

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY



**Matthew C. Boyer**, *Executive Secretary*

Office:  
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Date Posted: October 1, 2018

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Phone: (916) 759.2268

Brian Moore (City Council)	Tom Hammond (Co. Supervisor)
Brian Wilson (City Council)	Jeff Hemphill (Co. Supervisor)
Joe Franco (City Council)	David Teeter (Co. Supervisor)
Mendy Schuster (City Council – Alternate)	Aaron Albaugh (Co. Supervisor – Alternate)
	Chris Gallagher (Co. Supervisor – Alternate)

Subject: **SPECIAL MEETING**

of the

**LASSEN COUNTY TRANSPORTATION COMMISSION**

The special meeting of the Lassen County Transportation Commission has been scheduled for **Monday, October 1, 2018 at 1:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA.

The Agenda is as follows.

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Adoption of the Agenda and Approval of the Consent Calendar:** **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 **Minutes Approval:**

June 25, 2018 Special Meeting \*

1.22 Fiscal Year 2018/19 Local Transportation Fund Claim for Article 4 Apportionment\*

**REQUESTED ACTION: Approve the Lassen Transit Service Agency's Fiscal Year 2018/2019 Local Transportation Fund claim for Article 4 Apportionment.**

1.23 Change of Regular Meeting Schedule to Odd-Numbered Months \*

**REQUESTED ACTION: Approve change of regularly-scheduled LCTC meetings to occur every other month, on odd-numbered months.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report (LCTC Staff)
- Summary of Commission Financial Activities

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Policy Requiring Commission Concurrence on State Transportation Improvement Program Requests \*

**ACTION REQUESTED: BY MOTION, adopt Resolution 19-01 approving the policy requiring Executive Secretary concurrence on STIP Allocation Requests prior to submittal to Caltrans and the California Transportation Commission (CTC).**

4.12 Reallocation of Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Bus Purchases \*

**ACTION REQUESTED: BY MOTION, adopt Resolution 19-02 authorizing the Executive Secretary of the Lassen County Transportation Commission to sign all documents related to reallocation of \$320,000 in Public Transportation Modernization, Improvement, and Service Enhancement Account funds from the Bus Stop Improvements 2017 project, and remaining funds from the 2016 Rolling Stock project to the new 2018 Rolling Stock project.**

4.13 Amended FY 2017/18 State Transit Assistance Apportionment and Claim \*

**ACTION REQUESTED: BY MOTION, approve Resolution 19-03 Amending the Fiscal Year State Transit Assistance Apportionment and approve the related claim from Lassen Transit Services Agency.**

4.14 Approval of Contract for Outside Consulting Services for the State Route 36 Complete Street and Safe Mobility Study. \*

**REQUESTED ACTION: Authorize the Executive Secretary to execute a contract with Mark Thomas, for an amount not to exceed \$188,650, to prepare the State Route 36 Complete Street and Safe Mobility Study.**

4.15 Fiscal Year 2018/19 State of Good Repair (SGR) Projects \*

**ACTION REQUESTED: BY MOTION, adopt Resolution 19-04 approving the list of projects for the FY 2018/19 State of Good Repair Program.**

4.16 Date and time for November 2018 Meeting

**ACTION REQUESTED: BY MOTION, approve an alternate date and time for the November meeting.**

**(5) INFORMATION ITEMS**

5.01 Update: US 395 Corridor Improvements \*

5.02 July 2018 Invoice for Executive and Staffing Services \*

5.03 August – September 2018 Invoice for Executive and Staffing Services

**(6) CORRESPONDENCE**

6.01 Letter to District 2 Director regarding Vehicle Speed Feedback Signs \*

**(7) OTHER BUSINESS**

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – to be determined under agenda item 4.16. The regular meeting date (November 12, 2018) is the observed Veterans Day.

7.3 Adjourn

\* Attachment

# Enclosure

## ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:

### November 2018

- Triennial Performance Audit Contract with Donald R. Reynolds
- Local Transportation Fund Claims and Article 8 Apportionments
- Update – Skyline Boulevard Phase 2 Project
- Professional Services Contract Award – U.S. 395 Coalition and Implementation Plan
- Presentation of Independent Audits
- City and County Local Transportation Fund Claims for Article 3 (Bicycle and Pedestrian Funds)

### January 2019

- Update - State Route 36 Complete Street and Safe Mobility Study
- Update - US 395 Corridor Improvements