, 2022*
- January 9, 2023*
- March 13, 2023*
- May 8, 2023*
- June 19, 2023 **

**Third Monday of month*

+Columbus Day – may move

It was moved by Commissioner Hemphill and seconded by Commissioner Hammond to adopt the schedule of meetings for the LCTC for FY 2022/23 as presented by staff. The motion was passed with the following vote:

*AYES: Bridges, Hammond, Hemphill, Schuster
NOES: None
ABSENT: Albaugh, Herrera, McCourt
ABSTAIN: None*

4.14 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)

John Clerici reminded the Commission that the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 apportioned \$911.8 million to

California (COVID Relief Funds). Under the Act, the COVID Relief Funds may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to “prevent, prepare for, and respond to coronavirus.”

He added that the CTC approved apportionment of the COVID Relief Funds at their March 14, 2021 meeting consistent with the formula distribution of the Surface Transportation Block Grant Program; with a minimum guarantee of \$200,000 for each county per CTC Guidelines. The Division of Local Assistance (DLA) manages California’s local agency share of the CRRSAA funding.

The region, through the LCTC, is eligible to receive \$200,000. It can be split between the jurisdictions in any fashion the Commission chooses.

John asked that the Commission approve his request to work with the City and County and develop a strategy for splitting the funds, and develop a list of projects from each jurisdiction. The list would be forwarded to the CTC for allocation at their next meeting.

It was moved by Commissioner Hemphill and seconded by Commissioner Bridges to direct staff to work with the City and County on the distribution of CRRSAA funds. The motion was passed with the following vote:

AYES: Bridges, Hammond, Hemphill, Schuster

NOES: None

ABSENT: Albaugh, Herrera, McCourt

ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

Given time constraints and a loss of the quorum the executive summary was abbreviated substantially. It included the following:

US 395

Staff reported that the May 26 US 395 Coalition “reboot” meeting was a success and that another meeting had been scheduled for June 28.

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

None.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, August 8, 2022, at time 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:16 p.m.

Submitted for approval by:



John Clerici
Executive Secretary